

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
May 15, 2023

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, May 15, 2023, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Dwight Brautigam, Charles Chapman, and Anthony Lisinicchia. Also present: Director of Public Works and Engineering Services, Adam Cuttriss; Director of Community Development and Redevelopment, Bryn Keplinger; City Attorney, Adrian Halverstadt; and Deputy Clerk-Treasurer, Julie Shearer.

MINUTES OF PREVIOUS MEETING: Board Member Lisinicchia moved to approve minutes of the May 1, 2023, regular meeting, seconded by Board Member Chapman. Motion passed 5-0. Minutes signed.

OLD BUSINESS: Director Keplinger updated the Board on the Memorial Park WPA Stone Race Rehabilitation Project, shared options available from a written summary prepared by the City's engineering consultant, and stressed the urgency of completing the necessary repairs during the dry season. Director Keplinger presented site photos and a video of the Memorial Park Stone Raceway showing why it is in emergency need of repair. As recommended by the City's engineering consultant, Director Keplinger also recommended that the Board proceed under Indiana Code §36-1-12-9 to declare an emergency and solicit quotes from two contractors known to deal in the work required to be done. **Board Member Brautigam made a motion to: (1) accept and follow the recommendations of the engineering consultant and City personnel and declare an emergency, (2) act immediately to solicit quotes from FCI Construction and Hagerman Construction for the City's Memorial Park WPA Stone Water Race Rehabilitation Project, and (3) set a Special Board meeting on Tuesday, May 23, 2023 beginning at 4:00 p.m.** Motion seconded by Board Member Chapman. Motion passed 5-0. The notice of special meeting will be posted and delivered as required.

NEW BUSINESS:

A special event application for HU film department was presented for road and alley closures near College Avenue for June 5th and June 6th for a rain date. After some discussion and revision on street closures needed, Board Member Albertson made a motion to allow the closures, seconded by Board Member Brautigam. Motion passed 5-0.

Diana Hall, 1352 Etna Avenue received a grass violation and mowing invoice that she is disputing with the Board on the process. She thinks the administrative fee is too much and she is buying on contract and didn't receive the notice timely. Board Member Lisinicchia made a motion to **table the request until the Ordinance Officer could present the timeline** of the incident, seconded by Board Member Chapman. Motion passed 5-0.

Director Cuttriss reported that the City advertised a second time to receive bids for **North Water Plant backwash lining**. Today is the day scheduled for bid opening but no bids were received. Director Cuttriss will meet with the City’s engineering consultant to discuss alternatives.

Director Keplinger presented a contract with **Taylor Siekfer, Williams Design Group, for Downtown Master Plan**. This plan will include public parking, historic downtown buildings, walking, and accessibility and the Little River showcase. Board Member Brautigam made a motion to approve the contract and authorize the Mayor to sign, seconded by Board Member Lisinicchia. Motion passed 5-0. Mayor signed agreement.

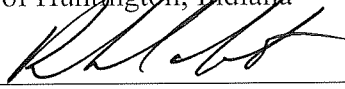
UNSAFE BUILDING:

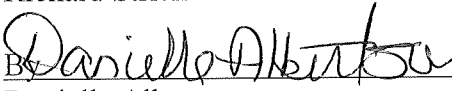
Mr. Higgins, owner of 1711 Cottage Avenue was not present to share his progress on clean up and demolition of the property. Commissioner Paul has not spoken to Mr. Higgins since the February meeting. Board Member Brautigam made a **motion to access a \$2,500 fine for willful noncompliance and seek demolition bids for the next meeting**, seconded by Board Member Albertson. Motion passed 5-0.

ACCOUNTS PAYABLE: Board Member Albertson moved to pay the bills as presented, seconded by Board Member Chapman. Motion passed 5-0. Documentation signed.


ADJOURNMENT: Board Member Brautigam moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 5-0. Meeting adjourned.


APPROVED BOARD OF PUBLIC WORKS & SAFETY
City of Huntington, Indiana

By  as Mayor and
Richard Strick Member


By  as Member
Danielle Albertson

By  as Member
Dwight Brautigam

By  as Member
Charles Chapman

By  as Member
Anthony Lisinicchia

ATTEST:

 as Clerk-Treasurer
Christi A. McElhaney