

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, MAY 13, 2019**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

04/29/2019 Minutes

Tom Wall made a motion to approve the minutes for 04/29/2019. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

05/13/2019 Claims

Tom Wall made a motion to approve the claims for 05/13/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

05/10/2019 – Payroll and Longevity Payroll

Tom Wall made a motion to approve the payroll docket and longevity payroll docket for 05/10/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Request from Probation Department for Additional Probation Officer

Chief Probation Officer Heather Malone appeared before the Commissioners to discuss the possibility of hiring an additional full-time probation officer. Heather has been to the job classification committee to discuss the need for an additional employee, was given an unfavorable decision, and was then informed that she would need to discuss the matter with the Commissioners. After discussion, the Commissioners recommended that Heather go before County Council to discuss the matter further.

IN THE MATTER OF DISCUSSION)

Clerk's Office – Change in Credit Card Vendors

Clerk Shelley Septer appeared before the Commissioners to discuss changing credit card vendors for the Clerk's Office. The current five year contract with GovPayNet has a 30-day termination clause. Shelley would like to terminate the contract with GovPayNet and enter into a new contract with BridgePay.

Rob Miller made a motion to allow Clerk Shelley Septer to move forward with terminating the contract with GovPayNet and to proceed with entering into a contract with BridgePay as the Clerk's Office credit card vendor. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

SRI, Inc. and Huntington County – Tax Sale Services Support Addendum and Tax Sale Work Plan

Treasurer Paula Farley presented a Tax Sale Services Support Addendum and Tax Sale Work Plan between SRI, Inc. and Huntington County. As set forth in the Tax Sale Services Support Addendum, and in accordance with the SRI Services Master Agreement, the County elects to obtain and SRI agrees to provide per the terms of the Agreement and the Addendum, tax sale support services. The Tax Sale Work plan defines the responsibilities of the County Auditor, County Treasurer and SRI to fulfill the intent of the SRI Services Master Agreement with Addendum as previously executed by the Commissioners.

Tom Wall made a motion to enter into and sign the Tax Sale Services Support Addendum and Tax Sale Work Plan. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Pictometry International Corporation – Huntington County

Deputy Assessor Molly Burris, IT Coordinator Dathen Strine and Surveyor Jay Poe presented a letter from Eagleview / Pictometry International Corporation that sets forth the fact that Huntington County entered into an Agreement with

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Pictometry to provide aerial imagery and other related products. Due to leaf coverage in the capture area during the spring of 2019, the second project imagery capture was insufficient. As a courtesy, and at no cost to the County, Pictometry has agreed to re-fly the second project imagery in the fall of 2020. Per the agreement, the County shall make the previously agreed upon first payment for the second project imagery by December 31, 2019.

Rob Miller made a motion to sign the letter provided by Eagleview / Pictometry International Corporation that allows Pictometry to re-fly the second project imagery in the fall of 2020 and the County will make the previously agreed upon first payment for the second project imagery by December 31, 2019. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – UST Compliance Proposal

Highway Superintendent Troy Hostetler informed the Commissioners that the Indiana Department of Environmental Management is now requiring monthly inspections of the Highway Department's underground storage tanks (UST). Troy presented a proposal from Creek Run, LLC to provide and oversee the UST compliance at the County Highway Department facility. The proposal includes the inspection of one 10,000 gallon gasoline UST and one 12,000 gallon diesel UST located at 1601 Riverside Drive, Huntington on a monthly basis at a cost of \$125.00 per month beginning June, 2019. The proposal provides for services to maintain, store and provide all environmental records and compliance documentation for the active UST facility. Records will be maintained on a secure database and made available to Huntington County Highway Department and the Indiana Department of Environmental Management upon request at no additional cost.

Tom Wall made a motion to enter into and sign the UST Compliance Proposal between Creek Run, LLC and Huntington County Highway Department. Larry Buzzard seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Purchase of Pug Machine

Highway Superintendent Troy Hostetler discussed the need to purchase a Pug machine for the Highway Department to assist in their snow plowing efforts. The machine combines the materials needed such as salt, brine, sand and calcium chloride to apply to the roadways when snow plowing. The cost of a new Pug machine would be \$300,000.00 and a used machine would be \$60,000.00.

By consensus, the Commissioners approved Troy moving forward with purchasing a used Pug machine at a cost of \$60,000.00.

IN THE MATTER OF BID OPENING)

Concrete Sidewalk on South Side of the Courthouse – Court Street from Jefferson Street to Warren Street

Facilities Manager Greg Ricker presented and the Commissioners opened two proposals from contractors for the sidewalk replacement, driveway approach, tearing out and moving existing limestone, installation of five light pole bases and sod cost on the south side of the Courthouse – Court Street from Jefferson Street to Warren Street:

Burnau Construction - \$18,068.00, less the proposal for seed cost of \$1,040.00 = \$17,028.00
David Stoffel, Inc. Concrete and Masonry = \$22,447.00

One half of the above cost will be incurred by the City of Huntington under the Sidewalk Replacement Program.

Tom Wall made a motion to accept the bid proposal of Burnau Construction of \$18,068.00, minus the seed cost of \$1,040.00, for a total price of \$17,028.00, to be paid out of the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Regional Water and Sewer Districts

Lana Beregszazi, Management Consultant with BCS Management and Attorney Andy Boxberger appeared before the Commissioners to update them on the progress being made toward combining all of Huntington County's water and sewer districts into one combined regional sewer district. Lana discussed the process and the cost and the financing involved

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with combining the districts. Lana spoke of various financing options such as bonds, grants, etc. that may be available to the County. Lana has reached out to several of the sewer districts to discuss the process and what advantages there would be to combining the districts and will move forward with discussions with the remaining sewer districts.

IN THE MATTER OF DISCUSSION)

CR 900 N / Lafayette Center Road Letter of Transmittal

Human Resource Director Stefanie Rogers presented a Letter of Transmittal dated April 29, 2019 for Parcel 16(001), Bruce Schoenemann: Bus. Actual Cost Move – REMC Transformer Repair - Final.

By consensus, it was agreed that Commissioner President Larry Buzzard would sign the Letter of Transmittal.

Larry Buzzard

Rob Miller

Tom Wall

BOARD OF COMMISSIONERS
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ATTEST:

Jill M. Landrum, Auditor