

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, JUNE 24, 2019**

DRAFT

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)**06/10/2019 Minutes**

Rob Miller made a motion to approve the minutes for 06/10/2019. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)**06/24/2019 Claims**

Rob Miller made a motion to approve the claims for 06/24/2019. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)**06/21/2019 – Payroll, Second Quarter Longevity Payroll and Uniform Payroll**

Rob Miller made a motion to approve the payroll docket, second quarter longevity payroll and uniform payroll for 06/21/2019. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)**Huntington County Health Department – Credit Card Limit Increase**

Environmental Health and Food Specialist Tami Hurlburt appeared before the Commissioners to request a credit card limit increase. Tami explained to the Commissioners that the credit card is currently being used by herself, the County Health Nurse and the Environmental Health Specialist. At times, the credit card does not have a limit high enough to cover the costs involved with all three individuals. The Commissioners suggested that Environmental Health Specialist Brant Ricker get his own credit card and that Tami ask for a temporary credit card limit increase when necessary.

By consensus, the Commissioners allow Environmental Health and Food Specialist Tami Hurlburt to have a temporary credit card limit increase when necessary.

IN THE MATTER OF DISCUSSION)**Credit Card Request**

Rob Miller made a motion to sign a Credit Card User Agreement allowing Environmental Health Specialist Brant Ricker to receive a county credit card. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)**Huntington County Health Department – Vehicle Replacement**

Environmental Health and Food Specialist Tami Hurlburt appeared before the Commissioners to discuss the status of the Health Department vehicle that was damaged in the recent hail storm. Tami believes that, even though the vehicle was deemed to be a total loss, the vehicle should be retained and the monetary difference between buying back the vehicle and the insurance funds received should be put toward purchasing a new vehicle for the Health Department. The Commissioners said that they would like to retain the Health Department damaged vehicle as a pool car and told Tami to begin looking for a new vehicle for the Health Department and to report her findings to them. Further, Tami discussed that the truck currently being used by the Environmental Health Specialist sustained hail damage and will be repaired.

IN THE MATTER OF DISCUSSION)**Helping Hands Community Garden – Request for Purchase of Two Picnic Tables**

Purdue Extension Program Coordinator Becky Arnett came before the Commissioners to ask permission to purchase two picnic tables to be placed at the Annex building in the vicinity of the Helping Hands Community Garden. Becky said that she has priced the tables at both Juergen's Hardware in Huntington and Lowe's in Fort Wayne.

Rob Miller made a motion to allow Purdue Extension Program Coordinator Becky Arnett to purchase two picnic tables to be placed at the Annex building in the vicinity of the Helping Hands Community Garden. Tom Wall will purchase one

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table from Juergen's Hardware and Larry Buzzard and Rob Miller will split the cost of the second table from Juergen's Hardware. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF ORDINANCE)

Ordinance 2019-09 – An Ordinance Modifying the Composition of the Plan Commission within the County of Huntington, Indiana

Tom Wall made a motion to adopt Ordinance 2019-09 – An Ordinance Modifying the Composition of the Plan Commission within the County of Huntington, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

Troy presented an Annual Bid Breakdown and Acceptance of Quote from American Timber Bridge for Small Structure #22 – CR 900 S, Huntington County. This information was previously submitted to the Commissioners and is being presented for signature at this time.

Troy discussed the stop signs located at 800 N and 600 W, Huntington County and asked for suggestions on what to do with the signage at that intersection. Three alternatives were presented and discussed.

Troy indicated that he has priced the cost of buying a new paving machine. He can get a new small paver for \$105,000.00, a larger paver for \$147,000.00 and a used paver for approximately \$25,000.00. The Commissioners suggested that Troy move forward with purchasing a new small paver for \$105,000.00.

Troy has been interviewing candidates for two new open positions at the Highway Department.

IN THE MATTER OF DISCUSSION)

Highway Department – Right-of-Way Purchases

Highway Superintendent Troy Hostetler presented paperwork for two Right-of-Way purchases for Project: Bridge 22, Parcel 1 and for Project: Bridge 22, Parcel 2, for a total due to each owner of \$1,000.00.

Rob Miller made a motion to sign paperwork for two Right-of-Way purchases for Project: Bridge 22, Parcel 1 and for Project: Bridge 22, Parcel 2, for a total due to each owner of \$1,000.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Statement of the Basis for Just Compensation – CR 200 N, Parcel 2, Huntington County, Indiana

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 2 between acquiring agency Huntington County Board of Commissioners and owners Montgomery J. Smart and Anita Sue Smart, in the sum of \$825.00.

Rob Miller made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 2 between acquiring agency Huntington County Board of Commissioners and owners Montgomery J. Smart and Anita Sue Smart, in the sum of \$825.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Statement of the Basis for Just Compensation – CR 200 N, Parcel 16, Huntington County, Indiana

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 16 between acquiring agency Huntington County Board of Commissioners and owner Linda Belding, in the sum of \$1,575.00.

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Rob Miller made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 16 between acquiring agency Huntington County Board of Commissioners and owner Linda Belding, in the sum of \$1,575.00.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

County Utility Reimbursement Agreement

Highway Superintendent Troy Hostetler presented the County Utility Reimbursement Agreement between AT&T Indiana and Huntington County for relocating existing fiber cables and poles for Project No. 6037, CR 200 North, Huntington County.

Tom Wall made a motion to enter into and sign the County Utility Reimbursement Agreement between AT&T Indiana and Huntington County for relocating existing fiber cables and poles for Project No. 6037, CR 200 North, Huntington County. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Chip and Seal - Huntington County PAL Driveway

Tom Hughes appeared before the Commissioners to ask if the Highway Department would be willing to chip and seal approximately 300' to 400' of the driveway leading into the Huntington County PAL. Highway Superintendent Troy Hostetler said that he would be willing to chip and seal the driveway.

By consensus, the Commissioners agreed to allow the Highway Department to chip and seal approximately 300' to 400' of the driveway leading into the Huntington County PAL.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 3966 W – 500 N, Huntington, Indiana

Brian Whitted, speaking on behalf of owner Larry Zahm, appeared before the Commissioners to inform them that the house on the property located at 3966 W – 500 N, Huntington, Indiana has been burned down and the property has been cleaned up.

IN THE MATTER OF DISCUSSION)

2020 Budget Requests

Huntington County Council on Aging– Executive Director Holly Saunders appeared before the Commissioners to present the 2020 budget request for \$24,000.00. Holly reported that as of today, they are on track to provide 43,000 trips this year and reported a breakdown of what those trips were for. Holly further reported that they are transporting Veterans to and from medical facilities in both the City of Huntington and outside the County of Huntington. Holly explained that the increase in the budget amount was to help with the transportation of the Veterans and that she would also go to the VFW and American Legion posts to make additional requests for donations.

Huntington County Public Safety Dispatch – Director Tim Allen appeared before the Commissioners to present the 2020 budget. He discussed some of the areas that will be increased and explained the reasoning behind the budget increase.

Maintenance / Facility Management – Facilities Manager Greg Ricker appeared before the Commissioners to present the 2020 budget. He discussed the areas where he has made some increases. Greg discussed adding a line item for water treatment chemicals for the new heating/cooling water tower.

Youth Services Bureau – Director Jan Williams appeared before the Commissioners to present the 2020 budget request for \$30,000.00. She reported that this amount has increased by \$5,000.00 from last year's budget amount due to the agency losing its federal funding for the Safe Place/Host Home Program due to a "realignment of the scope of service and redefinition of homelessness amount youth" by the federal government.

Veteran's Service – Veterans' Service Officer Tim Eckert appeared before the Commissioners to present the 2020 budget request. Tim indicated that the same amount is being requested for both the Memorial Day fund and Burial of Soldiers fund. Tim discussed the services being offered by the Veterans' office.

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Emergency Management Agency - Director Robert Jeffers appeared before the Commissioners to present the 2020 budget. Robert discussed that there were only minor increases and decreases in the budget from last year.

Purdue Extension Office / Huntington County 4-H Fair Association – Karen Hinshaw, County Extension Director and Health and Human Services Educator, appeared before the Commissioners to present the 2020 budget request for \$4,050.00. She reported that this is the same amount as requested last year. After discussion, it was determined that this amount would be directed toward educational expenses only and would not include the cost of ribbon and livestock buyer recognition.

Bowen Center – Huntington County Office Director Shelly Snyder, Sr. Vice President Financial Services Jay Baumgartner, and Sr. Vice President of Operations Robert Ryan appeared before the Commissioners to present the 2020 budget request for \$234,700.00, which includes the state mandated increase from last year. Mr. Baumgartner gave an overview of the financial aspect of the budget and how it affects all of Huntington County. Ms. Snyder gave an overview of the services that they are providing. Commissioner Wall discussed the desire to have a county official on the board for the Bowen Center.

IN THE MATTER OF AGREEMENT)

Agreement to Provide Professional Consulting Services

Tom Wall made a motion to enter into and sign an Agreement to Provide Professional Consulting Services between Huntington County, Superior Court/Title IVD, and Dossett Consulting, LLC. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Legal – Update

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

Bob discussed the email that he received concerning the Norfolk Southern Railway Company and Huntington County Lease Agreement for the lease of the State Street parking lot. Bob informed the Commissioners that the railway company is attempting to re-negotiate the annual base rental fee effective January 1, 2020. Bob suggested waiting until the first of the year to discuss re-negotiation.

IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on for the County.

Stefanie presented the terms and hires for the month of May, 2019.

Stefanie discussed the check that she received from Traveler’s insurance for the hail damage to the County vehicles. The Commissioners asked that Stefanie deposit the check into the County Pool Car fund. Stefanie has spoken with C & C Auto Body and they are willing to repair the damaged vehicles for the estimated cost provided by the insurance company’s adjuster.

Stefanie reported that the health insurance claims have been running high. She will speak to Gallagher representatives to determine the status of those claims.

IN THE MATTER OF AGREEMENT)

2019 Wellness Screening Menu of Services and Screening Event Agreement

Rob Miller made a motion to enter into and sign the 2019 Wellness Screening Menu of Services and Screening Event Agreement. Tom Wall seconded and the motion passed 3-0.

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IN THE MATTER OF REPORT)

County Treasurer’s Report

County Treasurer Paula Farley submitted the monthly County Treasurer’s Report for the month of May, 2019.

IN THE MATTER OF DISCUSSION)

Commissioners’ – Correspondence

Administrative Assistant Jodi PeGan presented several items of correspondence to the Commissioners for their review and consideration.

The Auditor’s office submitted a Quietus showing the June, 2019 Property Tax and Excise Tax that was deposited into the Cumulative Courthouse Fund.

The Indiana State Department of Health, Division of Weights & Measures submitted the Annual Report for the period of June 16, 2018 through June 15, 2019.

Larry Buzzard

Rob Miller

Tom Wall

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ATTEST:

Jill M. Landrum, Auditor