

City Utilities

## UTILITY BILL PAYMENT OPTIONS

Residents have several options to make their utility payments. The following payment methods may be selected with no third-party processing fee:

- Automatic debit (ACH). You have the option to:
  - Contact the Water Billing department to have an ACH form sent to you
  - Complete and return the <u>printable ACH form</u>.
  - Fill out an <u>electronic ACH form</u>.
- **Bill pay through your bank.** Most financial institutions offer online banking services that include convenient bill payment options.
- In person. Checks and money orders are accepted in person at:
  - Lake City Bank
    - 1501 N. Jefferson St.
  - First Merchant Bank
    - 2845 Guilford St.
  - Bippus State Bank
    - 150 Hauenstein Road
    - 1303 S. Jefferson St.
  - First Federal Bank
    - 648 N. Jefferson St.
    - 1240 S. Jefferson St.
    - 100 Frontage Road
- By mail.
  - Make a check or money order payable to City Utilities and send it to: City Utilities, P.O. Box 5177, Huntington, IN 46750.
- Drop box.
  - A 24-hour drop box is located inside the south entrance (blue glass door) to the City Building, located at 300 Cherry St.

A third-party processing fee is collected when the following payment methods are selected:

- **Online.** Go to <u>www.huntington.in.us/city</u> and click "UTILITIES ACCOUNT". Click "Register here" to set up your payment account by following the online directions. You will need your book and account numbers along with your EXACT service address as it appears on the bill, which are all located on the left side of your water bill.
- **By phone.** Call 1-888-272-9829, press 3 for "property tax and all other payments", enter the jurisdiction code 2447 and follow the prompts. You will need your account and book numbers, which are all located on the left side of your water bill.

Anyone who has questions or needs assistance should call the Water Billing Department at (260) 356-3220 or email jennifer.gunn@huntington.in.us.