

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, DECEMBER 9, 2019**

The Commissioners met with Larry Buzzard and Rob Miller present. Tom Wall was absent.

IN THE MATTER OF MINUTES)

11/25/2019 Minutes

Rob Miller made a motion to approve the minutes for 11/25/2019. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF CLAIMS)

12/9/2019 Claims

Rob Miller made a motion to approve the claims for 12/9/2019. Larry Buzzard seconded and motion passed 2-0.

IN THE MATTER OF PAYROLL)

12/6/2019 – Payroll, Longevity Payroll and Uniform Pay

Rob Miller made a motion to approve the payroll docket, longevity payroll docket and uniform pay for 12/6/2019. Larry Buzzard seconded and motion passed 2-0.

IN THE MATTER OF DISCUSSION)

LACE – 2020 Allocations

Youth Services Bureau Director Jan Williams presented the Commissioners with a report of the LACE 2020 Local Drug Free Communities Fund Information. The report sets forth the total amount available for programs and administrative costs for the upcoming calendar year and sets forth the amount granted to each recipient.

IN THE MATTER OF AGREEMENT)

First Amendment to Lease Agreement – Norfolk Southern Railway Company and Huntington County

County Attorney Bob Garrett presented a First Amendment to Lease Agreement between Norfolk Southern Railway Company and the County of Huntington. The Agreement amends the Lease Agreement dated November 25, 2014 for the lease of real property located at Milepost D-170.30 in Huntington County, Indiana having an area of 12,187 square feet, more or less.

Rob Miller made a motion to enter into and sign the First Amendment to Lease Agreement between Norfolk Southern Railway Company and the County of Huntington. The Agreement amends the Lease Agreement dated November 25, 2014 for the lease of real property located at Milepost D-170.30 in Huntington County, Indiana having an area of 12,187 square feet, more or less. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Huntington County Jail Expansion Project – Construction Documents Package

DLZ Indiana, LLC Project Manager Scott Carnegie appeared before the Commissioners to present the Huntington County Jail Expansion Project Construction Documents Package. Scott discussed the details of the documents package that included the project schedule and probable hard construction cost estimate.

The Commissioners took the matter under advisement.

IN THE MATTER OF DISCUSSION)

Huntington County Jail – South Parking Lot (Phase 1) – Project Update

Casey Erwin from DLZ Indiana, LLC presented an update on the Huntington County Jail – South Parking Lot (Phase 1).

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IN THE MATTER OF PUBLIC HEARING)

Huntington County Jail Expansion Project

The Commissioners opened the public hearing at 10:05 a.m. to discuss the proposed Huntington County Jail Expansion Project.

Those present included Commissioners Larry Buzzard and Rob Miller, County Council member Terry Miller, Sheriff Chris Newton, Jail Commander Jeff Kyle, DLZ Representatives Casey Erwin and Scott Carnegie, and Barnes & Thornburg Attorney Rick Hall.

No public comments were made.

The public hearing was closed at 10:10 a.m.

IN THE MATTER OF RESOLUTION)

Resolution 2019-22 – Resolution of the Board of Commissioners of Huntington County, Indiana Approving Execution of Lease and Related Matters

Rob Miller made a motion to adopt Resolution 2019-22 – Resolution of the Board of Commissioners of Huntington County, Indiana Approving Execution of Lease and Related Matters. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Invoice – A. Hattersley & Sons, Inc.

A. Hattersley & Sons, Inc. presented an invoice for the repair of the overheating building loop for the Huntington County Courthouse, in the sum of \$4,355.98.

Rob Miller made a motion to pay A. Hattersley & Sons, Inc. the sum of \$4,355.98 for the repair of the overheating building loop for the Huntington County Courthouse, to be paid from the Courthouse Bond Construction Fund. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

City/County Information Systems – Early Payment Request

IT Director Joakim Abrahamsson requested that the Commissioners authorize an early payment to Crain Ford in Warren, Indiana in the sum of \$26,460.00 for the purchase of a Ford Transit Van for the City/County Information Systems Department.

Rob Miller made a motion to authorize early payment to Crain Ford in Warren, Indiana in the sum of \$26,460.00 for the purchase of a Ford Transit Van for the City/County Information Systems Department. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

City/County Information Systems – IT Department - Update

IT Director Joakim Abrahamsson updated the Commissioners on several items he is working on in the City/County Information Systems – IT Department.

IN THE MATTER OF CONTRACT)

Huntington County Local Emergency Planning Committee/Emergency Management Agency - Contract for Services

Huntington County Emergency Management Agency Director Robert Jeffers appeared before the Commissioners to present a Contract for Services between Brookfield Group, LLC, “Contractor”, and Huntington County Local Emergency Planning Committee, “LEPC/EMA”. The Contractor will provide the LEPC/EMA with a Hazardous Materials Table Top Exercise as described in the Scope of Work attached to the Contract, for a total contract price not to exceed \$3,000.00.

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Rob Miller made a motion to accept and enter into the Contract for Services between Brookfield Group, LLC, "Contractor", and Huntington County Local Emergency Planning Committee, "LEPC/EMA". The Contractor will provide the LEPC/EMA with a Hazardous Materials Table Top Exercise as described in the Scope of Work attached to the Contract, for a total contract price not to exceed \$3,000.00. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

**Huntington County Emergency Management Agency Local Emergency Planning Committee – 2020
Advisory Board Meeting Dates and 2020 Local Emergency Planning Commission Meeting Dates**

Huntington County Emergency Management Agency Director Robert Jeffers presented the Huntington County Emergency Management Agency Local Emergency Planning Committee – 2020 Advisory Board Meeting Dates and 2020 Local Emergency Planning Commission Meeting Dates and requested permission to post the meeting dates in the Courthouse.

By consensus, the Commissioners agreed to allow Huntington County Emergency Management Agency Director Robert Jeffers to post the Huntington County Emergency Management Agency Local Emergency Planning Committee – 2020 Advisory Board Meeting Dates and 2020 Local Emergency Planning Commission Meeting Dates in the Courthouse.

IN THE MATTER OF DISCUSSION)

Notice to Bidders – Highway Department

Huntington County Highway Department Superintendent Troy Hostetler submitted a Notice to Bidders for diesel, winter blend diesel and unleaded fuel for the year 2020, along with a Notice to Bidders for gravel, sand and other materials used by the Huntington County Highway Department.

Rob Miller made a motion to allow Huntington County Highway Department Superintendent Troy Hostetler to proceed with posting the Notice to Bidders for diesel, winter blend diesel and unleaded fuel for the year 2020, along with a Notice to Bidders for gravel, sand and other materials used by the Huntington County Highway Department. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Commissioners' Correspondence

Administrative Assistant Jodi PeGan presented to the Commissioners several items of correspondence for their review.

Jodi presented a Quietus from the Huntington County Auditor's Office certifying the deposit of the Financial Institution Tax of \$1,047.72 into the Cumulative Courthouse fund.

Jodi presented the Commissioners' DLGF Approved Budget for the year 2020.

IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is currently working on in the Human Resource department.

Stefanie presented the Hires and Terms report for the month of November, 2019.

IN THE MATTER OF AGREEMENT)

Non-DOT Consortium Third Party Administrator Agreement

Human Resource Director Stefanie Rogers presented the Non-DOT Consortium Third Party Administrator Agreement between Parkview Occupational Health Center, Inc. and Huntington County Government for the Commissioners' review and consideration.

Rob Miller made a motion to enter into and sign the Non-DOT Consortium Third Party Administrator Agreement between Parkview Occupational Health Center, Inc. and Huntington County Government. Larry Buzzard seconded and the motion passed 2-0.

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Larry Buzzard

Rob Miller

-absent-
Tom Wall

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

ATTEST:

Jill M. Landrum, Auditor