

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, THURSDAY, APRIL 18, 2019**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

04/01/2019 Minutes

Tom Wall made a motion to approve the minutes for 04/01/2019. Larry Buzzard seconded and the motion passed 2-0. Rob Miller abstained for the reason that he was absent from the meeting on 04/01/2019.

IN THE MATTER OF CLAIMS)

04/15/2019 Claims

Tom Wall made a motion to approve the claims for 04/15/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

04/12/2019 – Payroll

Tom Wall made a motion to approve the payroll docket for 04/12/2019. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF REPORT)

Huntington Area Transportation Quarterly Report

Huntington County Council on Aging Director Holly Saunders appeared before the Commissioners to submit the first quarter, 2019 Huntington Area Transportation report.

Tom Wall made a motion to accept and sign the first quarter, 2019 Huntington Area Transportation report. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Council on Aging – INDOT Grant Proposal for 2020

Huntington County Council on Aging Director Holly Saunders presented the INDOT Grant Proposal for 2020 and the attachments necessary to move forward with the grant process to make use of the Special Section 5333(b) Warranty developed for exclusive application to the Rural and Small Urban Transit Assistance Program – Section 5311 of the Federal Transit Act, as amended. The capital assistance provided is to purchase one small transit vehicle and one low floor minivan. County Attorney Bob Garrett informed the Commissioners that he has reviewed the paperwork and recommends that they enter into and sign the paperwork.

Tom Wall made a motion to enter into and sign the INDOT Grant Proposal for 2020 and the attachments necessary to move forward with grant process to make use of the Special Section 5333(b) Warranty developed for exclusive application to the Rural and Small Urban Transit Assistance Program – Section 5311 of the Federal Transit Act, as amended. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF RESOLUTION)

Resolution 2019-5 – A Resolution Authorizing the Filing of an Application for a Grant under Section 5311 of the Federal Transit Act, as Amended

Tom Wall made a motion to sign Resolution 2019-5 – A Resolution Authorizing the Filing of an Application for a Grant under 5311 of the Federal Transit Act, as Amended. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 3966 W – 500 N, Huntington, Indiana

DCD Executive Director Mandy Woods and Environmental Health Specialist Brant Ricker appeared before the Commissioners to give an update on the property located at 3966 W – 500 N, Huntington, Indiana. Attorney Justin Wall, attorney for the buyer Larry Zahm, informed the Commissioners that they closed the sale of the real estate on April 16, 2019 and that Larry is working diligently to get quotes to clean up and/or rehabilitate the property. In order to get the

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quotes and to move forward with the work, Larry would like additional time to either rehabilitate or demolish the house on the property, along with cleaning up the exterior of the premises.

Tom Wall made a motion to give the current owner until April 29, 2019 at 9:30 a.m. to inform the Commissioners of their plan on either rehabilitating or demolishing the house on the property, along with cleaning up the exterior of the premises. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Professional Services Agreement – Schneider Geospatial and Huntington County

DCD Executive Director Mandy Woods presented a Professional Services Agreement between Schneider Geospatial and Huntington County for Permitting – Custom Payment Processing Integration. The one-time set up permitting and add-on cost is \$1,500.00.

Tom Wall made a motion to enter into and sign the Professional Services Agreement between Schneider Geospatial and Huntington County for Permitting – Custom Payment Processing Integration. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Sheriff's Department – Purchase of Vehicles

Sheriff Chris Newton and Chief Deputy Chad Hammel appeared before the Commissioners requesting to purchase two vehicles for the Sheriff's Department. Sheriff Newton would like to trade-in a vehicle to go toward the purchase price of the new vehicles. He has the funds available in the budget for one vehicle and has the funds available in the commissary fund for the second vehicle.

Tom Wall made a motion to allow Sheriff Chris Newton to trade-in a vehicle and to purchase two new vehicles for the Sheriff's Department. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Request from Huntington County Vacant Commercial Property Commission

Dessie Krumanaker from the Huntington County Vacant Commercial Property Commission appeared before the Commissioners to discuss the possibility of adding an additional layer on the Huntington County Beacon-Schneider GIS site. Dessie suggested adding a layer that would include empty buildings that are available for retail, industrial and commercial use. GIS Technician Dathen Strine said that adding this layer was possible and that he would begin working with the Huntington County Vacant Commercial Property Commission and Beacon-Schneider to add this layer.

IN THE MATTER OF DISCUSSION)

LIT Fund Request for Roanoke Marketing Project

Stephanie McKibben and Alyssa Alaimo from the Town of Roanoke appeared before the Commissioners with a request for LIT funds to allow them to continue employing Alyssa Alaimo for marketing purposes in Roanoke and to allow them to continue their efforts with advertising and promoting Roanoke in order to move forward with making Roanoke a destination town.

Tom Wall made a motion to approve the LIT grant request in the sum of \$25,000.00 for the Roanoke Marketing Project to be paid from LIT fund 5000.03. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Legal – Update

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

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IN THE MATTER OF ORDINANCE)

Ordinance 2019-04 – An Ordinance Establishing Size and Weight Limits on Highways

Tom Wall made a motion to adopt Ordinance 2019-04 – An Ordinance Establishing Size and Weight Limits on Highways. The Ordinance sets forth the fact that Class 8 truck is prohibited from County Road 900 North from Roanoke town limits to State Road 9 in Huntington County. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Master Services Agreement – Beregszazi Consulting Services and Board of Commissioners of Huntington County

Lana Beregszazi presented a Master Services Agreement between Beregszazi Consulting Services, Inc., d/b/a BCS Management and the Board of Commissioners of Huntington County, which also incorporates by reference Statement of Work 1 for the project known as Huntington County Sewer District Regionalization – Phase 1. The cost budget for the project is based on actual time spent working on the project work at an hourly rate, for a total cost not to exceed \$30,060.00.

Tom Wall made a motion to enter into and sign the Master Services Agreement between Beregszazi Consulting Services, Services, Inc., d/b/a BCS Management, and the Board of Commissioners of Huntington County, which also incorporates by reference the Statement of Work 1 for the project known as Huntington County Sewer District Regionalization – Phase 1 for a total cost not to exceed \$30,060.00, to be paid out of LIT fund 5000.06. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF EXECUTIVE SESSION)

The Executive Session was continued to 10:40 a.m.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 10:40 a.m. to discuss job performance evaluation of individual employees as authorized under I.C. 5-14-1.5-6.1(b)(9) as provided in the public notice of executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(9). No official decisions were made in executive session.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 11:50 a.m. to discuss job performance evaluation of individual employees as authorized under I.C. 5-14-1.5-6.1(b)(9) as provided in the public notice of executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(9). No official decisions were made in executive session.

IN THE MATTER OF DISCUSSION)

Huntington County Drainage Board – Resignation of Joe Landrum

Joe Landrum appeared before the Commissioners to resign his position on the Huntington County Drainage Board. Joe's three year term began January 1, 2017 and was due to terminate on December 31, 2019. The Commissioners accepted Joe's resignation. The Commissioners asked Administrative Assistant Jodi PeGan to advertise the vacant unfilled term.

IN THE MATTER OF REPORT)

County Clerk's Report

County Clerk Shelley Septer submitted the monthly County Clerk's Report for the month of March, 2019.

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IN THE MATTER OF REPORT)

County Treasurer's Report

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of March, 2019.

IN THE MATTER OF DISCUSSION)

Huntington County Jail – Survey Services

Mike Trevino with DLZ Indiana, LLC appeared before the Commissioners to present a proposal for surveying services associated with the proposed improvements to the Huntington County Jail. The surveying services consist of performing a topographic survey of the areas bounded by Byron Street on the east, State Street on the south, Warren Street on the west and the southern railroad right-of-way on the north. As set forth in the proposal, improvements to the Huntington County Jail may require the vacation of a portion of Warren Street right-of-way. There are two possible alternates in the proposal associated with the vacation of the right-of-way.

Tom Wall made a motion to accept the proposal of DLZ Indiana, LLC for Base Topographic Survey for a lump sum fee of \$5,260.00 and for Alternate 2: Boundary Survey of Existing Jail Site for a fee of \$4,715.00, to be paid out of the Jail Expansion Project Fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Citizens Telephone – CR 100 E between CR 700 S and CR 800 S, Also CR 700 S between CR 100 E and CR 200 E, Huntington County

Tom Wall made a motion to approve the Citizens Telephone Application for Permit for CR 100 E between CR 700 S and CR 800 S, Also CR 700 S between CR 100 E and CR 200 E, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Frontier Communications – CR N 200 W between CR W 900 N and CR W 800 N, Huntington County

Rob Miller made a motion to approve the Frontier Communications Application for Permit for CR N 200 W between CR W 900 N and CR W 800 N, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-1, with Tom Wall voting against.

IN THE MATTER OF INVESTMENTS)

Cumulative Courthouse Investment and Courthouse Improvement Bond Investment

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

Larry Buzzard made a motion to reinvest \$350,000.00 from the Cumulative Courthouse fund for another thirty (30) days. Rob Miller seconded and the motion passed 3-0.

Larry Buzzard made a motion to reinvest \$300,000.00 from the Courthouse Improvement Bond Investment for another thirty (30) days. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioners' – Correspondence

Administrative Assistant Jodi PeGan presented several items of correspondence for the Commissioners' review.

The Huntington County Sheriff's Department and Jail presented an invoice from Juergens Paint, Hardware & Rental for materials purchased for asphalt patching of the parking lot. The Commissioners asked that this invoice be paid by the Sheriff's Department and Jail.

Jodi presented the Huntington County Council agenda for the meeting on April 22, 2019 and noted that the Commissioners were on the agenda to discuss the appropriation of funds for the Jail Expansion Project.

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Jodi, on behalf of John Stoeckley, President of the Roanoke Redevelopment Commission presented the April 15th Roanoke Redevelopment Commission Report which outlines the names of the members, number of employees, employees' salaries, the beginning balance, receipts, expenses and the balance as of December 31, 2018. Also, as of their January 31, 2019 meeting, it was determined that there are no additional revenues available from Roanoke's TIF allocation.

Larry Buzzard

Rob Miller

Tom Wall

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ATTEST:

Jill M. Landrum, Auditor