

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, OCTOBER 28, 2019**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

09/27/2019 Minutes, 10/07/2019 Minutes and 10/10/2019 Minutes

Rob Miller made a motion to approve the minutes for 09/27/2019, 10/07/2019 and 10/10/2019. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

10/28/2019 Claims

Tom Wall made a motion to approve the claims for 10/28/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

10/25/2019 – Payroll

Tom Wall made a motion to approve the payroll docket for 10/25/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF RESOLUTION)

Resolution 2019-17 - Joint Resolution of the Board of Commissioners and County Council of Huntington County, Indiana Amending and Discontinuing the Revolving Loan Program

Rob Miller made a motion to sign the Joint Resolution of the Board of Commissioners and County Council of Huntington County, Indiana Amending and Discontinuing the Revolving Loan Program. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Local Emergency Planning Committee – Hazardous Materials Emergency Response Plan – Order of Promulgation

Tom Wall made a motion to enter into and sign the Huntington County Local Emergency Planning Committee – Hazardous Materials Emergency Response Plan – Order of Promulgation. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Indiana Department of Homeland Security – Hazardous Materials Emergency Preparedness Program – Grant Award Letter

Emergency Management Agency Director Bob Jeffers appeared before the Commissioners to present the Indiana Department of Homeland Security – Hazardous Materials Emergency Preparedness Program – Grant Award Letter indicating that the Indiana Department of Homeland Security has approved the application for the Federal Fiscal Year 2020 Hazardous Materials Emergency Preparedness grant funds.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 5033 N – 320 W, Huntington, Indiana - Update

Department of Community Development Office Coordinator Marla Stambazze appeared before the Commissioners to update them on the status of the property at 5033 N – 320 W, Huntington, Indiana.

On September 27, 2019 Marla presented a letter from the Hollo family indicating that the owners needed additional time to secure future housing and requested an extension of time for Steve Hollo and Sally Hollo to vacate the premises. At that hearing, the Commissioners made a motion giving Steve Hollo and Sally Hollo until October 31, 2019 to secure future housing and vacate the premises.

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Rob Miller made a motion to give the tax sale buyer, Dave Harvey/Good Faith Happenings, until November 12, 2019 at 9:00 a.m. to appear before the Commissioners to provide a timeline on complying with the Order of Enforcement. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

CodeRED Services Agreement and Addendum

Huntington County Dispatch Director Tim Allen presented the CodeRED Services Agreement and Addendum between Huntington County and OnSolve for the Commissioners review and consideration. Tim noted that this is for a three year term and informed the Commissioners that he would contact OnSolve to request that this be amended to a one year term.

Tom Wall made a motion to enter into and sign the CodeRED Services Agreement and Addendum between Huntington County and OnSolve. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County 911 – Fire Antennas and Coax Removal and Replacement and Base Station and Repeaters

Huntington County Dispatch Director Tim Allen presented a Quote from ERS Wireless for the Huntington County 911 – fire antenna and coax removal and replacement and for base station and repeaters. Tim discussed the current issues that the County Fire Chiefs are having with hearing the broadcast of fire dispatches to their radios. Tim will contact Motorola to discuss the current situation.

IN THE MATTER OF DISCUSSION)

Huntington County Dispatch Control Center – Carpeting

Huntington County Dispatch Director Tim Allen presented a Quote from Jason Meier in the sum of \$1,300.00 for materials and labor to replace the carpeting in the Huntington County Dispatch Control Center.

Tom Wall made a motion to accept the Quote from Jason Meier in the sum of \$1,300.00 for materials and labor to replace the carpeting in the Huntington County Dispatch Control Center, to be paid from the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Probation Department – Paid Time Off Carryover

Huntington County Chief Probation Officer Heather Malone appeared before the Commissioners to discuss the possibility of 2019 unused paid time off being carried over to 2020. Heather explained that she and an employee have used as many hours as they can to spend down the paid time off hours but she believes that they will not be able to use all hours before the end of the year. Heather asked that they be allowed to roll the hours over to next year. The Commissioners asked that Heather and the employee continue to use as many hours of paid time off as possible this year and then they will assess the paid time off rollover on a case-by-case basis.

IN THE MATTER OF DISCUSSION)

Huntington County Prosecutor’s Department – Paid Time Off Carryover

Huntington County Prosecutor Amy Richison appeared before the Commissioners to discuss the possibility of 2019 unused paid time off being carried over to 2020. Amy explained that she and three other employees have used as many hours as they can to spend down the paid time off but she believes that they will not be able to do so before the end of the year. Amy asked that they be allowed to roll the hours over to next year. The Commissioners asked that Amy and the employees continue to use as many hours of paid time off as possible this year and then they will assess the paid time off rollover on a case-by-case basis.

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IN THE MATTER OF DISCUSSION)

Transportation Gas Service

Constellation Senior Business Development Manager Michael Fahrbach appeared before the Commissioners to discuss the possibility of performing a gas usage energy audit for the Huntington County Courthouse. Mike explained the natural gas delivery system with cost components that Constellation can offer to Huntington County.

Tom Wall made a motion to allow Constellation Senior Business Development Manager Michael Fahrbach to perform a gas usage energy pre-audit for the Huntington County Courthouse. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PUBLIC HEARING)

Huntington County Jail Expansion Project

The Commissioners opened the public hearing at 10:15 a.m. to discuss the proposed Huntington County Jail Expansion Project.

Those present included Commissioners Larry Buzzard, Rob Miller and Tom Wall, County Council members Keith Eller, Kittie Keiffer, Terry Miller and Ron Kline, Sheriff Chris Newton, Deputy Chief Chad Hammel, Jail Commander Jeff Kyle, DLZ Representatives Casey Erwin, Scott Carnegie, Barnes & Thornburg Attorney Rick Hall, and Baker Tilly Municipal Advisor Heidi Amspaugh.

Attorney Rick Hall discussed the need to perform a Jail Feasibility Study prior to completing a jail construction project. As required by state statute, the Feasibility Study will review the following:

1. A projection of the County's future jail needs and an estimate of the number and characteristics of future inmates;
2. The feasibility of housing inmates in the county jail of another county or in a multicounty jail established by two or more counties;
3. The estimated costs, tax rates, and debt service amounts that would result from possible alternatives to addressing the future jail needs of Huntington County.

No public comments were made.

The public hearing was closed at 10:46 a.m.

IN THE MATTER OF RESOLUTION)

Resolution 2019-18 – Resolution of the Board of Commissioners of Huntington County, Indiana Approving a County Jail Feasibility Study

Rob Miller made a motion to adopt Resolution 2019-18 – Resolution of the Board of Commissioners of Huntington County, Indiana Approving a County Jail Feasibility Study. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF RESOLUTION)

Resolution 2019-19 – A Resolution of the Board of Commissioners of Huntington County, Indiana Regarding the Reimbursement of Certain Preliminary Expenditures from the Proceeds of Bonds

Tom Wall made a motion to adopt Resolution 2019-19 – A Resolution of the Board of Commissioners of Huntington County, Indiana Regarding the Reimbursement of Certain Preliminary Expenditures from the Proceeds of Bonds. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF APPOINTMENT)

Huntington County, Indiana Building Corporation

Tom Wall made a motion to appoint John Hacker, Tony Johnson and Tom Smith to the Huntington County, Indiana Building Corporation. Rob Miller seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Huntington County Jail – South Parking Lot (Phase 1) – Project Update: Bidding and Construction

Casey Erwin from DLZ Indiana, LLC presented the Huntington County Jail – South Parking Lot (Phase 1) – Project Update: Bidding and Construction.

IN THE MATTER OF AGREEMENT)

Professional Services Agreement for the Huntington County Parking Lot – Supplement #1 – Supplemental Services for Part-time Construction Observation

Rob Miller made a motion to enter into and sign the Professional Services Agreement for the Huntington County Parking Lot – Supplement #1 – Supplemental Services for Part-time Construction Observation, not to exceed \$9,000.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

IN THE MATTER OF DISCUSSION)

Deco Illusions – Refinishing and Repair the Ceiling of the Warren Street Side of the Main Floor of the Huntington County Courthouse and Labor for the Warren Street Entrance Area of the Main Floor Ten Corinthian Caps

Rick Fischer from Deco Illusions presented an Estimate in the sum of \$139,430.00 for the refinishing and repair of the ceiling of the Warren Street side of the main floor of the Huntington County Courthouse, along with labor for the Warren Street entrance area of the main floor ten Corinthian caps. Rick did a walk-through of the project and explained the process behind the repairs.

Tom Wall made a motion to proceed with the refinishing and repair of the ceiling of the Warren Street side of the main floor of the Huntington County Courthouse, along with labor for the Warren Street entrance area of the main floor ten Corinthian caps for the sum of \$139,430.00, to be paid from the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Certificate of Substantial Completion – Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms

Tom Wall made a motion to enter into and sign the Certificate of Substantial Completion – Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms between Huntington County Board of Commissioners, DLZ Indiana, LLC and Midwest Maintenance, Inc. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Jail Financing – Engagement for Legal Services

By consensus, the Commissioners agreed to sign and enter into the Letter of Engagement for Legal Services between Huntington County and Barnes & Thornburg, LLP, under which the firm will serve as bond counsel in connection with the issuance and sale of one or more series of bonds by Huntington County or an affiliated building corporation, the proceeds of which will be used to finance jail and other capital improvements in the County.

IN THE MATTER OF AGREEMENT)

Data Sharing Agreement

GIS Coordinator Dathen Strine submitted a Data Sharing Agreement between Bertsch-Frank Associates and Huntington County for the Commissioners' review and consideration.

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The Commissioners requested that Dathen have a representative from Bertsch-Frank Associates appear before the Commissioners to discuss the agreement.

IN THE MATTER OF REPORT)

County Clerk's Report

County Clerk Shelley Septer submitted the monthly County Clerk's Report for the month of September, 2019.

IN THE MATTER OF INVESTMENTS)

Cumulative Courthouse Investment and Courthouse Improvement Bond Investment

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

By consensus, the Commissioners moved to reinvest \$350,000.00 from the Cumulative Courthouse fund for another thirty (30) days.

By consensus, the Commissioners moved to reinvest \$300,000.00 from the Courthouse Improvement Bond Investment for another thirty (30) days.

IN THE MATTER OF PERMIT)

Heartland R.E.M.C. – CR Meridian Between: CR 800 N and CR 900 N, Huntington County, Indiana

Rob Miller made a motion to approve the Heartland R.E.M.C. Application for Permit for CR Meridian Between: CR 800 N and CR 900 N, Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Heartland R.E.M.C. – CR 800 N Between: Meridian and CR 100 West (SR-9), Huntington County, Indiana

Rob Miller made a motion to approve the Heartland R.E.M.C. Application for Permit for CR 800 N Between: Meridian and CR 100 West (SR-9), Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Heartland R.E.M.C. – CR Meridian Between: CR 700 N and CR 800 N, Huntington County, Indiana

Tom Wall made a motion to approve the Heartland R.E.M.C. Application for Permit for CR Meridian Between: CR 700 N and CR 800 N, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Heartland R.E.M.C. – CR 900 S Between: CR Meridian and CR Bellville, Huntington County, Indiana

Tom Wall made a motion to approve the Heartland R.E.M.C. Application for Permit for CR 900 S Between: CR Meridian and CR Bellville, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Frontier Communications – CR 5449 N – 400 E Between: CR Mayne Road and CR 500 N, Huntington County, Indiana

Tom Wall made a motion to approve the Frontier Communications Application for Permit for CR 5449 N – 400 E Between: CR Mayne Road and CR 500 N, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioners' Correspondence

Administrative Assistant Jodi PeGan presented to the Commissioners several items of correspondence for their review.

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IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on for the County.

IN THE MATTER OF DISCUSSION)

LIT – Drake Goetz Memorial Park

Tom Wall made a motion to approve the LIT grant request in the sum of \$10,965.00 to install fencing at the Drake Goetz Memorial Park to be paid from LIT Economic Development Funds Project 4. Rob Miller seconded and the motion passed 3-0.

Larry Buzzard

Rob Miller

Tom Wall

**BOARD OF COMMISSIONERS
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ATTEST:

Jill M. Landrum, Auditor