
**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, AUGUST 17, 2020**

The Commissioners met with Tom Wall, Rob Miller and Larry Buzzard present.

IN THE MATTER OF MINUTES)

08/03/2020 Minutes

Tom Wall made a motion to approve the minutes for 08/03/2020. Larry Buzzard seconded and the motion passed 3-0, with Tom Wall voting yea, Larry Buzzard voting yea and Rob Miller voting yea.

IN THE MATTER OF CLAIMS)

08/17/2020 Claims

Larry Buzzard made a motion to approve the claims for 08/17/2020. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PAYROLL)

08/14/2020 – Payroll

Larry Buzzard made a motion to approve the payroll docket for 08/14/2020. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN ATTENDANCE

Bob Garrett, County Attorney; Mark Wickersham, Terry Miller, Phil Hibbert and Ron Kline.

IN THE MATTER OF DISCUSSION)

CEDIT Advisory Grant for Roanoke Park Pavilion Construction

Mark Wickersham and Phil Hibbert requested a CEDIT Advisory Grant in the amount of \$40,000 to construct a new pavilion at Roanoke Park.

Larry Buzzard made a motion to approve the grant for the new pavilion at Roanoke Park. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF RESOLUTION)

Resolution 2020-25- Resolution to Assign Parcels of Land to a Non Profit

Attorney Halverstadt presented Commissioners with draft resolution for the Commissioners consideration identifying three parcels for which the Commissioners desire to assign tax sale certificates to a non-profit and would set a date and time for a public hearing. Proposed resolution, numbered Resolution 2020-25, considered. Discussion had regarding the three tax sale parcels and a time for a public hearing at a future meeting.

Rob Miller made a motion to pass Resolution 2020-25 which identifies parcels for which the Commissioners desire to assign tax sale certificates to a non-profit and schedules a public hearing for 9/14/20 at 9:30 a.m. Larry Buzzard seconded and motion passed 3-0.

Resolution 2020-25 signed.

Attorney Halverstadt will provide the Auditor's Office with a Notice for publication in the newspaper. Attorney Halverstadt also submitted Application for Assignment of Tax Sale Certificates to Commissioners on behalf of Historic Warren, Inc.

IN THE MATTER OF Grant Renewal)

2021 Justice Partners Addictions Response Grant

Leslie Rentschler, Executive Director of Community Corrections requested permission to renew the \$60,000 grant for Pretrial Services.

Rob Miller made a motion to approve the renewal of the grant for Pretrial Services. Larry Buzzard seconded and the motion passed 3-0 with Rob Miller voting yea, Larry Buzzard voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Update on Huntington County Jail Expansion

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Representative from DLZ Kristine Thurston, reviewed the cost change summary with Commissioners. The change summary was approved at the last meeting but required signatures. A Warranty for Mechanical Roof was also submitted for review.

IN THE MATTER OF DISCUSSION)

Update on 911 Communication Tower

Joakim Abrahamsson, IT Director gave an update on the 911 Communication Tower and potential locations.

IN THE MATTER OF DISCUSSION)

Estimate to Relocate Air Conditioning Units at the Jail

Joakim Abrahamsson, IT Director submitted an estimate of \$824.00 to move two air conditioning units at the jail.

Larry Buzzard made the motion to approve moving forward with relocation of the air conditioning units at the jail. Rob Miller seconded and the motion passed 3-0 with Tom Wall voting yea, Larry Buzzard voting yea and Rob Miller voting yea.

IN MATTER OF DISCUSSION)

Estimate for Information & Records Associates

Shelley Septer, Huntington County Clerk presented a Service Price Estimate in the amount of \$148,169.00 from Information & Records Associates for the scanning and indexing of documents. This project will be funded by a Cares Act Grant.

Larry Buzzard made the motion to approve the price estimate. Rob Miller seconded and the motion passed 3-0 with Tom Wall voting yea, Larry Buzzard voting yea and Rob Miller voting yea.

IN THE MATTER OF REPORT)

County Treasurers Report

County Treasurer Paula Farley submitted the monthly County Treasures Report for the month of July 2020.

IN THE MATTER OF REPORT)

Clerk of the Circuit Court Report

County Clerk Shelley Septer submitted the Clerk of the Circuit Court Report for the month of July 2020.

IN THE MATTER OF PERMIT)

Citizens Telephone – CR 600 E, Between SR 219 and CR 1100 S, Huntington County, Indiana

Tom Wall made a motion to approve the Application for Permit from Citizens Telephone to bury a cable at CR 600 E, between SR 219 and CR 1100 S. Rob Miller seconded and the motion passed 3-0 with Rob Miller voting yea, Larry Buzzard voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Human Resource - Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on for the County.

IN THE MATTER OF DISCUSSION)

Correction to the Minutes of the Board of County Commissioners' Meeting Held on July 20, 2020

The Commissioners agree to amend and correct the Minutes of the Board of County Commissioners' meeting held on July 20, 2020 to reflect the following changes:

Lease Agreement- ~~704 Rocky Run~~ 1601 N. Jefferson Street, Huntington Indiana 46750

IN THE MATTER OF DISCUSSION)

VS Engineering Replacement of Small Structure CR 100 N

Troy Hostetler, Highway Superintendent presented a contract letter from VS Engineering outlining the cost to replace a small structure on CR 100 North. Their total fee is not to exceed \$67,290.

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Rob Miller made a motion to approve the contract letter from VS Engineering. Larry Buzzard seconded and the motion passed 3-0 with Rob Miller voting yea, Larry Buzzard voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

VS Engineering Replacement of Small Structure on Old Fort Wayne Road

Troy Hostetler, Highway Superintendent presented a contract letter from VS Engineering outlining the cost to replace a small structure on Old Fort Wayne Road. Their total fee is not to exceed \$74,490.

Rob Miller made a motion to approve the contract from VS Engineering. Larry Buzzard seconded and the motion passed 3-0 with Rob Miller voting yea, Larry Buzzard voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

VS Engineering Replacement of Small Structure on Lamont Road

Troy Hostetler, Highway Superintendent presented a contract letter from VS Engineering outlining the cost to replace a small structure on Lamont Road. Their total fee is not to exceed \$79,890

Rob Miller made a motion to approve the contract from VS Engineering. Larry Buzzard seconded and the motion passed 3-0 with Rob Miller voting yea, Larry Buzzard voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

VS Engineering Replacement of Small Structure on 1000 N

Troy Hostetler, Highway Superintendent presented a contract letter from VS Engineering outlining the cost to replace a small structure on 1000 N. Their total fee is not to exceed \$75,090.

Rob Miller made a motion to approve the contract from VS Engineering. Larry Buzzard seconded and the motion passed 3-0 with Rob Miller voting yea, Larry Buzzard voting yea and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Hiring of Administrative Assistant to the Commissioners

Rob Miller made a motion to hire Bridgett Burkhardt as the Administrative Assistant to the Commissioners once approved by County Council. Tom Wall seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

Commissioners recessed at 12:53 p.m.

Tom Wall

Rob Miller

Larry Buzzard

ATTEST:

Jill M. Landrum

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA