

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, AUGUST 19, 2019**

**The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.**

**IN THE MATTER OF MINUTES)**

**08/05/2019 Minutes**

Tom Wall made a motion to approve the minutes for 08/05/2019. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**08/19/2019 Claims**

Rob Miller made a motion to approve the claims for 08/19/2019. Tom Wall seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**08/16/2019 – Payroll and Longevity Payroll**

Rob Miller made a motion to approve the payroll docket for 08/16/2019 and the longevity payroll docket for 08/16/2019. Tom Wall seconded and motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Sheriff's Department – Request for Out of State Travel**

Huntington County Sheriff Chris Newton and Chief Deputy Chad Hammel appeared before the Commissioners to request permission for Jail Sergeant Joe Collins to attend the Gracie Jiu-Jitsu physical tactics training in Louisville, Kentucky from October 21, 2019 through October 25, 2019. Further, Sheriff Newton and Chief Deputy Hammel informed the Commissioners that they have decided that they will not be sending a person to the Motorola Solutions Annual Software Users Conference held September 30, 2019 through October 3, 2019 in Salt Lake City, Utah. They indicated that the coordinator will do additional online training in lieu of the conference.

Tom Wall made a motion to allow out of state travel for Huntington County Jail Sergeant Deputy Joe Collins to attend the Gracie Jiu-Jitsu physical tactics training in Louisville, Kentucky from October 21, 2019 through October 25, 2019. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Sheriff's Department – Quote for Equipment and Installation for Vehicles**

Huntington County Sheriff Chris Newton presented two quotes from Taylor'd Equipment Sales & Install for equipment and installation of lights, center console, gun rack and radar for a Dodge Ram and Dodge Charger. Sheriff Newton indicated that he had some of the equipment that was on the quote and that he would speak to Mr. Taylor to see what costs would be involved with installation only.

**IN THE MATTER OF DISCUSSION)**

**TWN Communications – Use of County Property and Project Update**

Justin Donaldson from TWN Communications and Dave Shenefield, Project Engineer with TWN Communications, appeared before the Commissioners to discuss the progress of the building design, fencing and utility hook-ups for the property that TWN Communications is using at the County Annex. County Attorney Bob Garrett discussed the need for a survey, legal description, and that he would need to prepare an agreement for use of the county property.

**IN THE MATTER OF DISCUSSION)**

**Legal – Update**

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

Bob presented a handout of the Huntington County Sheriff's Office and Jail Schematic Design which set forth the Probable Project Costs, which included the probable hard construction cost estimate and the probable soft costs. He has had several conference calls with Scott Carnegie from DLZ and Attorney Rick Hall concerning the project's process. Bob informed the Commissioners that DLZ, Attorney Hall and a representative from Umbaugh will be attending the Commissioners'

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meeting on September 3, 2019 to present and discuss the Huntington County Sheriff's Office and Jail Expansion Feasibility Study and Funding information.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Road 200 North – Progress Report**

Toby Steffen from Butler, Fairman and Seufert, Inc. appeared before the Commissioners to give an update on the progress of the Huntington County Road 200 North project. Toby gave a printout setting forth the status of the partial acquisition of the 18 parcels along County Road 200 North. Toby informed the Commissioners that Vectren will be moving to the north side of the road and he will forward those plans to the Commissioners as soon as he receives them.

**IN THE MATTER OF DISCUSSION)**

**Statement of the Basis for Just Compensation – CR 200 N, Parcel 15, Huntington County, Indiana**

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 15 between acquiring agency Huntington County Board of Commissioners and owner Robert Marcus Hall in the sum of \$8,500.00.

Tom Wall made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 15 between acquiring agency Huntington County Board of Commissioners and owner Robert Marcus Hall, in the sum of \$8,500.00. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Statement of the Basis for Just Compensation – CR 200 N, Parcel 18, Huntington County, Indiana**

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 18 between acquiring agency Huntington County Board of Commissioners and owners Stuart A. Foust and Lisa K. Foust in the sum of \$10,000.00.

Tom Wall made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 18 between acquiring agency Huntington County Board of Commissioners and owners Stuart A. Foust and Lisa K. Foust, in the sum of \$10,000.00. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Update**

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Executive Session was continued to 10:55 a.m.

**IN THE MATTER OF DISCUSSION)**

**Cyber Security Election Protection - Update**

IT Director Joakim Abrahamsson informed the Commissioners that Huntington County has been selected by the Indiana Secretary of State and FireEye to be a part of a pilot program for FireEye to provide cyber threat intelligence in an effort to protect the integrity of the State of Indiana's elections. Joakim indicated that a contract will be coming and he will have County Attorney Bob Garrett review it prior to presenting it to the Commissioners for review and signature.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 10:55 a.m. to discuss job performance evaluation of individual employees as authorized under I.C. 5-14-1.5-6.1(b)(9) as provided in the public notice of executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(9). No official decisions were made in executive session.

The Executive Session was closed.

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**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 11:15 a.m. for discussion of records classified as confidential by state or federal statute as authorized under I.C. 5-14-1.5-6.1(b)(7) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(7). No official decisions were made in executive session.

The Executive Session was closed.

**IN THE MATTER OF DISCUSSION)**

**Parkview Huntington Hospital – Update on Emergency Vehicle Response Time**

Parkview Huntington Hospital President Juli Johnson, Carla Gebert and Chad Owens appeared before the Commissioners to discuss some concerns that were voiced about emergency vehicle response time. The representatives from the hospital explained the new system that was implemented and discussed improvements being made to that system. They presented a printout of the Parkview Huntington EMS Run Volume and Response Statistics for 911 Calls by Quarter and Township from January, 2019 through July, 2019 and also presented a breakdown of EMS Initiatives for Parkview Health.

**IN THE MATTER OF DISCUSSION)**

**Indiana Forest Alliance – Salamonie State Forest**

Jeff Stant, Indiana Forest Alliance Executive Director, and Kevin Smith, owner of Rustic River Outfitters, appeared before the Commissioners to discuss the Division of Forestry's logging plan for Salamonie River State forest in Huntington County and Wabash County and Frances Slocum State Forest in Wabash County. Jeff voiced his concern about their plan and the detriment to the state forests if they moved forward. Jeff explained that while Salamonie River State Forest Frances Slocum State Forest are smaller state forests than those in the southern half of the state, where most of our state forests are, in some ways they are more significant, because the deep woods habitat that they provide is much rarer in northern Indiana. Jeff asked for the Commissioners' support of the Indiana Forest Alliance's efforts to stop the logging plan for Salamonie River State forest in Huntington County and Wabash County and Frances Slocum State Forest in Wabash County.

**IN THE MATTER OF REPORT)**

**County Clerk's Report**

County Clerk Shelley Septer submitted the monthly County Clerk's Report for the month of July, 2019.

**IN THE MATTER OF REPORT)**

**County Treasurer's Report**

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of July, 2019.

**IN THE MATTER OF INVESTMENTS)**

**Cumulative Courthouse Investment and Courthouse Improvement Bond Investment**

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

By consensus, the Commissioners moved to reinvest \$350,000.00 from the Cumulative Courthouse fund for another thirty (30) days.

By consensus, the Commissioners moved to reinvest \$300,000.00 from the Courthouse Improvement Bond Investment for another thirty (30) days.

**IN THE MATTER OF DISCUSSION)**

**Credit Card Request**

Tom Wall made a motion to sign a Credit Card User Agreement allowing Department of Community Development Director Amy Gibson to receive a county credit card. Rob Miller seconded and the motion passed 3-0.

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**IN THE MATTER OF TRANSFER)**

**Appropriation of Special Funds**

Administrative Assistant to the Commissioners Jodi PeGan presented a Request for Appropriation of Special Funds. She indicated that State Board of Accounts has requested that certain dormant accounts be cleaned up and they requested that the amount of \$1,191.93 in Fund 4105-000-0101.00 (Rescue Donations Services) be used for items similar in nature as to what the funds were originally intended.

Tom Wall made a motion to sign the Request for Appropriation of Special Funds of \$1,191.93 in Fund 4105-000-0101.00. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF TRANSFER)**

**Appropriation of Special Funds**

Administrative Assistant to the Commissioners Jodi PeGan presented a Request for Appropriation of Special Funds. She indicated that State Board of Accounts has requested that certain dormant accounts be cleaned up and they requested that the amount of \$296.32 in Fund 4943-000-0101.00 (Mt. Etna Fire Station) be used for items similar in nature as to what the funds were originally intended.

Tom Wall made a motion to sign the Request for Appropriation of Special Funds of \$296.32 in Fund 4943-000-101.00. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Ameresco, Inc. – Huntington County, Indiana Measurement & Verification Report**

Ameresco, Inc. presented a Measurement and Verification (M&V) Report summarizing the Energy Cost Savings and Operating Cost Savings achieved from the Energy Conservation Measurements (ECMs) installed at the Huntington County Jail. The report sets forth Ameresco's guarantee of what Huntington County would realize in Energy Savings and what it would realize in Operating Cost Savings. The report sets forth a detailed breakdown of the upgrades made to various systems, how the savings were determined and what the guaranteed savings was versus the actual savings.

Tom Wall made a motion to sign the Guaranteed Energy Savings Contract Annual Savings Report between Huntington County, Indiana and Ameresco, Inc. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Ameresco, Inc. – Invoice for Energy Services Agreement Contract**

Ameresco, Inc. presented an Invoice in the sum of \$3,000.00 for services rendered pursuant to the Energy Savings Agreement Contract by and between Ameresco, Inc. and Huntington County – Measurement and Verification Services – Year 1, period 2/1/2018 through 1/31/2019.

Tom Wall made a motion to pay the Invoice in the sum of \$3,000.00 for services rendered pursuant to the Energy Savings Agreement Contract by and between Ameresco, Inc. and Huntington County – Measurement and Verification Services – Year 1, period 2/1/2018 through 1/31/2019 from Miscellaneous Contractual Services. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Request for Use of the Courthouse Rotunda**

Huntington County Chamber of Commerce requested use of the Courthouse Rotunda for their annual Santa Claus day to be held Saturday, November 30, 2019 from 3:00 p.m. to 5:30 p.m.

By consensus, the Commissioners agreed to allow the Huntington County Chamber of Commerce to use the Courthouse Rotunda for their annual Santa Claus day to be held Saturday, November 30, 2019 at 3:00 p.m. to 5:30 p.m.

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**IN THE MATTER OF DISCUSSION)**

**Request for Use of the Courthouse Rotunda**

Huntington County Health Department Environmental Health and Food Specialist Tami Hurlburt requested use of the Courthouse Rotunda for a mass prophylaxis clinic and employee/public flu shot clinic to be held Friday, November 15, 2019.

By consensus, the Commissioners agreed to allow the Huntington County Health Department use of the Courthouse Rotunda for a mass prophylaxis clinic and employee/public flu shot clinic to be held Friday, November 15, 2019.

**IN THE MATTER OF DISCUSSION)**

**Surveyor's Office/Drainage Board – Early Payment Request**

Huntington County Auditor's Office Accounts Payable clerk requested that the Commissioners authorize an early payment to TW Excavating, Inc. in the sum of \$7,173.50. This claim was authorized to be paid by the Huntington County Drainage Board and there was an oversight in processing the claim.

Tom Wall made a motion to authorize early payment to TW Excavating in the sum of \$7,173.50. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF AGREEMENT)**

**Vehicle Purchase Agreement between Huntington County Commissioners and Huntington County Health Department**

Huntington County Health Department Environmental Health and Food Specialist Tami Hurlburt appeared before the Commissioners to inform them that they would like to move forward with purchasing a vehicle using the Local Health Maintenance Fund. Tami presented a Vehicle Purchase Agreement between the Huntington County Commissioners and Huntington County Health Department that sets forth the terms, rules and guidelines that apply to purchasing the vehicle.

Rob Miller made a motion to enter into and sign the Vehicle Purchase Agreement between the Huntington County Commissioners and Huntington County Health Department. Tom Wall seconded and the motion passed at 3-0.

**IN THE MATTER OF DISCUSSION)**

**County Surplus Items**

IT Director Joakim Abrahamsson appeared before the Commissioners to discuss what they would like to do with the used computer monitor screens.

Tom Wall made a motion to deem the used computer monitor screens as surplus and gives the IT Department permission to properly dispose of or donate the used computer monitor screens. Rob Miller seconded and the motion passed 3-0.

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Larry Buzzard

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Rob Miller

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Tom Wall

BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA

ATTEST:

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Jill M. Landrum, Auditor