

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, DECEMBER 23, 2019**

**The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.**

**IN THE MATTER OF MINUTES)**

**12/09/2019 Minutes**

Rob Miller made a motion to approve the minutes for 12/09/2019. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**12/23/2019 Claims**

Tom Wall made a motion to approve the claims for 12/23/2019. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**12/20/2019 – Payroll**

Tom Wall made a motion to approve the payroll docket for 12/20/2019. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Early Payment Request - C & C Autobody and Paint**

Human Resource Director Stefanie Rogers requested that the Commissioners authorize early payment to C & C Autobody and Paint, Huntington, Indiana in the sum of \$9,717.99, the sum of \$15,847.22 and the sum of \$6,713.30 for the repairs performed on Huntington County vehicles due to hail damage.

Tom Wall made a motion to authorize early payment to C & C Autobody and Paint, Huntington, Indiana in the sum of \$9,717.99, the sum of \$15,847.22 and the sum of \$6,713.30 for repairs to the Huntington County vehicles due to hail damage. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Property, Casualty and Liability - Insurance Review**

Dave Mettler with Mettler Agency appeared before the Commissioners to discuss the County's current insurance coverage and renewal process for the time period January 3, 2020 to January 3, 2021. Dave presented a Renewal Premium Recap that set forth the coverage, expiration dates, renewal dates and price increase/decrease differences. He answered questions and concerns regarding the present coverage and increases.

Rob Miller made a motion to accept Option 3 of the Cyber insurance and to accept the remainder of the property, casualty and liability insurance renewal as presented. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF RESOLUTION)**

**Resolution 2019-23 – A Resolution of the Board of Commissioners of the County of Huntington, Indiana, Assigning an Area within the County to the Redevelopment Commission of the Town of Markle, Indiana for the Purpose of the Allocation of Property Tax Proceeds and Addressing Matters Related Thereto**

Tom Wall made a motion to adopt Resolution 2019-23 – A Resolution of the Board of Commissioners of the County of Huntington, Indiana, Assigning an Area within the County to the Redevelopment Commission of the Town of Markle, Indiana for the Purpose of the Allocation of Property Tax Proceeds and Addressing Matters Related Thereto. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Jail Expansion Project – Construction Documents Package**

DLZ Indiana, LLC representatives appeared before the Commissioners to present the Huntington County Jail Expansion Project Construction Documents Package. They discussed the details of the documents package that included the project schedule and probable hard construction cost estimate.

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Rob Miller made a motion approve the construction document phase and authorizes DLZ, Indiana LLC to proceed to the bidding phase of the Huntington County Jail Expansion Project. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Jail – South Parking Lot (Phase 1) – Project Update**

Casey Erwin from DLZ Indiana, LLC presented an update on the Huntington County Jail – South Parking Lot (Phase 1). Casey said that the project is approximately 80% complete and discussed the items that still need to be completed.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 10:05 a.m. to receive information about and interview prospective employees as authorized under I.C. 5-14-1.5-6.1(b)(5) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(5). No official decisions were made in executive session.

The Executive Session was closed at 10:40 a.m.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 10:45 a.m. to receive information about and interview prospective employees as authorized under I.C. 5-14-1.5-6.1(b)(5) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(5). No official decisions were made in executive session.

The Executive Session was closed at 11:30 a.m.

**IN THE MATTER OF DISCUSSION)**

**Lease – Board of Commissioners and Mitchell S. Mounsey and Melissa D. Mounsey**

Emergency Management Agency Director Bob Jeffers submitted the Lease between Mitchell S. Mounsey and Melissa D. Mounsey and the Board of Commissioners of Huntington County for the use of the property located at 1401 S. Jefferson Street, Huntington, Indiana for Emergency Management Agency storage purposes.

Tom Wall made a motion to sign the Lease between Mitchell S. Mounsey and Melissa D. Mounsey and the Board of Commissioners of Huntington County for the use of the property located at 1401 S. Jefferson Street, Huntington, Indiana for Emergency Management Agency storage purposes. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Emergency Management Agency – Update**

Emergency Management Agency Director Bob Jeffers informed the Commissioners that Butch Williams has received his PEM certification. Bob also informed the Commissioners that he will be taking the exam to receive his AEM certification in the near future.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Update**

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Equipment Bill of Sale**

Rob Miller made a motion to enter into and sign the Equipment Bill of Sale between the Huntington County Highway Department and Hitzfield Landscaping, Inc. for the purchase of a 2002 Portable Felco Pugmill Plant. Tom Wall seconded and the motion passed 3-0.

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**IN THE MATTER OF INVESTMENTS)**

**Cumulative Courthouse Investment and Courthouse Improvement Bond Investment**

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

Tom Wall made a motion to reinvest \$350,000.00 from the Cumulative Courthouse fund for another thirty (30) days. Rob Miller seconded and the motion passed 3-0.

Tom Wall made a motion to invest \$250,000.00 from the Courthouse Improvement Bond Investment for another thirty (30) days. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Transfer of Commissioners' Budget Balance from 2019 to Commissioners' Group Insurance Fund**

Tom Wall made a motion to transfer the Commissioners' budget balance of \$407,876.27 from 2019 to Commissioners' Group Insurance Fund. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF REPORT)**

**County Clerk's Report**

County Clerk Shelley Septer submitted the monthly County Clerk's Report for the month of November, 2019.

**IN THE MATTER OF REPORT)**

**County Treasurer's Report**

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of November, 2019.

**IN THE MATTER OF DISCUSSION)**

**Commissioners' Correspondence**

Administrative Assistant Jodi PeGan presented to the Commissioners several items of correspondence for their review.

Jodi presented a Quietus from the Huntington County Auditor's Office certifying the deposit of Property Tax in the sum of \$115,507.40 and Excise Tax in the sum of \$13,240.01 into the Cumulative Courthouse fund.

Jodi presented the Huntington County Soil and Water Conservation District Landfill Erosion and Sedimentation Review for the Huntington City Landfill.

Jodi presented the Notice of Development Plan Approval from the City of Huntington for the Huntington County Jail Expansion and Parking Lot at 317 and 332 East State Street, Huntington, Indiana.

Jodi presented the Solid Waste District meeting schedule for 2020.

**IN THE MATTER OF APPOINTMENTS)**

**2020 - Annual Appointments**

Rob Miller made a motion to appoint Paul Augspurger to the Board of Electrical Examiners, term to expire 12/31/2020. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to appoint Tim Young to the Board of Electrical Examiners, term to expire 12/31/2020. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to appoint Suzanne Whitted to PTABOA, term to expire 12/31/2020. Tom Wall seconded and the motion passed 3-0.

Tom Wall made a motion to appoint Terry Keiffer to the Drainage Board, term to expire 12/31/2022. Rob Miller seconded and the motion passed 3-0.

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Tom Wall made a motion to appoint Steve Park to the Huntington County Plan Commission, term to expire 12/31/2023. Rob Miller seconded and the motion passed 3-0.

Tom Wall made a motion to appoint James Sprowl to the Huntington County Plan Commission, term to expire 12/31/2023. Rob Miller seconded and the motion passed 3-0.

Rob Miller made a motion to appoint Nick Caley to the Huntington County Board of Zoning Appeals, term to expire 01/02/2024. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to appoint Dr. Janelle Pflieger to the Huntington County Health Board, term to expire 12/31/2023. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to appoint Terry Daniels to the Huntington County Health Board, term to expire 12/31/2023. Tom Wall seconded and the motion passed 3-0.

Tom Wall made a motion to appoint Thomas Smith to the Alcohol Beverage Board, term to expire 12/31/2020. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 1:55 p.m. for discussion of records classified as confidential by state or federal statute as authorized under I.C. 5-14-1.5-6.1(b)(7) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(7). No official decisions were made in executive session.

The Executive Session was closed at 3:10 p.m.

**IN THE MATTER OF DISCUSSION)**

**Invoice – Amazon**

Rob Miller made a motion to pay Amazon the sum of \$762.96 for a wall mount outlet, articulating television wall mount and Samsung television to be installed in the Commissioners’ conference room, to be paid from the Cumulative Courthouse Fund. Tom Wall seconded and the motion passed 3-0.

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Larry Buzzard

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Rob Miller

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Tom Wall

**BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA**

ATTEST:

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Jill M. Landrum, Auditor