

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**June 20, 2023**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Tuesday, June 20, 2023, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

**CALL TO ORDER:** Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Charles Chapman, and Anthony Lisinicchia. Absent: Dwight Brautigam. Also present: Director of Public Works and Engineering, Adam Cuttriss; Building Commissioner, Shad Paul; City Attorneys, Mike Hartburg and Adrian Halverstadt; and Clerk-Treasurer, Christi McElhaney.

**MINUTES OF PREVIOUS MEETING:** Board Member Lisinicchia made a motion to approve minutes of the June 5, 2023, regular meeting, seconded by Board Member Chapman. Motion passed 4-0. Minutes signed.

**OLD BUSINESS:**

**A special event application for Family Care Center (Dream Center)** for the Back to School Bash was withdrawn. Their representative indicated that they would find another location given some businesses being opposed to the event being held downtown.

**Director Cuttriss presented an amended agreement for the Stultz Road improvement project to change the design of the trail at Gragg Street and the crossing to Stultz Road due to the University granting right-of-way access at specific places along Gragg Street.** Board Member Lisinicchia made a motion to approve the amended agreement for the design, seconded by Board Member Chapman. Motion passed 4-0. The Mayor signed the agreement.

**NEW BUSINESS:**

**A special event application for Market Street Dennis Newcomb Foundation Benefit** was presented for road closure on July 8<sup>th</sup>. The representative, Mrs. Newcomb, was asked and agreed to check with the other businesses on Market Street and follow up with the Mayor's Assistant. Board Member Chapman made a motion to allow the approval conditioned on Mrs. Newcomb's report, seconded by Board Member Albertson. Motion passed 4-0.

**A special event application for Charles Street Block Party** was presented for road closure on July 4<sup>th</sup>. Board Member Albertson made a motion to allow the closure, seconded by Board Member Lisinicchia. Motion passed 4-0.

**Director Cuttriss opened the 2023 Street Paving bids:**

**DC Construction Service: \$772,451.10**  
**Wayne Asphalt: \$881,598.27**  
**E&B Paving: \$599,088.80**

Board Member Lisinicchia made a motion to take the bids under advisement, seconded by Board Member Chapman. Motion passed 4-0.

**Director Cuttriss presented an engineering agreement for CSO 15 Preliminary Engineering Report (PER) with Lochmueller for \$123,300.** Board Member Chapman made a motion to approve the agreement and authorize the Mayor to sign, seconded by Board Member Albertson. Motion passed 4-0. The mayor signed the agreement.

**ORDER OF ENFORCEMENT:**

**UPDATE:**

**Nathan McCain, owner of 1138 Swan Street, appeared virtually. He has met the June deadline for the outside repairs to be completed. He is anticipating having the inside done by the end of the year.** Commissioner Paul reported that he has inspected the property and confirmed that only 5 more repairs from the list need to be completed. Mr. McCain was asked to provide a contract with the electrician, and a timeline, within 60 days. He will appear at the August 21<sup>st</sup> meeting with an update. Board Member Chapman made a motion to modify the order to allow the update on August 21<sup>st</sup> meeting, seconded by Board Member Lisinicchia. Motion passed 4-0.

**Mr. Higgins, owner of the property, 1711 Cottage Avenue,** reported that he has an appointment with an auction company and he has obtained a dumpster. He will continue to clean up and sort the stuff in the house before he and his friend demolish the property. He anticipates having it demolished in August. Board Member Chapman made a motion to modify the Order of Enforcement and require Mr. Higgins to appear at the July 3<sup>rd</sup> Board meeting with an auction date and a demo date, seconded by Board Member Albertson. Motion passed 4-0. Mr. Higgins will return on July 3<sup>rd</sup>.

**Lori Vanover, owner of 519 Henry Street.** She called in to report she will not be at the meeting, because she is selling the property and closing on June 21, 2023. The new owners are aware of the violations on the property. No action needs to be taken on this property. Commissioner Paul stated the Order of Enforcement stands with a deadline of July 17, 2023.

**MISCELLANEOUS:**

**ACCOUNTS PAYABLE:** Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Chapman. Motion passed 4-0. Documentation signed.

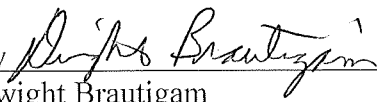
**ADJOURNMENT:** Board Member Lisinicchia moved to adjourn, seconded by Board Member Chapman. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS & SAFETY


City of Huntington, Indiana

By  as Mayor and  
Richard Strick Member

By  as Member  
Danielle Albertson

By  as Member  
Dwight Brautigam

By  as Member  
Charles Chapman

By  as Member  
Anthony Lisinich

ATTEST:

 as Clerk-Treasurer  
Christi McElhaney