

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**October 2, 2023**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, October 2, 2023, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

**CALL TO ORDER:** Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Dwight Brautigam, and Charles Chapman. Absent: Anthony Lisinicchia. Also present: Director of Public Works and Engineering, Adam Cuttriss; Director of Community Development and Redevelopment, Bryn Keplinger; Building Commissioner, Shad Paul; Park Superintendent, Steve Yoder; Police Chief, Cory Boxell; City Attorney, Mike Hartburg; and Clerk-Treasurer, Christi McElhaney.

**MINUTES OF PREVIOUS MEETING:** Board Member Brautigam made a motion to approve minutes of the September 18, 2023, regular meeting, seconded by Board Member Chapman. Motion passed 4-0. Minutes signed.

**OLD BUSINESS:** Director Cuttriss presented **Change Order #2, a change order to close out the 200N/Progress Drive road construction project. The change reduces the cost of the project by \$101,000.** Board Member Albertson made a motion to accept the change order and authorize the Mayor to sign, seconded by Board Member Chapman. Motion passed 4-0. Mayor signed the change order.

**NEW BUSINESS:**

**A special event application for Christmas in the City on November 25, 2023 downtown** was presented. Board Member Brautigam made a motion to approve the application, seconded by Board Member Albertson. Motion passed 4-0.

**A special event application for Veteran's Day Parade on November 11<sup>th</sup>** was presented. Board Member Chapman made a motion to approve the application, seconded by Board Member Albertson. Motion passed 4-0.

**A special event application for Fire Dancers on October 21<sup>st</sup> on Washington Street and N Jefferson Street** was presented. Board Member Brautigam made a motion to approve the application, seconded by Board Member Albertson. Motion passed 4-0.

**A special event application for HU Film Crew to close the entrance to Huntington University to Fruit Street for October 20<sup>th</sup>** was presented. Board Member Albertson made a motion to approve the application, seconded by Board Member Chapman. Motion passed 4-0.

**A special event application for Harmony Home: Halloween Fund Raiser on October 28, 2023 on Guilford Street road closure from Washington Street to Market Street.** Board Member Brautigam made a motion to approve the closure, seconded by Board Member Chapman. Motion passed 4-0.

Director Keplinger presented a **fence code appeal for resident Mr. McDonald at 1870 Arrowhead Trail.** A fence section higher than the regulation was installed and Mr. McDonald is requesting a variance to allow the section to be at 10 ft instead of the 7 ft allowed height. He is trying to block the lighted storage unit across the highway from shining into his dining room

window. Director Keplinger presented the proposed findings of the department to show an exception should not be made for residential and there are other means of blocking the light than the fence. Board Member Chapman made a motion to allow the 7ft fence to be permitted and to allow Mr. McDonald 45 days to come into compliance by modifying the 10 foot section to the allowed 7 feet and sign record of hearing, seconded by Board Member Brautigam. Motion passed 4-0. Documents signed.

**Police Chief Boxell presented the 2023 Trick or Treat hours for Huntington to be October 31, 2023 from 5:30 p.m. to 8:00 p.m.** Board Member Chapman made a motion to approve the Trick or Treat hours, seconded by Board Member Albertson. Motion passed 4-0.

Director Cuttriss **opened bids for replacing and relocating the KFC lift station as follows:**

Fox Contractors: \$491,885.00  
API Construction: \$428,000.00  
Cobalt Civil: \$545,890.54

Board Member Brautigam made a motion to take the bids under advisement, seconded by Board Member Chapman. Motion passed 4-0.

Director Cuttriss presented **an agreement with BF&S for design of Hannah Street Utility Extension for \$77,100.** This project will extend the water and sewer lines on Hannah Street. Board Member Brautigam made a motion to approve the agreement, seconded by Board Member Chapman. Motion passed 4-0. Agreement signed.

Director Cuttriss **presented an agreement with Hunger Skateparks, LLC for Design and Construction of a new and larger skatepark at Yoeman Park for design at \$22,000.** Board Member Albertson made a motion to approve the agreement for design and construction, seconded by Board Member Brautigam. Motion passed 4-0. Agreement signed.

**PUBLIC HEARING:** Mayor Strick opened the public hearing for 323 Hannah Street. With no one wishing to speak, Mayor Strick closed the public hearing.

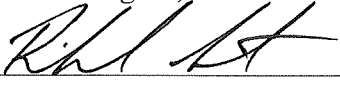
**ORDER OF ENFORCEMENT:** Commissioner Paul **presented information regarding 323 Hannah Street. The owner is Tabatha Borsz. There are 13 unsafe violations, 11 minimum housing violations, and 12 corrective measures. The house has also been deemed unfit for human habitation by the Huntington County Health Department.** Commissioner Paul has not heard from the owner since he inspected the property on September 12, 2023. The deadline for corrective measures to be complete is October 14, 2023. Board Member Chapman made a motion to **uphold the Order of Enforcement with the October 14, 2023 deadline,** seconded by Board Member Brautigam. Motion passed 4-0.

**UPDATE:** Commissioner Paul **presented an update on 1349 College Avenue.** There was a fire in May 2022 and nothing has been done to the house since. There was water running in the basement over the winter. The deadline was September 26, 2023. Commissioner Paul has not heard from the owners and recommends seeking bids for demolition. Board Member Chapman made a motion to affirm the Order of Enforcement and seek demolition bids, seconded by Board Member Brautigam. Motion passed 4-0.

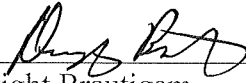
**ACCOUNTS PAYABLE:** Board Member Albertson moved to pay the bills as presented, seconded by Board Member Chapman. Motion passed 4-0. Documentation signed.

**ADJOURNMENT:** Board Member Brautigam moved to adjourn, seconded by Board Member Chapman. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS & SAFETY  
City of Huntington, Indiana

By  as Mayor and  
Richard Strick Member

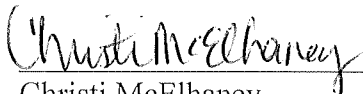
By  as Member  
Danielle Albertson

By  as Member  
Dwight Brautigam

By Absent as Member  
Charles Chapman

By Absent as Member  
Anthony Lisinicchia

ATTEST:

 as Clerk-Treasurer  
Christi McElhaney