

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, JULY 22, 2019**

**The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.**

**IN THE MATTER OF MINUTES)**

**07/08/2019 Minutes**

Rob Miller made a motion to approve the minutes for 07/08/2019. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**07/22/2019 Claims**

Tom Wall made a motion to approve the claims for 07/22/2019. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**07/19/2019 – Payroll**

Tom Wall made a motion to approve the payroll docket for 07/19/2019. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Damage to Buildings**

Todd Husband from the Highway Department appeared before the Commissioners to present several estimates that they have received to repair the damage done to the buildings during the recent hail storm. Todd reviewed each building repair estimate individually and made his recommendations on repairing the damage to each.

Tom Wall made a motion for the contractors to proceed with repairing the damage done to the Highway Department buildings. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Cyber Security Election Protection**

Clerk Shelley Septer and IT Director Joakim Abrahamsson informed the Commissioners that they have been contacted by the Indiana Secretary of State and FireEye concerning the possibility of Huntington County being part of a pilot program for FireEye to provide cyber threat intelligence in an effort to protect the integrity of the State of Indiana's elections. Shelley and Joakim have a conference call this afternoon with both the Indiana Secretary of State and FireEye to gather more information and details about the program and will keep the Commissioners informed about that process.

**IN THE MATTER OF DISCUSSION)**

**Credit Card Request**

Tom Wall made a motion to sign a Credit Card User Agreement allowing Department of Community Development Building and Permit Division Coordinator Kim Hostetler to receive a county credit card. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Credit Card Request**

Rob Miller made a motion to sign a Credit Card User Agreement allowing Huntington County Combined Dispatch Director Tim Allen to receive a county credit card. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Credit Card Request**

Rob Miller made a motion to sign a Credit Card User Agreement allowing Huntington County Dispatch Combined Assistant Director Tony Ehler to receive a county credit card. Tom Wall seconded and the motion passed 3-0.

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**IN THE MATTER OF APPOINTMENT)**

**Huntington County Plan Commission**

Larry Buzzard made a motion to appoint John Reust to the Huntington County Plan Commission, term to expire 12/31/2022. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Electronic Strategies, Inc. – Invoice**

Electronic Strategies, Inc. submitted an invoice for the recent security audit in the sum of \$2,287.50.

Rob Miller made a motion to pay Electronic Strategies, Inc. the sum of \$2,287.50 from the Miscellaneous Contractual Services fund. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF REPORT)**

**County Clerk's Report**

County Clerk Shelley Septer submitted the monthly County Clerk's Report for the month of June, 2019.

**IN THE MATTER OF REPORT)**

**County Treasurer's Report**

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of June, 2019.

**IN THE MATTER OF PERMIT)**

**Citizens Telephone, CR 50 W, Between CR 700 S and SR 124, Huntington County**

Tom Wall made a motion to approve the Citizens Telephone Application for Permit for CR 50 W, Between CR 700 S and SR 124, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF PERMIT)**

**QC Communications for Comcast of Indiana, CR W 200 N, Between CR N 700 W and CR N 600 W,  
Huntington County**

Rob Miller made a motion to approve QC Communications for Comcast of Indiana Application for Permit for CR W 200 N, Between CR N 700 W and CR N 600 W, Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF INVESTMENTS)**

**Cumulative Courthouse Investment and Courthouse Improvement Bond Investment**

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

By consensus, the Commissioners moved to reinvest \$350,000.00 from the Cumulative Courthouse fund for another thirty (30) days.

By consensus, the Commissioners moved to reinvest \$300,000.00 from the Courthouse Improvement Bond Investment for another thirty (30) days.

**IN THE MATTER OF DISCUSSION)**

**Request for Use of the Courthouse Rotunda**

Attorney Joe Wiley requested use of the Courthouse Rotunda for the Huntington County Honors Program to be held Saturday, October 26, 2019 from 12:00 noon until 4:00 p.m.

By consensus, the Commissioners agreed to allow Attorney Joe Wiley to use the Courthouse Rotunda for the Huntington County Honors Program to be held Saturday, October 26, 2019 from 12:00 noon until 4:00 p.m.

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**IN THE MATTER OF DISCUSSION)**

**Request for Use of the Courthouse Rotunda**

Sharon Lehman, on behalf of the Community Choirs of Huntington County requested use of the Courthouse Rotunda for their Quilted in Sound performance to be held Sunday, October 27, 2019 at 4:00 p.m.

By consensus, the Commissioners agreed to allow the Community Choirs of Huntington County to use the Courthouse Rotunda for their Quilted in Sound performance to be held Sunday, October 27, 2019 at 4:00 p.m.

**IN THE MATTER OF DISCUSSION)**

**City of Huntington – Sidewalk Replacement Program**

The Commissioners received a letter from the City of Huntington regarding the sidewalk replacement program application submitted by the County for the sidewalk on the south side of the Courthouse, Court Street from Jefferson Street to Warren Street. Per the letter, “due to limited sidewalk funds and the high demand of the program by City taxpayers, the City is unable to approve funds for the sidewalk at this time.” The City did send a check in the sum of \$500.00 to cover the cost of the light pole bases and this amount will be deposited back into the Cumulative Courthouse fund. Per the information contained in the letter, after November 15, 2019 the City will be in a position to know if any funds remain available in the sidewalk replacement program and the County can submit a revised application at that time for the City’s review and consideration.

**IN THE MATTER OF DISCUSSION)**

**Indiana Brownfields Program - Petroleum Orphan Site Initiative**

The Commissioners reviewed an email from Andrea Robertson, Technical Staff Coordinator with the Indiana Finance Authority, indicating that the Indiana Brownfields Program manages the Petroleum Orphan Site Initiative (POSI) and has identified a property in Huntington County as a possible candidate for this funding source. In order for the site to be eligible for POSI funding, an access agreement is required. The Commissioners will work with the Treasurer’s office to determine if the taxes for this property are delinquent and, if so, will determine when the property will become available for the Commissioners’ Certificate Sale so that they can move forward with applying for the funding.

**IN THE MATTER OF DISCUSSION)**

**Commissioners’ – Correspondence**

Administrative Assistant Jodi PeGan presented several items of correspondence to the Commissioners for their review and consideration.

Deputy Auditor Tina Stevens presented a letter and Combined Cash Balance and Investment Report from January 1, 2018 through December 31, 2018 that highlighted funds that the State Board of Accounts has determined to be dormant. Tina advised that the money in those funds could be spent on anything that is like in nature to what the money was originally intended to be spent on. Tom Wall suggested that Fund 4105 – Rescue Donation Services be given to the Huntington County Technical Rescue Team. Jodi said that she would speak with Tina to see what the process was to get these funds distributed.

Jodi presented Huntington County Council’s 2020 Budget Hearing Schedule. As set forth on the schedule, the Commissioners budget is set to be reviewed and discussed on Monday, August 19, 2019 at 6:00 p.m.

**IN THE MATTER OF APPOINTMENT)**

**Roanoke Public Library Board Appointment**

Roanoke Public Library librarian Celia Bandelier appeared before the Commissioners to discuss the application she received for the Library Board position that was vacated by Jennifer Hess. Celia said that she has spoken with the applicant to discuss what is involved with being on the board and what her obligations would be. Celia believes that the applicant is a good candidate for the position.

Tom Wall made a motion to appoint Carly Sexton to the Roanoke Library Board, fulfilling a term expiring December 31, 2020. Rob Miller seconded and the motion passed 3-0.

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**IN THE MATTER OF DISCUSSION)**

**Animal Control**

Sheriff Chris Newton and Chief Deputy Chad Hammel appeared before the Commissioners to discuss the current Animal Control fund that the Sheriff's department is currently managing. Sheriff Newton indicated that they would like to sub-contract with the Huntington County Humane Society for the remainder of the year 2019 for animal control. Beginning with the year 2020, the Commissioners will manage the Animal Control fund and will enter into a year-to-year contract with the Huntington County Humane Society for animal control. The Commissioners asked Administrative Assistant Jodi PeGan to have a discussion with Deputy Auditor Tina Stevens to determine the process necessary to transfer the Animal Control fund from the Sheriff's Department to the Commissioners beginning with the year 2020.

**IN THE MATTER OF DISCUSSION)**

**Human Resource – Update**

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on for the County.

Stefanie gave an update on Group Administrators' claims, along with various other property insurance claims, and the cyber security claim.

Stefanie reviewed the open employment positions throughout the County.

Stefanie informed the Commissioners that the insurance funds that were collected for the hail damage incurred by County vehicles has been deposited into the Pool Car fund. Stefanie will speak with the Auditor's office to determine how the fund should be split into different line items to assure that the hail damaged vehicles get repaired and/or replaced and, if the claims do not get paid prior to 2020, to make sure that those funds are available to pay for the repairs and/or replacements in 2020.

**IN THE MATTER OF DISCUSSION)**

**One-Time Payroll Bonus – Huntington County Combined Dispatch Interim Assistant Director**

Human Resource Director Stefanie Rogers discussed a one-time payroll bonus for Angela Scher in the sum of \$504.02, for the time period that she was acting as the Huntington County Combined Dispatch Interim Assistant Director.

Rob Miller made a motion to give a one-time payroll bonus for Angela Scher in the sum of \$504.02, for the time period that she was acting as the Huntington County Combined Dispatch Interim Assistant Director. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Update**

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

Troy has been contacted by a resident of Lake Forest requesting a speed limit sign for the housing addition. After discussion, it was determined that the speed limit for the Lake Forest housing addition should be 25 miles per hour.

Troy said that he is still negotiating with three property owners regarding purchasing right-of-way along County Road 200 North.

**IN THE MATTER OF AGREEMENT)**

**Data Sharing Agreement**

GIS Coordinator Dathen Strine submitted a Data Sharing Agreement between Joseph Bishop Engineer and Huntington County for the Commissioners' review and consideration.

Tom Wall made a motion to enter into and sign the Data Sharing Agreement between Joseph Bishop Engineer and Huntington County. Rob Miller seconded and the motion passed 3-0.

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**IN THE MATTER OF DISCUSSION)**

**Legal – Update**

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

**IN THE MATTER OF DISCUSSION)**

**Emergency Management Agency/City of Huntington Fire Department – Firefighting Foam and Storage**

Emergency Management Agency Director Bob Jeffers and City of Huntington Fire Chief Tony Johnson appeared before the Commissioners to discuss removing and disposing of the firefighting foam and storage tanks throughout the County. Bob and Tony informed the Commissioners that the firefighting foam is now considered a hazardous material and discussed the options on how to legally dispose of it and the storage tanks.

**IN THE MATTER OF DISCUSSION)**

**Jail Expansion Project**

Attorney Richard Hall from Barnes & Thornburg, LLP appeared before the Commissioners to discuss legal representation for the Huntington County Jail expansion project. Rick discussed what legal documentation would need to be prepared in advance of a bond being issued for the financing of the project and discussed the timing of when those documents would need to be prepared. Rick will contact municipal financial advisors Baker & Tilly and with also contact DLZ Project Manager Scott Carnegie to discuss the project further.

**IN THE MATTER OF DISCUSSION)**

**LIT – Economic Development – Huntington County Redevelopment Commission**

Tom Wall made a motion to distribute the sum of \$10,000.00 to the Huntington County Redevelopment Commission to be paid from LIT Economic Development Funds, Project 4. Rob Miller seconded and the motion passed 3-0.

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Larry Buzzard

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Rob Miller

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Tom Wall

**BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA**

ATTEST:

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Jill M. Landrum, Auditor