

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, JUNE 10, 2019**

**The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.**

**IN THE MATTER OF MINUTES)**

**05/28/2019 Minutes**

Tom Wall made a motion to approve the minutes for 05/28/2019. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**06/10/2019 Claims**

Rob Miller made a motion to approve the claims for 06/10/2019. Tom Wall seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**06/07/2019 – Payroll**

Rob Miller made a motion to approve the payroll docket for 06/07/2019. Tom Wall seconded and motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**DLZ Indiana, LLC – Schematic Design – Huntington County Jail Expansion Project**

Scott Carnegie, Carl Moss and Casey Irwin from DLZ Indiana, LLC appeared before the Commissioners to present a Schematic Design Package for the Huntington County Jail Expansion project. The three design phases of the project are Schematic Design, Design Development and Construction Documents. At the completion of each of the three design phases, a presentation is made to the Commissioners for review and approval.

The representatives from DLZ presented drawings of the Huntington County Sheriff's Office and Jail Preliminary Site Plan, Huntington County Sheriff's Office and Jail Preliminary First Floor Plan and the Huntington County Sheriff's Office and Jail Preliminary Second Floor Plan. The Schematic Design Phase represents an addition to the existing Sheriff's Office and Jail of approximately 31,516 gross square feet. The new addition will include approximately 134 rated beds and meets the current Indiana Jail Standards.

The Commissioners questioned whether there would be a need to vacate a small portion of Warren Street that approaches the railroad tracks and discussed the pros and cons of vacating the street. They further discussed the cost and design of the proposed Maintenance Garage and suggested another option to building a new garage.

Tom Wall made a motion for DLZ Indiana, LLC to move forward with the Huntington County Jail Expansion project. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**J-Turn on State Road 9 and CR 100 N, Huntington County, Indiana**

Highway Superintendent Troy Hostetler and representatives from INDOT appeared before the Commissioners to discuss the newly constructed J-turn on State Road 9 in the vicinity of CR 100 N in Huntington County. The Commissioners had concerns about the way the J-turn was constructed and whether or not it would be effective in reducing accidents in that area. They discussed the possibility of either reducing the speed limit, installing a rumble strip near the J-turn, or the possibility of installing either lighted or larger signage. Two citizens that live in the area spoke about the lack of adequate signage. The representatives from INDOT feel that the J-turn is adequately constructed, given the amount of traffic that travels in that area and given the fact that it has only been open for one month. Troy indicated that he would monitor the area for accidents and would consider putting up larger signs or flashing signs.

**IN THE MATTER OF ORDINANCE)**

**Ordinance 2019-06 – An Ordinance Providing for the Inspection, Repair, or Removal of Unsafe Buildings Within the County of Huntington, Indiana**

Rob Miller made a motion to adopt Ordinance 2019-06 – An Ordinance Providing for the Inspection, Repair, or Removal of Unsafe Buildings within the County of Huntington, Indiana. Tom Wall seconded and the motion passed 3-0.

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**IN THE MATTER OF DISCUSSION)**

**LIT Fund Request for Bippus Lions Club**

Bob and Kathy Morton, on behalf of the Bippus Lions Club, submitted a request for LIT funds to allow them to repair the floor of the banquet area of the Bippus Lions Club building in Bippus, Indiana.

Rob Miller made a motion to approve the LIT grant request in the sum of \$15,259.00 for the repair of the floor of the banquet area of the Bippus Lions Club building in Bippus, Indiana to be paid from LIT fund 5000.04. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**2020 Budget Requests**

Soil and Water Conservation District – Office Manager Cheryl Jarrett and Board President Andy Ambriole appeared before the Commissioners to present the 2020 budget request for \$8,300.00. They reported that this is the same amount as requested last year.

Historical Society – Museum Director Mark Stouder appeared before the Commissioners to present the 2020 budget request for \$16,500.00. He reported that this is the same amount as requested last year.

Department of Community Development – Land Use Division/Office Coordinator Marla Stambazze and Building and Permit Division Coordinator Kim Hostetler appeared before the Commissioners to present the 2020 budget. They reported that there are some increases in the budget and explained those needs.

City/County Information Systems – Director Joakim Abrahamsson appeared before the Commissioners to present the 2020 budget. Joakim explained that there were a few items that he adjusted due to an anticipated increases such as incentive, copiers, and an increase for the hardware and software maintenance contracts. Joakim also adjusted the budget for decreases in longevity, overtime, repairs – not computer related, meals/lodging/travel, training, printer maintenance.

Pathfinder Services – John Niederman, President, appeared before the Commissioners to present the 2020 budget request for \$84,000.00. He reported that this is the same amount as last year. Mr. Niederman discussed future plans for Pathfinders and the progress of the Odd Fellow/UB Building in downtown Huntington which will house the newly named Huntington Arts & Entrepreneurial Center. John requested an additional \$100,000.00 for the Huntington Arts & Entrepreneurial Center for capital costs and operating subsidy.

Parkview Huntington Hospital – Juli Johnson, Carla Gibbert and Sonya Foraker appeared before the Commissioners to present the 2020 budget request for \$250,000.00. They reported that this is the same amount as requested last year. They reported on the activity for the past year and their needs for the upcoming year.

Highway Superintendent Troy Hostetler presented the Highway Department's 2020 budget request for the Commissioners' review and consideration.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Public Safety Dispatch – Hiring of Director**

Tom Wall made a motion to hire Tim Allen as Director of Huntington County Public Safety Dispatch, effective June 24, 2019, at a salary of \$50,000.00 per year, plus \$5,999.75 certification pay per year. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**LIT – Economic Development – Golfo di Napoli, LLC – Supplemental Expedited Grant**

Huntington County Economic Development Executive Director Mark Wickersham requested that the Commissioners approve a LIT grant request in the sum of \$75,000.00 for Golfo di Napoli, LLC – Supplemental Expedited Grant, to be paid to Huntington County Economic Development Commission for distribution to Golfo di Napoli, LLC.

Rob Miller made a motion to approve the LIT grant request in the sum of \$75,000.00 for Golfo di Napoli, LLC – Supplemental Expedited Grant to be paid immediately to Huntington County Economic Development for distribution to

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Golfo di Napoli, LLC from LIT Economic Development Funds Project 4. Any funds remaining and not distributed to Golfo di Napoli, LLC shall be returned by Huntington County Economic Development to Huntington County. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Statement of the Basis for Just Compensation – CR 200 N, Parcel 7, Huntington County, Indiana**

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 7 between acquiring agency Huntington County Board of Commissioners and owners Michael Springer and Vicki Springer, in the sum of \$1,400.00.

Rob Miller made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 7 between acquiring agency Huntington County Board of Commissioners and owners Michael Springer and Vicki Springer, in the sum of \$1,400.00. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Statement of the Basis for Just Compensation – CR 200 N, Parcel 14, Huntington County, Indiana**

Huntington County Highway Superintendent Troy Hostetler presented a Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 14 between acquiring agency Huntington County Board of Commissioners and owners Drew E. Smith, Brandt K. Finley, Courtney R. Hixson and Ashley A. Schroder, in the sum of \$2,345.00.

Rob Miller made a motion to enter into and sign the Statement of the Basis for Just Compensation for purchase of right-of-way on CR 200 N, Parcel 14 between acquiring agency Huntington County Board of Commissioners and owners Drew E. Smith, Brandt K. Finley, Courtney R. Hixson and Ashley A. Schroder, in the sum of \$2,345.00. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Invoice – Summit Painting Company, Inc.**

Summit Painting Company, Inc. presented an Invoice in the sum of \$620.00 for painting the walls in the Circuit Court Judge's office in the Huntington County Courthouse.

Rob Miller made a motion to pay the sum of \$620.00 for painting the walls in the Circuit Court Judge's office in the Huntington County Courthouse to be paid from the Cumulative Courthouse fund. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Invoice – Curan Burnau/Burnau Construction**

Curan Burnau/Burnau Construction presented an Invoice in the sum of \$16,968.00 for removing and replacing the sidewalk and driveway approach and installing five light pole bases on the south side of the Huntington County Courthouse, Court Street from Jefferson Street to Warren Street.

Tom Wall made a motion to pay the sum of \$16,968.00 for removing and replacing the sidewalk and driveway approach and installing five light pole bases on the south side of the Huntington County Courthouse, Court Street from Jefferson Street to Warren Street to be paid from the Cumulative Courthouse fund. Any amounts reimbursed by the City of Huntington under the Sidewalk Replacement Program will be reimbursed back into the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Facilities – Update**

Facilities Manager Greg Ricker came before the Commissioners to update them on several items that he is currently working on.

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Greg has been working with Otis Elevator to retro-fit the Courthouse elevator and anticipates that they will start the update in approximately October, 2019. Greg anticipates that it will take approximately five weeks to complete.

**IN THE MATTER OF PERMIT)**

**Indiana Fiber Network d/b/a Intelligent Fiber Network – CR W 900 N between CR N 100 W and CR N 200 W, Huntington County**

Rob Miller made a motion to approve the Indiana Fiber Network d/b/a Intelligent Fiber Network Application for Permit for CR W 900 N between CR N 100 W and CR N 200 W, Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF PERMIT)**

**Duke Energy – CR 600 N between Broadway and SR 9, Huntington County**

Rob Miller made a motion to approve the Duke Energy Application for Permit for CR 600 N between Broadway and SR 9, Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF APPOINTMENT)**

**Huntington County Drainage Board**

Terry Keiffer submitted a Board Appointment Application for the Huntington County Drainage Board.

Tom Wall made a motion to appoint Terry Keiffer to the Huntington County Drainage Board. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Commissioners’ – Correspondence**

Administrative Assistant Jodi PeGan presented several items of correspondence to the Commissioners for their review and consideration.

Norfolk Southern Property Agent Jesse DuPerow emailed the Commissioners indicating that he has reviewed the Land Lease between Norfolk Southern Railway Company and Huntington County, Indiana dated November 25, 2014. Jesse believes that the current lease is found to be well below market value and needs to be updated. The Commissioners asked County Attorney Bob Garrett to contact Jesse DuPerow to discuss and negotiate the lease.

Huntington North High School Director of Bands and Music Department Chair Michael Petek emailed a request to use the Courthouse rotunda on Monday, February 24, 2020 at 6:30 p.m. for the State Instrumental Solo & Ensemble Preview Concert and on Tuesday, May 19, 2020 at 7:00 p.m. for the Jazz Explosion. Further, Michael asked if it would be possible to charge a \$3.00 fee for those audience members wishing to purchase coffee and pastries from the Jazz Café. The Commissioners agreed to allow the use of the Courthouse on February 24, 2020 and May 19, 2020 and agreed to allow them to charge a \$3.00 fee for items purchased from the Jazz Café.

Electronic Strategies, Inc. presented an Invoice in the sum of \$930.00 for the security audit. The Commissioners requested that this Invoice be given to the IT Department for payment.

The Auditor’s office submitted a Quietus showing the June, 2019 Financial Institution Tax distribution of \$685.80 that was deposited into the Cumulative Courthouse Fund.

Lawson-Fisher Associates Civil Engineer Rebecca Hinkle contacted the Commissioners requesting records for SR 5 over Clear Creek so that they can establish right-of-way widths in their project area. Highway Superintendent Troy Hostetler indicated that he has taken care of the matter.

**IN THE MATTER OF REPORT)**

**County Clerk’s Report**

County Clerk Shelley Septer submitted the monthly County Clerk’s Report for the month of May, 2019.

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**IN THE MATTER OF DISCUSSION)**

**Hail Damage – Vehicle Report**

Human Resource Director Stefanie Rogers presented a report itemizing the vehicles that were damaged during the hail storm on May 16, 2019. The report sets forth what vehicles were damaged, what recommendation was made on whether or not to repair the vehicles, and what vehicles were considered a total loss. Further, Stefanie submitted an Estimate of Record for the 2010 Toyota Camry currently being driven by the County Coroner. The Commissioners recommended to get two quotes to repair the 2010 Toyota Camry.

**IN THE MATTER OF DISCUSSION)**

**Courthouse – Window Tinting**

Ward Meese from Sun Control Center previously presented a proposal for tinting the windows at the Courthouse. The Commissioners discussed moving forward with the window tinting, the cost and what fund to pay the claim out of when the project is complete.

Rob Miller made a motion to move forward with tinting the windows at the Courthouse for the sum of \$37,500.00, to be paid out of the Cumulative Courthouse fund. Tom Wall seconded and the motion passed 3-0.

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Larry Buzzard

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Rob Miller

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Tom Wall

**BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA**

ATTEST:

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Jill M. Landrum, Auditor