

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 11, 2020**

Pursuant to the State of Indiana Executive Order 20-04, all governing bodies of public agencies may suspend the requirement of explicitly adopting a policy for electronic participation and reduce the number of members required to be physically present to one member only. All votes of the governing body during the electronic meeting must be taken by roll call vote.

The Commissioners met with Larry Buzzard present. Tom Wall and Rob Miller were absent from the meeting but participated and voted via teleconference.

IN THE MATTER OF MINUTES)

04/27/2020 Minutes

Rob Miller made a motion to approve the minutes for 04/27/2020. Larry Buzzard seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF CLAIMS)

05/11/2020 Claims

Larry Buzzard made a motion to approve the claims for 05/11/2020. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PAYROLL)

05/08/2020 – Payroll

Larry Buzzard made a motion to approve the payroll docket for 05/08/2020. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Government Internship

Rob Miller made a motion to accept Isaiah Traub from William Jessup University, Rocklin, California as an unpaid intern for Huntington County government effective until August 1, 2020. Larry Buzzard seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF CONTRACT)

Contract for Grantwriting, Research, and Economic Development Services

Aliza Tourkow, President of Tourkow Consulting, LLC, submitted a Contract for Grantwriting, Research, and Economic Development Services between Huntington County Commissioners as Client and Tourkow Consulting, LLC as Economic Recovery Director.

Rob Miller made a motion to enter into and sign the Contract for Grantwriting, Research, and Economic Development Services between Huntington County Commissioners as Client and Tourkow Consulting, LLC, pending a name change on the contract to reflect Tourkow Consulting, LLC as Consultant and pending review from County Attorney Bob Garrett, to be paid from LIT Fund 5000.4. Tom Wall seconded and the motion passed 2-1, with Tom Wall voting yea, Rob Miller voting yea and Larry Buzzard voting no.

IN THE MATTER OF DISCUSSION)

Huntington County Council on Aging/Huntington Area Transportation – INDOT 2021 Grant Proposal

Huntington County Council on Aging Director Holly Saunders presented the INDOT 2021 Grant Proposal and the attachments necessary to move forward with the grant process, as described in the 5311/5339 Application. County Attorney Bob Garrett has reviewed and recommends that they enter into and sign the paperwork.

Larry Buzzard made a motion to enter into and sign the INDOT 2021 Grant Proposal and the attachments necessary to move forward with grant process, as described in the 5311/5339 Application. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 11, 2020**

IN THE MATTER OF RESOLUTION)

Resolution 2020-10 – A Resolution Authorizing the Filing of an Application for a Grant under Section 5311/5339 of the Federal Transit Act, as Amended

Larry Buzzard made a motion to sign Resolution 2020-10 – A Resolution Authorizing the Filing of an Application for a Grant under 5311/5339 of the Federal Transit Act, as Amended. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

LIT Fund Request for Roanoke Marketing Project

Stephanie McKibben, Alyssa Alaimo and Karen Snyder from the Town of Roanoke appeared before the Commissioners via teleconference with a request for LIT funds to allow them to continue employing Alyssa Alaimo for marketing purposes in Roanoke, Indiana and to allow them to continue their efforts with marketing, advertising and promoting Roanoke, Indiana.

Larry Buzzard made a motion to approve the LIT grant request in the sum of \$25,000.00 for the Roanoke Marketing Project to be paid from LIT fund 5000.03. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Public Safety Dispatch – Update on Communication Tower

Huntington County Dispatch Director Tim Allen appeared before the Commissioners to give them an update on the progress of the planning and design of the communication tower. Tim has been in contact with the Federal Communication Commission concerning their rules and guidelines about the height and wattage allowed for the tower. Further, Tim has been informed that the proposed site on Flaxmill Road is in an historic district due to its proximity to the Victory Noll Center and the St. Felix Catholic Center. Tim will begin looking into alternate sites and will continue working with the FCC to comply with their rules and guidelines.

IN THE MATTER OF DISCUSSION)

Huntington County Jail Expansion – Duke Energy Utility Poles Relocation

DLZ Architect Phillip Wink informed the Commissioners that Duke Energy needs to relocate three utility street poles and re-feed one utility pole for the Huntington County Jail Expansion. Duke Energy estimated the cost at approximately \$47,000.00 for the two work orders. Phillip will contact Duke Energy to get a firm price for the relocation and re-feed.

Tom Wall made a motion to pay Duke Energy for the cost to relocate three utility street poles and re-feed one utility pole for the Huntington County Jail Expansion up to an amount not to exceed \$50,000.00, to be paid from the Jail Expansion fund, and authorizes early payment to Duke Energy. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF BIDS)

Bid Opening – Huntington County Bridge No. 22, Carrying CR 900 S over Detamore Ditch

The Commissioners received and opened four bids for Huntington County Bridge No. 22, Carrying CR 900 S over Detamore Ditch:

Pioneer Associates, Inc.	\$207,128.00
Jutte Excavating, Inc.	\$228,009.00
R. G. Zachrich Construction, Inc.	\$248,769.66
Primco, Inc.	\$192,944.70

Larry Buzzard made a motion to take the bids under advisement so that Highway Superintendent Troy Hostetler and USI Consultant Kevin Woodward can review the bids for accuracy and compliance. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 11, 2020**

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he has been working on at the Highway Department.

IN THE MATTER OF RESOLUTION)

Resolution 2020-09 – A Resolution of the Board of Commissioners of the County of Huntington to Assign Tax Lien against a Certain Property to a Political Subdivision and Assignment

Rob Miller made a motion to adopt Resolution 2020-09 – A Resolution of the Board of Commissioners of the County of Huntington to Assign Tax Lien against a Certain Property to a Political Subdivision and Assignment. Larry Buzzard seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

Citizens Telephone - CR 100 W Between: SR 218 and CR 1000 S and County Line Road in Milo, Huntington County, Indiana

Larry Buzzard made a motion to approve the Citizens Telephone Application for Permit for CR 100 W Between: SR 218 and CR 1000 S and County Line Road in Milo, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Courthouse – Replacement of Military and United States Flags

Larry Buzzard made a motion to purchase Huntington County Courthouse Military and United States flags from The Collins Group, Inc. for the sum of \$220.24, to be paid from the Cumulative Courthouse fund. Rob Miller seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Annex Building - Community Harvest Food Bank

Rob Miller made a motion to install a carport/shelter at the Huntington County Annex building parking lot to accommodate the unloading and distributing of food items from the Community Harvest Food Bank Wagon to citizens of Huntington County, from Zahm Trailer Sales, Inc. for the sum of \$2,543.58, to be paid from the Cumulative Courthouse fund. Larry Buzzard seconded and motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Courthouse – Installation of Window Tint

Larry Buzzard made a motion to install window tint in the Human Resource office and frost tint in the women's restroom on the second floor from WWM Enterprises, Inc. d/b/a Sun Control Center & ECP for the sum of \$320.00, to be paid from the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Huntington County Courthouse – Security Cameras

Larry Buzzard made a motion to install wiring and two security cameras on the third floor outside of Circuit Court and Superior Court and wiring and four security cameras on both sets of stairways from Young Electric, Inc. for the sum of \$4,888.00, to be paid from the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 11, 2020**

IN THE MATTER OF DISCUSSION)

Markle Redevelopment Commission Proposed 2020 Expanded Area and Allocation Area

Baker Tilly Municipal Advisors, LLC submitted the Tax Impact Statement that was prepared on behalf of the Town of Markle Redevelopment. The Commission is required to provide an impact statement to each of the taxing units which overlap the Area, including Huntington County, Union Township, the Town of Markle, the Huntington County School Corporation, Huntington Public Library and Huntington County Solid Waste Management District. The purpose of the statement is to disclose any potential impact of amending the Area and capturing Tax Increment.

IN THE MATTER OF DISCUSSION)

Town of Roanoke Redevelopment Commission – Notice Regarding Incremental Assessed Valuation in TIF Allocation Areas

Town of Roanoke Redevelopment Commission Member John Stoeckley submitted a copy of the written notification of the determination that there is no excess assessed valuation in the allocation areas referenced in the Notice that may be allocated to the overlapping taxing units.

IN THE MATTER OF REPORT)

County Clerk’s Report

County Clerk Shelley Septer submitted the monthly County Clerk’s Report for the month of April, 2020.

IN THE MATTER OF DISCUSSION)

Huntington County Jail Expansion and Maintenance Building – Update

DLZ Scott Carnegie, Sheriff Chris Newton, Chief Deputy Chad Hammel, Facilities Manager Greg Ricker and IT Director Joakim Abrahamsson appeared before the Commissioners to update them on the jail expansion construction meeting held May 11, 2020.

IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on for the County.

IN THE MATTER OF BIDS)

Award of Bid – Huntington County Bridge No. 22, Carrying CR 900 S over Detamore Ditch

Highway Superintendent Troy Hostetler and USI Consultant Kevin Woodward advised the Commissioners that after reviewing the bids for Bridge No. 22 for accuracy and compliance, they recommend that the low bid of \$192,944.70 be awarded to Primco, Inc.

Larry Buzzard made a motion to accept the low bid of \$192,944.70 by Primco, Inc. Rob Miller seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

LIT – Economic Development – Reber Enterprises, LLC/Lillsun Manufacturing Company

Huntington County Economic Development Executive Director Mark Wickersham requested that the Commissioners approve a LIT grant request in the sum of \$30,000.00 for Reber Enterprises/Lillsun Manufacturing Company.

Rob Miller made a motion to approve the LIT grant request in the sum of \$30,000.00 for Reber Enterprises/Lillsun Manufacturing Company, with the condition that on page two the second “whereas” be stricken from the Agreement, said funds to be paid from LIT Economic Development Funds Project 6. Larry Buzzard seconded and the motion passed 3-0, with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 11, 2020**

The Commissioners recessed at 1:10 p.m.

Tom Wall

Rob Miller

Larry Buzzard

BOARD OF COMMISSIONER
HUNTINGTON COUNTY, INDIANA

ATTEST:

Jill M. Landrum, Auditor