

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 26, 2020**

Pursuant to the State of Indiana Executive Order 20-04, all governing bodies of public agencies may suspend the requirement of explicitly adopting a policy for electronic participation and reduce the number of members required to be physically present to one member only. All votes of the governing body during the electronic meeting must be taken by roll call vote.

The Commissioners met with Larry Buzzard present. Tom Wall and Rob Miller were absent from the meeting but participated and voted via teleconference.

IN THE MATTER OF MINUTES)

05/11/2020 Minutes

Rob Miller made a motion to approve the minutes for 05/11/2020. Larry Buzzard seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF CLAIMS)

05/26/2020 Claims

Larry Buzzard made a motion to approve the claims for 05/26/2020. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PAYROLL)

05/22/2020 – Payroll

Larry Buzzard made a motion to approve the payroll docket for 05/22/2020. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Re-opening of the Courts and Probation to the Public

Judge Jennifer Newton, Judge Davin Smith, Prosecutor Amy Richison and Chief Probation Officer Heather Malone appeared before the Commissioners to discuss the re-opening of the courts to the public and discussed what personal protective equipment they would need to protect themselves and the public from the spreading of COVID-19. The Commissioners will communicate with the maintenance staff, IT department, and additional cleaning staff to begin pricing the PPE items and services needed prior to the re-opening.

By consensus, the Commissioners agreed to allow the Health Department to order facemasks for the Prosecutor's office, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Drainage/Ditch Project in Roanoke, Indiana

Huntington County Surveyor Jay Poe appeared before the Commissioners to discuss a drainage/ditch project in Roanoke, Indiana. Jay discussed the path of the ditch and the drainage issues that have been an ongoing problem. Jay believes that it would cost approximately \$18,000.00 to correct the problem. He has spoken with the drainage board and they would be willing to share in the cost. The Commissioners said that they would also be willing to share in the cost and asked Jay to contact the Town of Roanoke to see what amount they could contribute to the project. Jay will report back to the Commissioners after he has spoken with the Roanoke town council.

IN THE MATTER OF DISCUSSION)

Huntington County Courthouse - Attic Air Sense Detectors

Facilities Manager Greg Ricker appeared before the Commissioners to discuss the Courthouse attic air sense detectors. The current detectors need reset every twenty-four hours and this becomes a problem on the weekends and holidays. If not reset, an alarm will continue to go off, which does not allow anyone to work in the Courthouse without calling Security or Maintenance to come in and turn the alarm off. Greg received a quote from New Era Technology (formerly ESCO) to

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 26, 2020**

remove the four attic air sense detectors and replace them with area heat detectors, along with installing boxes, cables and detectors as needed, for the sum of \$9,597.00.

By consensus, the Commissioners agreed to replace the current Courthouse attic air sense detectors and replace them with heat detectors, in the sum of \$9,597.00 to be paid from the Cumulative Courthouse fund, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Jail Expansion Project – Maintenance Building

Facilities Manager Greg Ricker presented an Invoice from Ironclad Excavating, Inc. for equipment, skilled labor, materials and supervision to install a concrete pad for the Huntington County Jail maintenance building in the sum of \$4,430.00.

Larry Buzzard made a motion to pay the Invoice from Ironclad Excavating, Inc. for equipment, skilled labor, materials and supervision to install a concrete pad for the Huntington County Jail maintenance building in the sum of \$4,430.00, to be paid from the Huntington County Jail Expansion Project fund. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Update on Unsafe Order – 4143 South Warren Road, Huntington, Indiana

Department of Community Development Land Use Office Coordinator Marla Stambazze appeared before the Commissioners to update them on the property at 4143 South Warren Road, Huntington, Indiana. She reported that she has been in contact with the owner of the property, Larry Johnson, and he has not commenced work on the premises in an effort to comply with the Order of Enforcement.

Larry Buzzard made a motion to give the owner of the property, Larry Johnson, until August 1, 2020 to comply with the Order of Enforcement, and if the property owner does not fully comply with the Order of Enforcement, the Commissioners will move forward with the demolition of the property on September 1, 2020. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF AGREEMENT)

Huntington County Jail Expansion – Standard Form of Agreement Between Owner and Contractor

Rob Miller made a motion to enter into and sign AIA Document A101-2017 Standard Form of Agreement Between Owner: Huntington County Board of Commissioners and Contractor: Weigand Construction Company, Inc. for the project known as: Huntington County Jail Expansion – Huntington County Sheriff's Office & Jail. Larry Buzzard seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF AGREEMENT)

**Huntington County Jail Expansion – Amendment No. 1 to Standard Form of Agreement Between
Huntington County Board of Commissioners (Owner) and DLZ Indiana, LLC (Architect)**

Larry Buzzard made a motion to enter into and sign Amendment No. 1 to Standard Form of Agreement Between Huntington County Board of Commissioners (Owner) and DLZ Indiana, LLC (Architect) for the project known as: Huntington County Jail Expansion – Huntington County Sheriff's Office & Jail. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF BIDS)

Acceptance of Bid – Huntington County Bridge No. 22, Carrying CR 900 S over Detamore Ditch

Larry Buzzard made a motion to sign the Acceptance of the Bid between the Board of Commissioners of the County of Huntington and Primco, Inc. for Bridge No. 22, Carrying CR 900 S over Detamore Ditch. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 26, 2020**

IN THE MATTER OF INVESTMENTS)

Cumulative Courthouse Investment and Courthouse Improvement Bond Investment

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

Larry Buzzard made a motion to invest \$450,000.00 in the Cumulative Courthouse fund for thirty (30) days. Rob Miller seconded and the motion passed 3-0 with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

Larry Buzzard made a motion to invest \$250,000.00 in the Courthouse Improvement Bond Investment for thirty (30) days. Rob Miller seconded and the motion passed 3-0 with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Health Department – Early Payment Request

Environmental Health and Food Specialist/Department Head Tami Hurlburt requested early payment of \$587.07 to Dr. Matt Pflieger for the purchase of 900 surgical masks.

By consensus, the Commissioners agree to early payment of \$587.07 to Dr. Matt Pflieger for the purchase of 900 surgical masks, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

Citizens Telephone - CR 1100 S Between: CR 100 E and CR 150 E, Huntington County, Indiana

Larry Buzzard made a motion to approve the Citizens Telephone Application for Permit for CR 1100 S Between: CR 100 E and CR 150 E, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

Frontier Communications – CR Roanoke Road Between: CR State Street and CR 800 N, Huntington County, Indiana

Larry Buzzard made a motion to approve the Frontier Communications Application for Permit for CR Roanoke Road Between: CR State Street and CR 800 N, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

QC Communications for Comcast of Indiana – 4527 N. Meridian Road Between: CR South of Highway 24 and CR North of East State Street, Huntington County, Indiana

Larry Buzzard made a motion to approve the QC Communications for Comcast of Indiana Application for Permit for 4527 N. Meridian Road Between: CR South of Highway 24 and CR North of East State Street, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF ORDINANCE)

Ordinance No. 2020-13 - An Ordinance Pertaining to the Huntington County Tourism Commission

Larry Buzzard made a motion to approve Ordinance No. 2020-13 - An Ordinance Pertaining to the Huntington County Tourism Commission. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Commissioners’ – Correspondence

Administrative Assistant Jodi PeGan presented several items of correspondence for the Commissioners review.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 26, 2020**

Jodi presented the License for Use of Shooting Range entered into between the City of Huntington, Indiana and the County of Huntington, Indiana that allows the Sheriff's Department to utilize the shooting range located at 576 S – 200 W, Huntington, Indiana.

Jodi presented a letter signed by Commissioner Wall supporting the City of Huntington and Huntington County United Economic Development's application for Economic Development funding for the proposed Riverfork West Industrial Park on State Road 9.

Jodi presented a letter signed by Commissioner Wall supporting Trine University's application to the Lilly Endowment's Charting the Future for Indiana Colleges and Universities initiative.

Jodi presented a form letter signed by Commissioner Wall advising potential contractors that Facilities Manager Greg Ricker is the current project manager for the Huntington County Jail Expansion – Maintenance Building project and has the authority to act on behalf of Huntington County for the building and construction of the building across from the Jail on East Street in Huntington.

Jodi presented the Quietus from the Huntington County Auditor's Office indicating that \$1,128.65 was deposited into the Cumulative Courthouse fund from Commercial Vehicle Excise Tax.

IN THE MATTER OF DISCUSSION)

Invoice – MuniPlatform

MuniPlatform presented an Invoice in the sum of \$795.00 for the Huntington County, Indiana Building Corporation, for the marketing and distribution of the Jail Expansion Project, Lease Rental Revenue Bonds, Series 2020.

By consensus, the Commissioners agree to pay this Invoice from the Jail Expansion Fund, after reviewing it for accuracy and payment, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF REPORT)

County Treasurer's Report

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of April, 2020.

IN THE MATTER OF AGREEMENT)

COVID-19 Response & CARES Act Reimbursement Counsel

Larry Buzzard made a motion to enter into and sign the COVID-19 Response & CARES Act Reimbursement Counsel agreement between the Board of Commissioners of Huntington County, Indiana and Barnes & Thornburg LLP. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on for the County.

IN THE MATTER OF DISCUSSION)

Legal – Update

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 26, 2020**

IN THE MATTER OF DISCUSSION)

Rural Huntington Regional Water & Sewer District – Regionalization of Sewer Districts

The Rural Huntington Regional Water & Sewer District Board of Trustees sent a letter indicating that they have taken initial steps toward regionalization of sewer districts. They submitted Rural Huntington Regional Water & Sewer District Resolution No. 2020-02 that provides, in part, that they and the Dawn Lakes Regional Sewer District have agreed to merge to form the Huntington County Regional Sewer District. Additionally, they submitted Rural Huntington Regional Water & Sewer District Resolution No. 2020-03 that provides, in part, that they and Bippus Regional Sewer District have agreed to merge to form the Huntington County Regional Sewer District.

By consensus, the Commissioners agree to forward the paperwork for the Rural Huntington Regional Water & Sewer District – Regionalization of Sewer Districts to Attorney Adrian Halverstadt for his review and consideration, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

The Commissioners recessed at 12:10 p.m.

Tom Wall

Rob Miller

Larry Buzzard

**BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA**

ATTEST:

Jill M. Landrum, Auditor