

**SPECIAL SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, THURSDAY, MARCH 19, 2020**

Pursuant to the State of Indiana Executive Order 20-04, all governing bodies of public agencies may suspend the requirement of explicitly adopting a policy for electronic participation and reduce the number of members required to be physically present to one member only. All votes of the governing body during the electronic meeting must be taken by roll call vote.

The Commissioners met in Special Session at 9:00 a.m. with Tom Wall and Larry Buzzard present. Rob Miller was absent from the meeting but participated and voted via teleconference.

IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers and the Commissioners discussed several possible ways to handle closing certain offices in the Courthouse to the public to combat the possible spread of Coronavirus. Stefanie discussed policies that may need to be temporarily implemented that relates to paid time off for employees who stay home from work to self-quarantine. The Commissioners agreed to wait to make a decision until further notice from the Governor of Indiana to determine how to best move forward with the current situation.

IN THE MATTER OF DISCUSSION)

Courthouse – Maintenance Update

Tom Wall discussed the fact that Facilities Manager Greg Ricker has employed additional services from the current custodial part-time worker in an effort to better clean and sanitize the Courthouse on a daily basis. Tom further informed the Commissioners that he would contact an outside cleaning company to get a cost estimate of cleaning the interior of the Courthouse and all outside railings, doorknobs and any other hard surfaces that are being touched by the employees and the general public.

IN THE MATTER OF DISCUSSION)

Correction to the Minutes of the Board of County Commissioners' Meeting Held on February 17, 2020

The Commissioners agree to amend and correct the Minutes of the Board of County Commissioners' meeting held on February 17, 2020 to reflect the following changes:

Larry Buzzard made a motion to approve the installation of a new access control swipe for the voting room for \$3,722.14, with the Clerk paying \$3,000.00 and the Commissioners paying \$722.14; installation of three remote door unlock buttons for the Prosecutor's office for \$3,265.44; and for the installation of new access control hardware for the main entrance to the Huntington County Courthouse for \$8,026.49, all to be paid from the Cumulative Courthouse Fund. Rob Miller seconded and the motion passed 3-0 with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

Larry Buzzard made a motion to approve the installation of weatherstrip at four entry/exit doors of the Huntington County Courthouse for \$815.46, to be paid from the Cumulative Courthouse Fund. Rob Miller seconded and the motion passed 3-0 with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

Larry Buzzard made a motion to approve the prepping, painting, patching and re-texturing the walls in the Prosecutor's office and the Commissioners' conference room for the total sum of \$5,835.00, to be paid from the Cumulative Courthouse Fund. Rob Miller seconded and the motion passed 3-0 with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF INVESTMENTS)

Cumulative Courthouse Investment and Courthouse Improvement Bond Investment

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

Larry Buzzard made a motion to invest \$450,000.00 in the Cumulative Courthouse fund for thirty (30) days. Rob Miller seconded and the motion passed 3-0 with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, THURSDAY, MARCH 19, 2020**

Larry Buzzard made a motion to invest \$250,000.00 in the Courthouse Improvement Bond Investment for thirty (30) days. Rob Miller seconded and the motion passed 3-0 with Larry Buzzard voting yea, Tom Wall voting yea, and Rob Miller voting yea.

The Commissioners recessed at 11:40 a.m.

Tom Wall

Rob Miller

Larry Buzzard

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

ATTEST:

Jill M. Landrum, Auditor