

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, TUESDAY, NOVEMBER 12, 2019**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

10/28/2019 Minutes

Tom Wall made a motion to approve the minutes for 10/28/2019. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

11/12/2019 Claims

Rob Miller made a motion to approve the claims for 11/12/2019. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

11/08/2019 – Payroll

Tom Wall made a motion to approve the payroll docket for 11/08/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 5033 N – 320 W, Huntington, Indiana - Update

Department of Community Development Office Coordinator Marla Stambazze appeared before the Commissioners to update them on the current status of the property at 5033 N – 320 W, Huntington, Indiana. Also present at the hearing was current owner Dave Harvey, Good Faith Happenings, LLC. Marla presented pictures of the improvements made to the lawn and the exterior of the house located on the property.

Tom Wall made a motion to release the existing Order of Enforcement on the property located at 5033 N – 320 W, Huntington, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Town of Andrews – Asset Management and Road Inventory

Andrews Clerk-Treasurer Laura Dillon and Town of Andrews Council President Bill Johnson appeared before the Commissioners to inform them that when applying for a Community Crossings Grant, it was discovered that a portion of County Road 200 North/McKeever Street and a portion of Leedy Lane is owned by Huntington County rather than the Town of Andrews. Laura asked if the Commissioners would be willing to deed this portion to the Town of Andrews so that they can proceed with the Community Crossings Grant. The Commissioners asked that Laura give County Attorney Bob Garrett all of the information that she has regarding this matter and asked that she have the Town of Andrews' Attorney Michael Hartburg contact Bob so that they can make the necessary transfer.

The Commissioners adjourned at 9:40 a.m.

The Commissioners reconvened at 10:25 a.m.

IN THE MATTER OF DISCUSSION)

Prescribed Contract for Computer Software, Services and Equipment – Assessor's Office

Assessor Terri Boone appeared before the Commissioners to discuss the Contract for Computer Software, Services, and Equipment between AS2, Inc. as Contractor, the County Assessor and Board of Commissioners as County, and the Department of Local Government Finance. The contract provides for the Contractor to provide the County Assessor's office with informational technology for the purpose of providing computer software, services and/or equipment, along with consulting, project management, training, configuration or installation.

Tom Wall made a motion to allow Huntington County Assessor Terri Boone to advertise for bids for a Contract for Computer Software, Services, and Equipment from various vendors and sets the bid opening date for November 25, 2019 at 9:30 a.m. Rob Miller seconded and the motion passed 3-0.

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The Commissioners adjourned at 10:30 a.m.

The Commissioners reconvened at 11:10 a.m.

IN THE MATTER OF AGREEMENT)

Onsolve, LLC – Service Agreement – CodeRED

Rob Miller made a motion to enter into and sign the Service Agreement between Onsolve, LLC and Huntington County, Indiana for CodeRED On-Demand Notification Service – Unlimited Emergency – System Minutes for an annual notification subscription fee of \$9,220.00, along with an annual IPAWS submission application fee of \$500.00, for a total of \$9,720.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Local Roads and Bridges Matching Grant Agreement – Contract # A249-20-LG190522

Huntington County Highway Superintendent Troy Hostetler presented the Local Roads and Bridges Matching Grant Agreement – Contract # A249-20-LG190522 between the Indiana Department of Transportation and Huntington County. The type of project is described as Road Reconstruction. This project is to reconstruct a dangerous intersection into a safer one. The intersection is located at the Broadway and CR 600 N intersection near State Road 9. The scope is to slightly reroute Broadway to the east to intersect into 600 N to the south to create a more perpendicular intersection with State Road 9. The maximum amount of state funds allocated to the project is \$328,244.81.

Rob Miller made a motion to enter into and sign the Local Roads and Bridges Matching Grant Agreement – Contract # A249-20-LG190522 between the Indiana Department of Transportation and Huntington County. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Local Roads and Bridges Matching Grant Agreement – Contract # A249-20-LG190605

Huntington County Highway Superintendent Troy Hostetler presented the Local Roads and Bridges Matching Grant Agreement – Contract # A249-20-LG190605 between the Indiana Department of Transportation and Huntington County. The type of project is described as HMA Overlay, Structural. This project is to mill and place 3,810 tons of type b hma on County Road 900 N from Meridian Road to the Roanoke town limits. The maximum amount of state funds allocated to the project is \$267,352.50.

Rob Miller made a motion to enter into and sign the Local Roads and Bridges Matching Grant Agreement – Contract # A249-20-LG190605 between the Indiana Department of Transportation and Huntington County. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Statement of the Basis for Just Compensation – CR 200 N, Parcel 4, Huntington County, Indiana

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 4 between acquiring agency Huntington County Board of Commissioners and owners Thomas E. Garrison and Patricia A. Garrison, in the sum of \$7,200.00.

Rob Miller made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 4 between acquiring agency Huntington County Board of Commissioners and owners Thomas E. Garrison and Patricia A. Garrison, in the sum of \$7,200.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Statement of the Basis for Just Compensation – CR 200 N, Parcel 17, Huntington County, Indiana

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 17 between acquiring agency Huntington County Board of Commissioners and owner Nathaniel R. Goetz, in the sum of \$5,200.00.

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Rob Miller made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 17 between acquiring agency Huntington County Board of Commissioners and owner Nathaniel Goetz, in the sum of \$5,200.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Statement of the Basis for Just Compensation – CR 200 N, Parcel 19, Huntington County, Indiana

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 19 between acquiring agency Huntington County Board of Commissioners and owners Joni K. Mauger, David L. Gamble, Jr. and Brenda Bowling, in the sum of \$10,000.00.

Rob Miller made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 19 between acquiring agency Huntington County Board of Commissioners and owners Joni K. Mauger, David L. Gamble, Jr. and Brenda Bowling, in the sum of \$10,000.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – NACo High Performance Leadership Academy

Highway Superintendent Troy Hostetler appeared before the Commissioners to discuss the possibility of signing up for the NACo High Performance Leadership Academy, which is an online 12-week program created to equip frontline county government professionals with practical leadership skills to deliver results for counties and communities.

Rob Miller made a motion to allow Highway Superintendent Troy Hostetler to sign up for the NACo High Performance Leadership Academy. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Historic Markers/Commemorative Designation Markers on Old U.S. Highway 24

Highway Superintendent Troy Hostetler informed the Commissioners that the City of Huntington will be placing historical markers as well as commemorative designation markers along Old U.S. Highway 24. Troy indicated that the historical markers will be placed along the trail within the City right-of-way. However, the City would like to place commemorative markers within the medians and one in the median just west of Broadway, within the County right-of-way.

Tom Wall made a motion to allow the City of Huntington to place a commemorative marker along Old U.S. Highway 24 in the median just west of Broadway, within the County right-of-way. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

IN THE MATTER OF DISCUSSION)

Surveyor's Request for Payment

County Surveyor Jay Poe appeared before the Commissioners to request that payment be made to Amor Excavating, Inc. in the sum of \$2,362.50, to Little Farms Trucking in the sum of \$546.00, and Tri-County Excavating in the sum of \$6,764.51 for the trucking of materials, for digging an open ditch, installing outlet pipes along 700 N in Bippus, Indiana and for moving the excess dirt to the Huntington County closed landfill.

Tom Wall made a motion to pay Amor Excavating, Inc. the sum of \$2,362.50, Little Farms Trucking the sum of \$546.00, and Tri-County Excavating the sum of \$6,764.51 for the trucking of materials, for digging an open ditch, installing outlet pipes along 700 N in Bippus, Indiana and for moving the excess dirt to the Huntington County closed landfill, to be paid from the Solid Waste Disposal fund 1000-068.30.0054. Rob Miller seconded and the motion passed 3-0.

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IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 11:45 a.m. to discuss job performance evaluation of individual employees as authorized under I.C. 5-14-1.5-6.1(b)(9) as provided in the public notice of executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(9). No official decisions were made in executive session.

IN THE MATTER OF EXECUTIVE SESSION)

The Executive Session was closed at 12:25 p.m.

IN THE MATTER OF DISCUSSION)

Termination of Employment of Huntington County Department of Community Development Director

Rob Miller made a motion to terminate the employment of Huntington County Community Development Director Amy Gibson, effective immediately. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Department of Community Development – Interim Director

By consensus, the Commissioners selected Kim Hostetler as interim Director of the Huntington County Department of Community Development until further notice.

IN THE MATTER OF DISCUSSION)

One-Time Payroll Bonus – Huntington County Department of Community Development

Human Resource Director Stefanie Rogers discussed a one-time payroll bonus for Kim Hostetler for \$800.00, Marla Stambazze for \$800.00, Jessica Campbell for \$500.00 and Greg Ricker for \$250.00 for the time period that they worked additional hours and attended additional meetings prior to the hiring of a Director for the Huntington County Department of Community Development.

Tom Wall made a motion to give a one-time payroll bonus to Kim Hostetler for \$800.00, Marla Stambazze for \$800.00, Jessica Campbell for \$500.00 and Greg Ricker for \$250.00 for the time period that they worked additional hours and attended additional meetings prior to the hiring of a Director for the Huntington County Department of Community Development. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on for the County.

Stefanie informed the Commissioners that Parkview Occupational Health has increased the charge for the pre-employment drug screens, post-accident drug screens and random drug screens.

Stefanie submitted the Terms and Hires report for the month of October, 2019.

Stefanie informed the Commissioners that there are two employees that are currently only receiving dental and vision insurance. These employees are receiving the benefits at no cost since they have met the wellness incentive requirements. Stefanie asked whether or not they wanted to continue this practice and whether she should communicate this information to other employees. The Commissioners agreed to continue this practice and to provide updated communication to all employees.

Stefanie asked the Commissioners if retired employees that receive County retiree insurance would be eligible to receive the wellness incentive discount. The Commissioners said that they would not be eligible to receive the wellness incentive discount.

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IN THE MATTER OF DISCUSSION)

FSA Annual Renewal Form

Human Resource Director Stefanie Rogers presented the Group Administrators, Ltd. 2020 FSA Annual Renewal Form.

Tom Wall made a motion to enter into and sign the Group Administrators, Ltd. 2020 FSA Annual Renewal Form. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Data Sharing Agreement

GIS Coordinator Dathen Strine submitted a Data Sharing Agreement between Bertsch-Frank and Huntington County for the Commissioners' review and consideration.

By consensus, the Commissioners agreed to enter into and sign the Data Sharing Agreement between Bertsch-Frank and Huntington County.

IN THE MATTER OF DISCUSSION)

Huntington County Probation Department – Request for Out of State Travel

Huntington County Chief Probation Officer Heather Malone submitted a Travel Authorization/Expense Report to the Commissioners to request permission for out of State travel to attend the National American Probation and Parole Association Conference. The conference will be held in New Orleans, Louisiana from January 5, 2020 to January 8, 2020.

Tom Wall made a motion to allow out of State travel for Huntington County Chief Probation Officer Heather Malone to attend the National American Probation and Parole Association Conference in New Orleans, Louisiana from January 5, 2020 to January 8, 2020. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Frontier Communications – CR 597 E 900 N Between CR Meridian Road and CR 100 E, Huntington County, Indiana

Rob Miller made a motion to approve the Frontier Communications Application for Permit for CR 597 E 900 N Between CR Meridian Road and CR 100 E, Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioners' Correspondence

Administrative Assistant Jodi PeGan presented to the Commissioners several items of correspondence for their review.

Jodi presented a list of the Commissioners' board appointments that are expiring on December 31, 2019. The Commissioners asked that Jodi advertise for these positions.

IN THE MATTER OF DISCUSSION)

2020 Holiday Schedule/2020 Claims Payment Schedule/2020 Commissioners' Meeting Schedule

Administrative Assistant to the Commissioners Jodi PeGan presented the proposed 2020 Holiday Schedule, the 2020 Claims Payment Schedule and the 2020 Commissioners' Meeting Schedule.

Rob Miller made a motion to approve the 2020 Holiday Schedule, the 2020 Claims Payment Schedule and the 2020 Commissioners' Meeting Schedule as submitted. Tom Wall seconded and the motion passed 3-0.

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Larry Buzzard

Rob Miller

Tom Wall

BOARD OF COMMISSIONERS
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ATTEST:

Jill M. Landrum, Auditor