

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, SEPTEMBER 16, 2019**

The Commissioners met with Larry Buzzard and Tom Wall present. Rob Miller was absent.

IN THE MATTER OF MINUTES)

09/03/2019 Minutes

Tom Wall made a motion to approve the minutes for 09/03/2019. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF MINUTES)

09/10/2019 Special Session Minutes

Tom Wall made a motion to approve the minutes for the special session held 09/10/2019. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF CLAIMS)

09/16/2019 Claims

Tom Wall made a motion to approve the claims for 09/16/2019. Larry Buzzard seconded and motion passed 2-0.

IN THE MATTER OF PAYROLL)

09/13/2019 – Payroll and 09/13/2019 - Longevity Payroll

Tom Wall made a motion to approve the payroll docket for 09/13/2019 and the longevity payroll docket for 09/13/2019. Larry Buzzard seconded and motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Repair/Replacement of HVAC Unit at the Huntington County Courthouse Annex Building

Facilities Manager Greg Ricker informed the Commissioners that Mann's Inc. installed a new Ducane 4AC1360P 5-ton condensing unit and matching coil at the Huntington County Courthouse Annex Building. The Commissioners reviewed the Invoice from Mann's Inc. in the sum of \$4,100.00 for the repair and replacement of the unit.

Tom Wall made a motion to pay Mann's Inc. the sum of \$4,100.00 for the new Ducane 4AC1360P 5-ton condensing unit and matching coil at the Huntington County Courthouse Annex Building, to be paid from the Cumulative Courthouse fund. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Repair/Replacement of Water Source Heat Pump at the Huntington County Courthouse

Facilities Manager Greg Ricker informed the Commissioners that A. Hattersley & Sons replaced the high pressure switch on the water source heat pump at the Huntington County Courthouse. The Commissioners reviewed the Invoice from A. Hattersley & Sons in the sum of \$2,660.03 for the labor, materials and equipment rental for the replacement of the high pressure switch on the water source heat pump.

Tom Wall made a motion to pay A. Hattersley & Sons the sum of \$2,660.03 for the labor, materials and equipment rental for the replacement of the high pressure switch on the water source heat pump at the Huntington County Courthouse, to be paid from the Cumulative Courthouse fund. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Huntington County Courthouse – Elevator Upgrade

Facilities Manager Greg Ricker presented the Commissioners with a printout of several options available to replace the cab in the Courthouse elevator. Greg said that he has spoken with Otis Elevator and he believes that it would be beneficial to replace the cab at the same time that the elevator was being upgraded in October, 2019.

By consensus, the Commissioners agreed to replace the cab in the Courthouse elevator with the Santo Domingo model, to be paid from the Construction Bond Fund.

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IN THE MATTER OF DISCUSSION)

Facilities – Update

Facilities Manager Greg Ricker informed the Commissioners that he has contacted a contractor to repair the hole in the 4th floor women's restroom ceiling.

The Commissioners asked that Greg have the contractor look at the sink and carpet in the 911 dispatch area of the Huntington County Jail and asked that Greg get a quote to replace those items.

Greg had an electrician look at the lights in the rotunda to see if they could be repaired or replaced and discussed the various ways to replace the lights in an effort to preserve the integrity of the rotunda.

IN THE MATTER OF DISCUSSION)

Huntington County Jail – CCTV / Video Surveillance System

IT Director Joakim Abrahamsson presented a Quotation from Esco Communications for a CCTV / Video Surveillance System at the Huntington County Jail. The Commissioners asked if this could be installed now at the existing Jail and tied into the new Jail expansion when it is completed. Joakim said that it could be tied into the new Jail expansion at a later date and presented the pricing summary for both projects. The Commissioners asked that Joakim have Esco Communications prepare and present a contract for the Commissioners' review and consideration.

IN THE MATTER OF DISCUSSION)

IT Department – Update

IT Director Joakim Abrahamsson told the Commissioners that he has been pricing vehicles for the IT Department and will keep the Commissioners informed about the process.

The Commissioners asked that Joakim look into the possibility of installing a security camera in the Courthouse elevator. Joakim said that he believed it was possible and said that he would look into the cost of the camera and what would be involved with the installation.

IN THE MATTER OF AGREEMENT)

Recorder's Office – Computer System and Software License Sales Agreement

Huntington County Recorder Vicki Pearson presented a Computer System and Software License Sales Agreement between the Huntington County Recorder, Huntington County Commissioners and Fidlar Technologies for the Commissioners' review and consideration. Vicki discussed the details of the software program, which is for the purpose of indexing and imaging documents electronically.

Tom Wall made a motion to enter into and sign the Computer System and Software License Sales Agreement between the Huntington County Recorder, Huntington County Commissioners and Fidlar Technologies. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 5033 N – 320 W, Huntington, Indiana

Department of Community Development Office Coordinator Marla Stambazze informed the Commissioners that as of this morning, the owners of the property located at 5033 N – 320 W, Huntington, Indiana, Steve Hollo and Sally Hollo, have not redeemed the property that was sold to Dave Harvey with Good Faith Happenings, LLC on September 19, 2018 at the 2018 Tax Sale. The owners, Steve Hollo and Sally Hollo, have until September 19, 2019 to redeem the property.

Tom Wall made a motion to table this discussion until September 27, 2019 at 10:00 a.m. Larry Buzzard seconded and the motion passed 2-0.

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IN THE MATTER OF DISCUSSION)

Town of Andrews – 2019 Floodplain Buyout Program

Department of Community Development Building and Permit Division Coordinator Kim Hostetler, Town of Andrews Clerk-Treasurer Laura Dillon and Town of Andrews Council President Bill Johnson appeared before the Commissioners to discuss the Town of Andrews 2019 Floodplain Buyout Program. Kim presented a handout that included the budget for the buyout program that detailed the various costs involved, which totaled \$807,020.00. Laura and Bill spoke about the continuing flooding problems along the McKeever Street area and the necessity to move forward with the program. Kim informed the Commissioners that she is applying for a FEMA grant to fund the project and explained that, if awarded, it would either be a 90/10 split grant or 75/25 split grant, with the Town being responsible for either 10% or 25% of the project. Laura and Bill spoke of other projects that are ongoing and necessary in the community and voiced concerns about whether or not the Town could subsidize the full 10% or 25% of the project. If awarded the grant, Kim said that it would be an approximate three year process. USI Consultants Ben Beer and Kevin Woodward spoke about the bridge replacement project – McKeever Street over Loon Creek and how the design of that bridge would impact this area and the project. Kim will keep the Commissioners informed about the grant process.

Tom Wall made a motion that the Commissioners will commit to working with the Town of Andrews to split the financing of the town's portion of the project that is not covered by the FEMA grant. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Letter of Engagement – Huntington County, Indiana – Proposed Municipal Advisory and Accounting Services – Proposed Lease Rental Revenue Bonds – Jail Expansion Project

County Attorney Bob Garrett presented a Letter of Engagement – Huntington County, Indiana – Proposed Municipal Advisory and Accounting Services – Proposed Lease Rental Revenue Bonds – Jail Expansion Project between Huntington County, Indiana and Baker Tilly Municipal Advisors, LLC for services to be rendered with respect to the issuance of Proposed Bonds for the project.

Tom Wall made a motion to enter into and sign the Letter of Engagement – Huntington County, Indiana – Proposed Municipal Advisory and Accounting Services – Proposed Lease Rental Revenue Bonds – Jail Expansion Project between Huntington County, Indiana and Baker Tilly Municipal Advisors, LLC for services to be rendered with respect to the issuance of Proposed Bonds for the project. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Jones Abstract & Title Company, Inc. – Report of Search, 3720 N. Norwood LLC/3720 N. Norwood Road, Huntington, Indiana

County Attorney Bob Garrett presented the Jones Abstract & Title Company, Inc. – Report of Search, 3720 N. Norwood LLC/3720 N. Norwood Road, Huntington, Indiana, along with an Invoice in the sum of \$400.00 for services rendered in connection with the Report of Search.

Tom Wall made a motion to pay Jones Abstract & Title Company, Inc. the sum of \$400.00 for services rendered in connection with the Report of Search, 3720 N. Norwood LLC/3720 N. Norwood Road, Huntington, Indiana, to be paid from the Miscellaneous Contractual fund. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF AGREEMENT)

Lease Agreement – County of Huntington and TransWorld Network Corp.

Tom Wall made a motion to enter into and sign the Lease Agreement between the County of Huntington and TransWorld Corp. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF PERMIT)

Frontier Communications – 2247 E – 100 N, Huntington County

Tom Wall made a motion to approve the Frontier Communications Application for Permit for 2247 E – 100 N, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-0.

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IN THE MATTER OF PERMIT)

Frontier Communications – 2732 W - 900 N, Huntington County

Tom Wall made a motion to approve the Frontier Communications Application for Permit for 2732 W - 900 N, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF PERMIT)

Frontier Communications – 10938 North Roanoke Road, Huntington County

Tom Wall made a motion to approve the Frontier Communications Application for Permit for 10938 North Roanoke Road, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Huntington County Health Department – Early Payment Request

Environmental Health and Food Specialist Tami Hurlburt requested that the Commissioners authorize an early payment to Crain Ford, Warren, Indiana in the sum of \$24,500.00 for the purchase of a vehicle for the Huntington County Health Department.

Tom Wall made a motion to authorize early payment to Crain Ford, Warren, Indiana in the sum of \$24,500.00 for the purchase of a vehicle for the Huntington County Health Department. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Huntington County Auditor – Early Payment Request

Huntington County Auditor Jill Landrum requested that the Commissioners authorize her to submit travel/hotel expenses by check in advance of the Commissioners' reviewing the claim dockets. This request is only for the time period between when the County of Huntington transitions from the current Business Cards to the new Community Credit Card.

Tom Wall made a motion to allow Huntington County Auditor Jill Landrum to submit travel/hotel expenses by check in advance of the Commissioners' reviewing the claim dockets for the time period between when the County of Huntington transitions from the current Business Cards to the new Community Credit Card. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF PROCLAMATION)

Suicide Prevention Month

The Huntington County Commissioners signed a Proclamation designating the month of September as "Suicide Prevention Month" in Huntington County.

IN THE MATTER OF DISCUSSION)

Commissioners' Correspondence

Administrative Assistant Jodi PeGan presented to the Commissioners several items of correspondence for their review.

Jodi presented a letter from the Indiana Department of Transportation confirming that the Asset Management Plan that was submitted to INDOT has been approved.

Jodi presented a Legal Notice of Public Hearing from the Indiana Department of Transportation. Said hearing is set for Tuesday, October 1, 2019 with a presentation at 5:30 p.m. at the Andrews Elementary School. The purpose of the public hearing is to offer all interested persons an opportunity to comment on current design plans for a proposed SR 105 bridge rehabilitation over the Salamonie Lake/Reservoir, 2.10 miles north of SR 124, Huntington County.

Jodi presented a letter from Butler, Fairman & Seufert, with accompanying documentation, regarding the fact that their firm has been retained by the Indiana Department of Transportation to prepare an environmental study regarding Des. No. 1601015, State Road 105 Functional Overlay, Huntington County.

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IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is currently working on.

Stefanie asked the Commissioners to consider how to handle paid time off for exempt employees. Stefanie explained how the system is currently working and wanted to know if they wanted it processed differently. The Commissioners asked for additional time to consider the matter.

Stefanie discussed the current short-term and long-term disability policy and asked the Commissioners to consider how to handle employees that have been off work on disability longer than twenty-six weeks.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

IN THE MATTER OF DISCUSSION)

Johnson-Melloh – Energy Audit

Rick Anderson, Business Development Director with Johnson-Melloh discussed his company's ability to cut Huntington County's energy costs by combining solar array with LED lighting. The Commissioners informed Rick that they are currently under a two-year contract with Ameresco to perform energy audit services for the County.

Larry Buzzard

-absent-

Rob Miller

Tom Wall

BOARD OF COMMISSIONERS
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ATTEST:

Jill M. Landrum, Auditor