

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, JUNE 22, 2020**

**DRAFT**

Pursuant to the State of Indiana Executive Order 20-04, all governing bodies of public agencies may suspend the requirement of explicitly adopting a policy for electronic participation and reduce the number of members required to be physically present to one member only. All votes of the governing body during the electronic meeting must be taken by roll call vote.

The Commissioners met with Tom Wall present. Rob Miller and Larry Buzzard were absent from the meeting but participated and voted via teleconference.

**IN THE MATTER OF MINUTES)****06/08/2020 Minutes and 06/12/2020 Minutes**

Larry Buzzard made a motion to approve the minutes for 06/08/2020 and the minutes for 06/12/2020. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF CLAIMS)****06/22/2020 Claims**

Larry Buzzard made a motion to approve the claims for 06/22/2020. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF PAYROLL)****06/19/2020 – Payroll**

Rob Miller made a motion to approve the payroll docket for 06/19/2020. Larry Buzzard seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)****LIT Distribution – The Ice Cream Vault, Andrews, Indiana**

Huntington County Economic Development Executive Director Mark Wickersham presented the CEDIT Advisory Committee – Minutes of Meeting of June 18, 2020. At that meeting, the Committee received an application from the Town of Andrews for a grant of \$12,248.00 in support of building and property improvements at The Ice Cream Vault, owned by Ed Asher. Committee member Laura Dillon discussed the application and the Town's situation. Laura presented a letter of support from the Town, however, given several other municipal commitments, the Town is not able to fund anything as part of the application. The application failed due to a lack of a motion.

The Commissioners discussed whether this would be considered economic development. County Attorney Bob Garrett said that he believed that it would be considered economic development but would consider making a LIT commitment contingent upon the Huntington County Health Department certifying that the water is safe for use, along with possibly putting a clause in about being in operation for a certain amount of time. Commissioner Buzzard does not believe that it qualifies as economic development.

Rob Miller made a motion to approve a LIT distribution to The Ice Cream Vault, Andrews, Indiana, with the contingencies set forth by County Attorney Bob Garrett, to be paid from LIT Economic Development Funds Project 3. Tom Wall seconded and the motion passed 2-1, with Larry Buzzard voting nay, Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)****Paid Time Off and Compensation Time**

County Councilman Terry Miller appeared before the Commissioners to discuss the possibility of making changes and modifications to the current Paid Time Off policy and the Compensation Time policy and presented a handout with his proposals. County Council meets tonight to discuss these changes and will provide Human Resource Director Stefanie Rogers with the information necessary to create a new handbook policy.

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**IN THE MATTER OF DISCUSSION)**

**Insurance Management Group – Transition Progress Update**

Insurance Management Group Account Executive Michelle Bunker updated the Commissioner on the progress of the insurance transition from Gallagher to IMG and the Third Party Administrator from Group Administrators to UGS, which will take effect August 1, 2020. Michelle discussed the possibility of also switching the Pharmacy Benefit Manager from Express Scripts to True Rx and discussed the savings the County would benefit with this change.

Larry Buzzard made a motion to change the Pharmacy Benefit Manager from Express Scripts to True RX. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

Commissioner Larry Buzzard left the meeting at 10:05 a.m.

**IN THE MATTER OF DISCUSSION)**

**2020 Budget Requests**

Soil and Water Conservation District – Office Manager Cheryl Jarrett and Board President Andy Ambriole and board member Kyle Lund appeared before the Commissioners to present the 2021 budget request for \$8,300.00. They reported that this is the same amount as requested last year.

Department of Community Development – Department of Community Development Director Kim Hostetler and Land Use Division/Office Coordinator Marla Stambazze appeared before the Commissioners to present the 2021 budget. They reported that there are some increases and decreases in the budget and explained those needs.

Historical Society – Museum Director Mark Stouder appeared before the Commissioners to present the 2021 budget request for \$16,500.00. He reported that this is the same amount as requested last year.

Youth Services Bureau – Director Jan Williams appeared before the Commissioners to present the 2021 budget request for \$30,000.00. She reported that this is the same amount as requested last year.

City/County Information Systems – Director Joakim Abrahamsson appeared before the Commissioners to present the 2021 budget. Joakim explained that there were a few items that he adjusted due to an anticipated increases such as incentive, copiers, and an increase for the hardware and software maintenance contracts.

Highway Superintendent Troy Hostetler presented the Highway Department’s 2021 budget request for the Commissioners’ review and consideration. He reported that there are some increases and decreases in the budget and explained those needs.

Pathfinder Services – John Niederman, President, appeared before the Commissioners to present the 2021 budget request for \$84,000.00. He reported that this is the same amount as last year. Mr. Niederman discussed future plans for Pathfinders and the progress of the Odd Fellow/UB Building in downtown Huntington which will house the newly named Huntington Arts & Entrepreneurial Center.

Parkview Huntington Hospital – Juli Johnson, Carla Gibbert and Sonya Foraker appeared before the Commissioners to present the 2021 budget request for \$250,000.00. They reported that this is the same amount as requested last year. They reported on the activity for the past year and their needs for the upcoming year.

Huntington County Council on Aging– Executive Director Holly Saunders appeared before the Commissioners to present the 2021 budget request for \$20,000.00. She reported that this is the same amount that was budgeted last year.

Huntington County Public Safety Dispatch – Director Tim Allen appeared before the Commissioners to present the 2021 budget. He reported that there are some increases and decreases in the budget and explained those needs.

Maintenance / Facility Management – Facilities Manager Greg Ricker appeared before the Commissioners to present the 2021 budget. He discussed the areas where he has made some increases and decreases and explained those needs.

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Veteran's Service – Veterans' Service Officer Tim Eckert appeared before the Commissioners to present the 2021 budget request. Tim indicated that the same amount is being requested for both the Memorial Day fund and Burial of Soldiers fund. Tim discussed the services being offered by the Veterans' office.

Emergency Management Agency - Director Robert Jeffers appeared before the Commissioners to present the 2021 budget. Robert discussed that there were only minor increases and decreases in the budget from last year.

Purdue Extension Office / Huntington County 4-H Fair Association – Ed Farris, County Extension Director and Health and Human Services Educator, appeared before the Commissioners to present the Purdue Extension Office 2021 budget, along the 2021 budget request for the 4-H Fair Association of \$4,050.00. He reported that this is the same amount as requested last year.

Bowen Center – Huntington County Office Director Shelly Snyder, Sr. Vice President Financial Services Jay Baumgartner, and Sr. Vice President of Operations Robert Ryan appeared before the Commissioners to present the 2021 budget request for \$244,350.00, which includes the state mandated increase from last year.

**IN THE MATTER OF DISCUSSION)**

**County Surplus Items**

Tom Wall made a motion to deem three Echo Dots as county surplus items and to donate those Echo Dots to the Huntington County Historical Society. Rob Miller seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Indiana Department of Transportation, Section 5311/5339 Grant Agreement – EDS #A249-20-G200034 – Project #18039350**

Rob Miller made a motion to enter into and sign the Indiana Department of Transportation, Section 5311/5339 Grant Agreement – EDS #A249-20-G200034 – Project #18039350. Tom Wall seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Update**

Highway Superintendent Troy Hostetler appeared before the Commissioners to update them on several items at the highway department.

Troy discussed the need to purchase two John Deere tractors from Troxel Tru-Green for the approximate sum of \$7,500.00.

By consensus, the Commissioner agreed to allow Troy to purchase two John Deere tractors from Troxel Tru-Green for the approximate sum of \$7,500.00, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Change Order No. 043 – Contract No.: R-37393**

Highway Superintendent Troy Hostetler presented Construction Change Order No. 043 to Contract No.: R-37393. The change order is for HMA Pavement Repair on CR 900 N, Huntington County.

By consensus, the Commissioners approve Change Order No. 043 to Contract No.: R-37393 for HMA Pavement Repair on CR 900 N, Huntington County, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Jail Expansion – Quotation of Commercial Insurance – Builders' Risk and Terrorism**

Administrative Assistant Jodi PeGan presented a Quotation of Commercial Insurance – Builders' Risk and Terrorism insurance for the Huntington County Jail Expansion project from Mettler Insurance Agency for a premium sum of \$15,947.00.

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Tom Wall made a motion to move forward with acquiring Builders' Risk and Terrorism insurance for the Huntington County Jail Expansion project from Mettler Insurance Agency for a premium sum of \$15,947.00. Rob Miller seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF PERMIT)**

**Citizens Telephone - CR 725 S - Adjacent to I69 Southbound Ramp, Huntington County, Indiana**

Tom Wall made a motion to approve the Citizens Telephone Application for Permit for CR 725 S – Adjacent to I69 Southbound Ramp, Huntington County, Indiana. Rob Miller seconded and the motion passed 2-0, with Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF AGREEMENT)**

**Gasoline User Fee Interlocal Cooperation Agreement – between the County of Huntington and the City of Huntington**

Rob Miller made a motion to enter into and sign the Gasoline User Fee Interlocal Cooperation Agreement between the County of Huntington and the City of Huntington dated March 1, 2020. Tom Wall seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF AGREEMENT)**

**Fuel User Fee Cooperation Agreement – between the County of Huntington and Huntington County Council on Aging**

Rob Miller made a motion to enter into and sign the Fuel User Fee Cooperation Agreement between the County of Huntington and Huntington County Council on Aging dated March 1, 2020. Tom Wall seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF INVESTMENTS)**

**Cumulative Courthouse Investment and Courthouse Improvement Bond Investment**

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

Rob Miller made a motion to invest \$450,000.00 in the Cumulative Courthouse fund for thirty (30) days. Tom Wall seconded and the motion passed 2-0, with Tom Wall voting yea, and Rob Miller voting yea.

Rob Miller made a motion to invest \$250,000.00 in the Courthouse Improvement Bond Investment for thirty (30) days. Tom Wall seconded and the motion passed 2-0, with Tom Wall voting yea, and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Central Indiana Hardware – Purchase of Basement Door**

Rob Miller made a motion to pay Central Indiana Hardware the sum of \$2,261.61 for installation and labor of a new basement door, hinges and lockset, to be paid from the Cumulative Courthouse Fund. Tom Wall seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Jail Expansion Project – Disbursement of Funds from Project Fund, Requisition No. 2**

Rob Miller made a motion to enter into and sign the Huntington County Jail Expansion Project – Disbursement of Funds from Project Fund, Requisition No. 2, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF REPORT)**

**County Clerk's Report**

County Clerk Shelley Septer submitted the monthly County Clerk's Report for the month of May, 2020.

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**IN THE MATTER OF REPORT)**

**County Treasurer's Report**

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of May, 2020.

**IN THE MATTER OF DISCUSSION)**

**Commissioners' - Correspondence**

Commissioners' Assistant Jodi PeGan presented the Commissioners with several items of correspondence:

A letter from the Department of the Army Real Estate Division, Civil and Support Branch – Outgrant Transfer Notice re: Department of the Army Easement Nos. DACW27-2-67-2135, DACW27-2-72-093, and DACW27-2-80-076, J. Edward Roush Lake Project, IN.

A letter from the Department of the Army Real Estate Division, Civil and Support Branch – Outgrant Transfer Notice re: Department of the Army Easement Nos. DACW27-2-67-2161 and Department of the Army License No. DACW27-3-90-201, Salamonie Lake Project, IN.

Quietus from the Huntington County Auditor's Office indicating that a FIT Distribution of \$1,047.72 was deposited into the Cumulative Courthouse Fund.

**IN THE MATTER OF AGREEMENT)**

**Agreement for Professional Services – Between Huntington County Government and Unified Group Services, Inc.**

Human Resource Director Stefanie Rogers presented an Agreement for Professional between Huntington County Government and Unified Group Services, Inc., which provides health insurance benefits to eligible employees.

Tom Wall made a motion to enter into and sign the Agreement for Professional between Huntington County Government and Unified Group Services, Inc. Rob Miller seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF AGREEMENT)**

**Business Associate Agreement – Between Huntington County Government and Unified Group Services, Inc.**

Human Resource Director Stefanie Rogers presented a Business Associate Agreement between Huntington County Government and Unified Group Services, Inc.

Tom Wall made a motion to enter into and sign the Business Associate Agreement between Huntington County Government and Unified Group Services, Inc. Rob Miller seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

**IN THE MATTER OF AGREEMENT)**

**Plan Sponsor Certification – Huntington County Government**

Human Resource Director Stefanie Rogers presented a Plan Sponsor Certification form for Huntington County Government for the Commissioners' review and consideration.

Tom Wall made a motion to enter into and sign the Plan Sponsor Certification form for Huntington County Government. Rob Miller seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

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**IN THE MATTER OF AGREEMENT)**

**Amendment to Joinder to Master Program Agreement – Huntington County Government and Express Scripts, Inc.**

Human Resource Director Stefanie Rogers presented an Amendment to Joinder to Master Program Agreement between Huntington County Government and Express Scripts, Inc.

Tom Wall made a motion to enter into and sign the Amendment to Joinder between Huntington County Government and Unified Group Services, Inc. Rob Miller seconded and the motion passed 2-0, with Tom Wall voting yea and Rob Miller voting yea.

The Commissioners recessed at 4:00 p.m.

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Tom Wall

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Rob Miller

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Larry Buzzard

**BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA**

ATTEST:

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Jill M. Landrum, Auditor