

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, TUESDAY, MAY 28, 2019**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

04/23/2019, 04/29/2019 and 05/13/2019 Minutes

Rob Miller made a motion to approve the minutes for 04/23/2019, 04/29/2019 and 05/13/2019. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

05/28/2019 Claims

Tom Wall made a motion to approve the claims for 05/28/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

05/24/2019 – Payroll

Tom Wall made a motion to approve the payroll docket for 05/24/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

GIS Data Sharing

Surveyor Jay Poe appeared before the Commissioners to discuss the sharing of GIS data between Huntington County and other entities. Jay expressed his concern with what information is being shared and who receives this information.

IN THE MATTER OF DISCUSSION)

Courthouse – Landscaping

DCD Office Coordinator Marla Stambazze appeared before the Commissioners to discuss landscaping around the Courthouse. Marla indicated that the rose bushes have been torn out and proposed purchasing planters to fill with flowers to put in the location of the torn out bushes. Marla will price the cost of the planters and will let the Commissioners know about the cost of those to determine whether it is a viable option.

IN THE MATTER OF DISCUSSION)

Probation Department - Credit Card Limit Increase

Chief Probation Officer Heather Malone appeared before the Commissioners to request a credit card limit increase. Heather informed the Commissioners that she will be going to conferences in August and September and does not have a credit limit high enough to pay for the expenses for both of those conferences.

Rob Miller made a motion to permanently increase Chief Probation Officer Heather Malone's credit card limit to \$4,000.00. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF PUBLIC HEARING)

Unsafe Order – 5500 W – 600 S, Huntington, Indiana

The Commissioners opened the public hearing at 9:30 A.M. on the Unsafe Order for 5500 W – 600 S, Huntington, Indiana.

Those present included the Commissioners, DCD Executive Director Mandy Woods, DCD Land Use Office Coordinator Marla Stambazze and Environmental Health Specialist Brant Ricker. The owners of the property, Robert England and Lora England were also present. No other person with a substantial interest in the real estate was present. Marla presented a report on the property and its condition to the Commissioners. The report also included the timeline and corrective measures for compliance. The persons with a substantial property interest in the real estate affected have commenced work in an effort to comply with the Order of Enforcement. The premises does have a negative effect on property values and the quality of life of the surrounding area. The premises does require the provision of services by local government in

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excess of the services required by typical properties within the county. The premises is determined, pursuant to I.C. 36-7-37-1(a)(2), to be abandoned. There has not been a willful failure to comply with the Order by the persons with a substantial property interest in the real estate affected.

The public hearing was closed at 9:40 A.M.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 5500 W – 600 S, Huntington, Indiana

Rob Miller made a motion to give the owners of the property an additional sixty (60) days to comply with the Order of Enforcement and Abatement Order and to report back to the Commissioners on August 5, 2019 at 9:00 a.m. as to compliance. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Ordinance Providing for the Inspection, Repair, or Removal of Unsafe Buildings within the County of Huntington, Indiana

DCD Executive Director Mandy Woods appeared before the Commissioners to discuss the revised Ordinance Providing for the Inspection, Repair, or Removal of Unsafe Buildings within the County of Huntington, Indiana. Mandy indicated that the Ordinance, if adopted, would amend Huntington County's Unsafe Building Law (Ordinance 1993-6). Mandy discussed and clarified the changes made to the ordinance. She has given the Ordinance to County Attorney Bob Garrett for his review.

The Commissioners asked for more time to review and consider the revised Ordinance Providing for the Inspection, Repair, or Removal of Unsafe Buildings within the County of Huntington, Indiana and asked that DCD appear at the next Commissioners meeting on June 10, 2019 to discuss the Ordinance.

IN THE MATTER OF DISCUSSION)

Courthouse – Window Tinting

Ward Meese from Sun Control Center appeared before the Commissioners to present a proposal for tinting the windows at the Courthouse. Ward informed the Commissioners that there are 376 windows to be tinted and recommended the Optitune 15% film type for a total cost of \$37,736.00. The Commissioners discussed what fund would be appropriate to pay for the cost of the window tinting, whether to do one-half in 2019 and one-half in 2020, or to proceed with completing the full project in 2019. The Commissioners asked Ward for additional time to make a decision as to what fund to pay for the project out of and when to start the project. Ward said that the proposal would be good for two years.

IN THE MATTER OF DISCUSSION)

Facilities – Update

Facilities Manager Greg Ricker came before the Commissioners to update them on several items that he is currently working on.

IN THE MATTER OF DISCUSSION)

Midwest Maintenance, Inc. – Change Request Number 13

Facilities Manager Greg Ricker presented Change Request Number 13 from Midwest Maintenance, Inc. in the sum of \$6,659.65. The contractor found that the roofing above the exterior bathroom was saturated and that all insulation and some decking needed to be replaced to correct the problem.

Larry Buzzard made a motion to enter into and sign Change Request Number 13 from Midwest Maintenance, Inc. in the sum of \$6,659.65 to be paid from the Construction Bond Fund and, if there is not enough money to pay for it from that fund, to pay the invoice from the Cumulative Courthouse Fund. Tom Wall seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Insurance Claim Update – County Vehicles

Dave Metter from Mettler Agency, Inc. appeared before the Commissioners to update them on the insurance claims for the County vehicles that were damaged in the recent hail storm.

IN THE MATTER OF AGREEMENT)

Data Sharing Agreement

Soil & Water Conservation District Office Manager Cheryl Jarett and Soil & Water Conservation District Board Chairman Andy Ambriole submitted to the Commissioners for their review and signature a Data Sharing Agreement between Huntington County Soil & Water Conservation District and Huntington County.

Tom Wall made a motion to enter into and sign the Data Sharing Agreement between Huntington County Soil & Water Conservation District and Huntington County. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF ORDINANCE)

Ordinance 2019-07 – An Ordinance to Increase the Fee Collected for Auditor’s Endorsement Required for Recording of Deed of Partition, Conveyance of Land, or Affidavits of Transfer to Real Estate

Tom Wall made a motion to adopt Ordinance 2019-07 – An Ordinance to Increase the Fee Collected for Auditor’s Endorsement Required for Recording of Deed of Partition, Conveyance of Land, or Affidavits of Transfer to Real Estate. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF ORDINANCE)

Ordinance 2019-08 – An Ordinance Establishing a Fee for Preparing a Transcript or Copy of any Record

Tom Wall made a motion to adopt Ordinance 2019-08 – An Ordinance Establishing a Fee for Preparing a Transcript or Copy of any Record. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

IN THE MATTER OF DISCUSSION)

Highway Department – Stop Sign at 600 W and 800 N, Huntington

Highway Superintendent Troy Hostetler informed the Commissioners that there needs to be a stop sign placed at the intersection of 600 W and 800 N, Huntington and he is questioning whether to install the sign on either 600 W or 800 N.

Tom Wall made a motion to allow Highway Superintendent Troy Hostetler to contact USI Consultants to determine the best location to install the stop sign on either 600 W or 800 N, Huntington. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Invoice – Crestwoods Frame Shop & Gallery

Crestwoods Frame Shop & Gallery presented an Invoice in the sum of \$257.00 for the re-framing and matting of a WWI Soldiers portrait to be placed and hung in the Courthouse.

Tom Wall made a motion to pay Crestwoods Frame Shop & Gallery the sum of \$257.00 for the re-framing and matting of a WWI Soldiers portrait to be placed and hung in the Courthouse to be paid from the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Invoice – Meier Flooring

Meier Flooring presented an Invoice in the sum of \$100.00 for floor repair and re-stretching of carpet in Room 106 of the Courthouse.

Tom Wall made a motion to pay Meier Flooring the sum of \$100.00 for floor repair and re-stretching of carpet in Room 106 of the Courthouse to be paid from the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF REPORT)

County Clerk’s Report

County Clerk Shelley Septer submitted the monthly County Clerk’s Report for the month of April, 2019.

IN THE MATTER OF REPORT)

County Treasurer’s Report

County Treasurer Paula Farley submitted the monthly County Treasurer’s Report for the month of April, 2019.

IN THE MATTER OF DISCUSSION)

Commissioners – Correspondence

The Commissioners received an On-Site Evaluation for Erosion and Sediment Control report dated April 30, 2019 for the project named Golfo di Napoli, prepared by Andrew Gamble from the Indiana Department of Environmental Management.

The Commissioners received a letter from Jennifer Lozano of Butler, Fairman & Seufert regarding the fact that they have been retained by the Indiana Department of Transportation to prepare an environmental study involving the replacement of Culvert Number CV 016-035-102.40 carrying SR 16 over a branch of Clear Creek in Huntington, Indiana. They are requesting technical assistance and comments within 30 days in order to proceed with environmental analysis.

Larry Buzzard

Rob Miller

Tom Wall

**BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA**

ATTEST:

Jill M. Landrum, Auditor