

**MEETING OF THE BOARD OF
PUBLIC WORKS & SAFETY – December 2, 2019**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met Monday, December 2, 2019, at 3:30 p.m., in Council Chambers, 3rd Floor, Huntington City Building, in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Fetters opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Fetters, Charles Chapman, Kathy Elmore, and Anthony Lisinicchia. Absent: Dwight Brautigam. Also present: Building Commissioner, Shad Paul; Director of Community Development and Redevelopment, Bryn Keplinger; Interim Director of Engineering, Adam Cuttriss; Attorney, Adrian Halverstadt; City Attorney, Mike Hartburg; and Clerk-Treasurer, Christi McElhaney.

MINUTES OF PREVIOUS MEETING: Board Member Elmore moved to approve minutes of the November 18, 2019 regular meeting, and the November 18, 2019 executive session meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

OLD BUSINESS: None.

NEW BUSINESS:

Interim Director Cuttriss presented a **final adjustment change order for St. Emily Drive project**. The adjustment is an increase of \$33,467, he is requesting approval of the change and to allow the Mayor to sign. Board Member Chapman made a motion to authorize the change order on the project, and authorize the Mayor to sign, seconded by Board Member Elmore. Motion passed 4-0.

Interim Director Cuttriss requested **authorization for the Mayor to sign an Environmental Restrictive Covenant** for the original closed portion of the Landfill. Board Member Chapman made a motion to approve the materials and authorize the Mayor to sign, seconded by Board Member Lisinicchia. Motion passed 4-0. Mayor signed.

Attorney Halverstadt requested approval for the City's participation, again for 2020, in the **TRECS program at the State for collection of Ordinance Violations and other debts**. Board Member Lisinicchia made a motion to participate in the program and allow the Mayor to sign the agreement, seconded by Board Member Elmore. Motion passed 4-0. Mayor signed.

Operations Manager Carroll presented a **Mutual Settlement and Release Agreement between the City and Hardees/Subway to correct utility billing errors**. The customer reached out to the water billing department and the City discovered the error. The two parties have agreed on a settlement amount and are requesting approval. Board Member Lisinicchia made a motion to approve the settlement agreement and allow the Mayor to sign, seconded by Board Member Chapman. Motion passed 4-0. Mayor signed.

UNSAFE BUILDING/ORDINANCE ENFORCEMENT:

PUBLIC HEARING:

Mayor Fetters opened the **public hearing for 178 Circle Drive**. Commissioner Paul listed ten unsafe violations, sixteen minimum housing violations, and eighteen corrective measures. The deadline is December 19, 2019. With no one else wishing to speak, Mayor Fetters closed the public hearing.

ENFORCEMENT ORDER:

Commissioner Paul recommends **affirming the Order of Enforcement for 178 Circle Drive**. He hasn't heard from the property owners on any corrections. Board Member Elmore made a motion to uphold the Order of Enforcement with a deadline of December 19, 2019, seconded by Board Member Chapman. Motion passed 4-0.

UPDATE:

Commissioner Paul **updated the Board on 851 McFarland St**. The owner is continuing to work on the house and making progress. Commissioner Paul recommends a **60 day extension**. Board Member Elmore made a motion to extend the Order of Enforcement to February 2, 2020, seconded by Board Member Chapman. Motion passed 4-0.

Commissioner Paul presented an **update on 658 Division Street**. The new owner Nick Kos is working on the property and his attorney, Justin Wall, presented a timeline for repairs and requested a **90 day extension to March 2, 2020**. Board Member Elmore made a motion to extend the Order of Enforcement to March 2, 2020, seconded by Board Member Lisinicchia. Motion passed 4-0.

Commissioner Paul presented an update on **1019 Salamonie Avenue**. The Hansons secured the roof overhang and cut the bolts down along the parking lot. They plan to finish the demolition of that part of the building that was left. They would like 30 days to report back on the plan. Board Member Chapman made a motion to modify the Order of Enforcement to **extend the deadline to January 2, 2020** to receive a timeline plan from Hansons, seconded by Board Member Lisinicchia. Motion passed 4-0.

Commissioner Paul updated the Board on **514 Lindley Street**. The owner's representative, Attorney Jenifer Fisher, presented a timeline for repairs. The owners don't want to demolish the property, as previously mistakenly stated. They would like to make the necessary repairs and have been working on the property. She stated they are requesting a **90 day extension** in order to finish the repairs. Board Member Lisinicchia made a motion to approve to **extend the Order of Enforcement to February 2, 2020**, seconded by Board Member Elmore. Motion passed 4-0.

DEMOLITION:

Commissioner Paul opened the **demolition bid for 514 Lindley Street: Zahm Excavating \$8720 was the only bid**. The bid was taken under advisement while the 90 day extension runs.

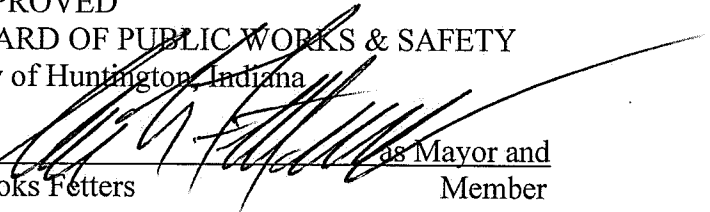
ACCOUNTS PAYABLE:

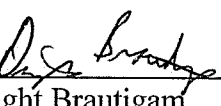
Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Elmore. Motion passed 4-0. Documentation signed.

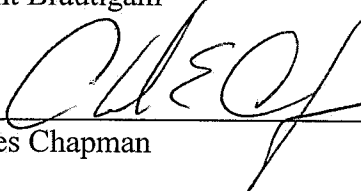
ADJOURNMENT:


Board Member Chapman moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 4-0. Meeting adjourned.


APPROVED
BOARD OF PUBLIC WORKS & SAFETY
City of Huntington, Indiana

By  as Mayor and
Brooks Fetters Member


By  as Member
Dwight Brautigam

By  as Member
Charles Chapman

By  as Member
Kathy Elmore

By  as Member
Anthony Lisinicchia

ATTEST:

 as Clerk-Treasurer
Christi A. McElhaney