

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, TUESDAY, JANUARY 21, 2020**

The Commissioners met with Tom Wall, Rob Miller and Larry Buzzard present.

IN THE MATTER OF MINUTES)

01/06/2020 Minutes

Rob Miller made a motion to approve the minutes for 01/06/2020. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

01/21/2020 Claims

Larry Buzzard made a motion to approve the claims for 01/21/2020. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

01/17/2020 – Payroll

Larry Buzzard made a motion to approve the payroll docket for 01/17/2020. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Letters Regarding Reimbursement to County

Huntington County Auditor Jill Landrum presented two letters to the Commissioners directed to two former employees requesting reimbursement of unapproved charges made to County issued credit cards and paid from IT and E911 Funds during their employment with Huntington County, which was deemed to be for personal use.

Rob Miller made a motion to sign the two letters presented by Huntington County Auditor Jill Landrum directed to two former employees requesting the reimbursement of unapproved charges made to County issued credit cards and paid from IT and E911 Funds during their employment with Huntington County, which was deemed to be for personal use. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Invoice – Mayors and Commissioners Caucus of Northeast Indiana

Rob Miller made a motion to pay the Invoice from the Mayors and Commissioners Caucus of Northeast Indiana in the sum of \$1,500.00, to be paid from LIT Economic Development Fund Project 1. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Jail – Appraisal

County Attorney Bob Garrett informed the Commissioners that there is a need to have the Huntington County Jail appraised prior to the beginning of the construction of the Huntington County Jail Expansion Project.

Larry Buzzard made a motion to appoint appraisers to appraise the Huntington County Jail prior to the beginning of the construction of the Huntington County Jail Expansion Project. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PUBLIC HEARING)

Unsafe Order – 2135 East Taylor Street, Huntington, Indiana

The Commissioners opened the public hearing at 9:00 A.M. on the Unsafe Order for 2135 East Taylor Street, Huntington, Indiana.

Those present included the Commissioners, DCD Land Use Office Coordinator Marla Stambazze, the owners of the property, Bruce McDaniel and Pamela McDaniel, were represented by Mr. McDaniel's children, Mark McDaniel and Mollie McDaniel-Mowery. No other person with a substantial interest in the real estate was present. Marla presented a report on the property and its condition to the Commissioners. The persons with a substantial property interest in the real

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estate affected have not commenced work in an effort to comply with the Order of Enforcement. The premises does have a negative effect on property values and the quality of life of the surrounding areas. The premises is determined, pursuant to I.C. 36-7-37-1(a)(2), to be abandoned.

The public hearing closed at 9:15 A.M.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 2135 East Taylor Street, Huntington, Indiana

Mark McDaniel and Mollie McDaniel-Mowery, acting on behalf of the owners of the property, Bruce McDaniel and Pamela McDaniel, informed the Commissioners that they have an interest in rehabilitating the property. Mark McDaniel informed the Commissioners that he is Power of Attorney for Bruce McDaniel and is authorized to make decisions on his behalf. Mark indicated that he would contact the other owner, Pamela McDaniel, requesting her consent to have the property evaluated for rehabilitation purposes.

Rob Miller made a motion to allow Mark McDaniel and Mollie McDaniel-Mowery until February 27, 2020 to present a letter from property owner, Pamela McDaniel, authorizing them to have the property evaluated for rehabilitation purposes. The Department of Community Development shall appear before the Commissioners on March 2, 2020 at 9:00 a.m. with a plan provided by the owners on rehabilitating the property. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF PUBLIC HEARING)

Unsafe Order – 4143 South Warren Road, Huntington, Indiana

The Commissioners opened the public hearing at 9:20 a.m. on the Unsafe Order for 4143 South Warren Road, Huntington, Indiana.

Those present included the Commissioners and DCD Land Use Office Coordinator Marla Stambazze. The owners of the property, Larry Johnson and Judy Johnson, were not present. No other person with a substantial interest in the real estate was present. Marla presented a report on the property and its condition to the Commissioners. The persons with a substantial property interest in the real estate affected have not commenced work in an effort to comply with the Order of Enforcement. The premises does have a negative effect on property values and the quality of life in the surrounding areas. The premises is determined, pursuant to I.C. 36-7-37-1(a)(2), to be abandoned.

The public hearing closed at 9:22 a.m.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 4143 South Warren Road, Huntington, Indiana

Rob Miller made a motion to give the property owners, Larry Johnson and Judy Johnson, until February 27, 2020 to submit a plan for removal of the accessory structures on the real estate. The Department of Community Development shall appear before the Commissioners on March 2, 2020 at 9:15 a.m. with a plan provided by the owners for removal of the accessory structures on the real estate. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Board of Finance

The Board of Finance opened the annual meeting with Tom Wall, Rob Miller, Larry Buzzard, County Attorney Bob Garrett, and County Treasurer Paula Farley present at 9:30 a.m.

First order of business was to elect the officers for the Board of Finance for the year. Rob Miller made a motion to elect Tom Wall as President and Paula Farley as Secretary. Larry Buzzard seconded and the motion passed 4-0.

County Treasurer Paula Farley submitted a report on the funds invested, interest paid during 2019 and the overall investment policy. Paula also submitted a report regarding all the banks that hold funds for the County. She discussed the breakdown of funds, where the money earned is deposited and when the interest is earned.

By consensus, the Commissioners accept the reports as presented.

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County Treasurer Paula Farley presented to the Commissioners a list of outstanding warrants and requested that these two-year-old warrants be cancelled.

Rob Miller made a motion to cancel these outstanding checks and to put the money back into the funds that they came from. Larry Buzzard seconded and the motion passed 4-0.

The Board of Finance closed the annual meeting at 9:35 a.m.

IN THE MATTER OF AGREEMENT)

Huntington County Treasurer – Agreement with The Master’s Touch, LLC

Huntington County Treasurer Paula Farley presented an Agreement with The Master’s Touch, LLC as Huntington County’s tax bill print vendor for 2020 at a cost of \$2,534.00.

Larry Buzzard made a motion to sign the Agreement with The Master’s Touch, LLC. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioners’ Certificate Sale

Joe Edwards, Vice President of SRI Services, appeared before the Commissioners to discuss the Commissioners Certificate Sale for 2020. He gave a packet of information, including a resolution, and submitted a list of the properties being sold. Joe reviewed the process with the Commissioners regarding how to hold the Certificate Sale and informed the Commissioners that the earliest date to hold the sale would be in March of 2020.

IN THE MATTER OF RESOLUTION)

Resolution 2020-1 – A Resolution Establishing the Intent to Conduct a Commissioners’ Sale to Sell Tax Sale Certificates for Properties that are Delinquent in Payment of Property Taxes

Rob Miller made a motion to approve Resolution 2020-1, A Resolution Establishing the Intent to Conduct a Commissioners’ Sale to Sell Tax Sale Certificates for Properties that are Severely Delinquent in Payment of Property Taxes. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Commissioners’ Live Certificate Sale Services Addendum to the SRI Master Services Agreement

Rob Miller made a motion to enter into and sign the Commissioners’ Live Certificate Sale Services Addendum to the SRI Master Services Agreement between the Huntington County Board of Commissioners and SRI, Incorporated. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Legal – Update

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

IN THE MATTER OF DISCUSSION)

Sales Disclosure Form – 3510 W – CR 200 N, Huntington, Indiana

Highway Department Superintendent Troy Hostetler presented a Sales Disclosure Form for review and consideration. The sellers of the property, Joni K. Mauger, Brenda Bowling and David Gamble convey to the County of Huntington property along CR 200 N, Huntington, Indiana for highway purposes.

Larry Buzzard made a motion to enter into and sign the Sales Disclosure Form between the sellers of the property, Joni K. Mauger, Brenda Bowling and David Gamble, which conveys to the County of Huntington property along CR 200 N, Huntington, Indiana for highway purposes. Rob Miller seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Sales Disclosure Form – 3510 W – CR 200 N, Huntington, Indiana

Highway Department Superintendent Troy Hostetler presented a Sales Disclosure Form for review and consideration. The sellers of the property, Brandt Finley, Ashley Schrader, Cortney Hixson and Drew Smith, convey to the County of Huntington property along CR 200 N, Huntington, Indiana for highway purposes.

Larry Buzzard made a motion to enter into and sign the Sales Disclosure Form between the sellers of the property, Brandt Finley, Ashley Schrader, Cortney Hixson and Drew Smith, which conveys to the County of Huntington property along CR 200 N, Huntington, Indiana for highway purposes. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Sales Disclosure Form – 3617 W – CR 200 N, Huntington, Indiana

Highway Department Superintendent Troy Hostetler presented a Sales Disclosure Form for review and consideration. The sellers of the property, Thomas Garrison and Patricia Garrison, convey to the County of Huntington property along CR 200 N, Huntington, Indiana for highway purposes.

Larry Buzzard made a motion to enter into and sign the Sales Disclosure Form between the sellers of the property, Thomas Garrison and Patricia Garrison, which conveys to the County of Huntington property along CR 200 N, Huntington, Indiana for highway purposes. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 11:00 a.m. to receive information about and interview prospective employees as authorized under I.C. 5-14-1.5-6.1(b)(5) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(5). No official decisions were made in executive session.

The Executive Session closed at 11:55 a.m.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 1:15 p.m. to receive information about and interview prospective employees as authorized under I.C. 5-14-1.5-6.1(b)(5) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(5). No official decisions were made in executive session.

The Executive Session closed at 2:00 p.m.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 2:10 p.m. to receive information about and interview prospective employees as authorized under I.C. 5-14-1.5-6.1(b)(5) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(5). No official decisions were made in executive session.

The Executive Session closed at 2:50 p.m.

IN THE MATTER OF APPOINTMENT)

Director – Huntington County Department of Community Development

Rob Miller made a motion to appoint Kim Hostetler as Director of the Huntington County Department of Community Development. Larry Buzzard seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Invoice – Otis Elevator

Rob Miller made a motion to pay Otis Elevator the sum of \$7,500.00 for the replacement of the interior cab of the elevator for the Huntington County Courthouse, to be paid from the Courthouse Bond Construction Fund. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Invoice – Young Electric, Inc.

Rob Miller made a motion to pay Young Electric, Inc. the sum of \$702.27 for labor and materials to finish the electrical work for the Huntington County Courthouse, to be paid from the Courthouse Bond Construction Fund. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

County Surplus Items

Sheriff Chris Newton informed the Commissioners that the Sheriff's Department has a 2014 RAM 1500 pickup truck with a bad engine that he would like to sell. The truck is located at Hiday Motors, 1743 North Main Street, Bluffton, Indiana.

Rob Miller made a motion to deem the 2014 RAM 1500 pickup truck as surplus and to hold a silent auction, with final bids to be awarded on Monday, February 17, 2020 at 9:00 a.m. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Invoice – Region III-A

Larry Buzzard made a motion to pay Region III-A the sum of \$12,445.00 for 2020 yearly dues, to be paid from the LIT Project Fund 5000.01. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CONTRACTS)

Annual Contracts

Rob Miller made a motion to approve the Contract with Pathfinder Services, Inc. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to approve the Contract with Huntington County Council on Aging, Inc. Larry Buzzard seconded and the motion passed 3-0.

Rob Miller made a motion to approve the Contract with Huntington County Soil & Water Conservation District. Larry Buzzard seconded and the motion passed 3-0.

Rob Miller made a motion to approve the Contract with Huntington Memorial Hospital, d/b/a Parkview Huntington Hospital for emergency vehicle services. Larry Buzzard seconded and the motion passed 3-0.

Rob Miller made a motion to approve the Contract with Youth Services Bureau. Larry Buzzard seconded and the motion passed 3-0.

Rob Miller made a motion to approve the Sheriff's Salary Contract with Sheriff Christian Newton for his salary agreement. Larry Buzzard seconded and the motion passed 3-0.

Rob Miller made a motion to approve the Contract with Robert Garrett as County Attorney. Larry Buzzard seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Invoice – Rex Grant

Rob Miller made a motion to pay Rex Grant the sum of \$400.00 for the purchase of four 10” church pews/benches to be installed in the Huntington Superior Courtroom, to be paid from the Cumulative Courthouse Fund, and authorizes early payment for the church pews/benches. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Invoice – Lime City Economic Development

Larry Buzzard made a motion to pay Lime City Economic Development the sum of \$30.00 for 2020 yearly membership dues, to be paid from the LIT Project Fund 5000.04. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

2019 Huntington County Employees Wages

Huntington County Auditor Jill Landrum presented the 2019 Huntington County Employees Wages for the Commissioners’ review.

Larry Buzzard made a motion to accept and advertise the 2019 Huntington County Employees Wages. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Heartland R.E.M.C. – CR 600 W Between: CR 800 S and CR 550 S, Huntington County, Indiana

Rob Miller made a motion to approve the Heartland R.E.M.C. Application for Permit for CR 600 W Between: CR 800 S and CR 550 S, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF APPOINTMENTS)

2020 - Annual Appointments

Rob Miller made a motion to appoint Andy Eckert to the Town of Andrews Plan Commission, term to expire 12/31/2023. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF REPORT)

County Clerk’s Report

County Clerk Shelley Septer submitted the monthly County Clerk’s Report for the month of December, 2019.

IN THE MATTER OF REPORT)

County Treasurer’s Report

County Treasurer Paula Farley submitted the monthly County Treasurer’s Report for the month of December, 2019.

IN THE MATTER OF REPORT)

2020 Terms & Hires Report

Human Resources Director Stefanie Rogers presented the December, 2019 Terms and Hires Report.

IN THE MATTER OF DISCUSSION)

Invoice – Waggoner, Irwin, Scheele & Associates, Inc.

Larry Buzzard made a motion to pay Waggoner, Irwin, Scheele & Associates, Inc. the sum of \$355.00 for professional consulting services to be paid from the Miscellaneous Contractual Services Fund. Tom Wall seconded and the motion passed 3-0.

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Tom Wall

Rob Miller

Larry Buzzard

BOARD OF COMMISSIONERS
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ATTEST:

Jill M. Landrum, Auditor