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**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, FEBRUARY 4, 2019**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

**IN THE MATTER OF MINUTES)**

**01/22/2019 Minutes**

Tom Wall made a motion to approve the minutes for 01/22/2019. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**02/04/2019 Claims**

Tom Wall made a motion to approve the claims for 02/04/2019. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**02/01/2019 – Payroll**

Tom Wall made a motion to approve the payroll docket for 02/01/2019. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PUBLIC HEARING)**

**Unsafe Order – 805 East Taylor Street, Huntington, Indiana**

The Commissioners opened the public hearing at 9:00 A.M. on the Unsafe Order for 805 East Taylor Street, Huntington, Indiana.

Those present included the Commissioners, DCD Land Use Office Coordinator Marla Stambazze, DCD Director Mandy Woods, Environmental Health Specialist Brant Ricker and Attorney Jennifer Snook, attorney for Lakeview Loan Servicing, LLC. No other person with a substantial interest in the real estate was present. Marla presented a report on the property and its condition to the Commissioners. The report also included the timeline and corrective measures for compliance. The persons with a substantial property interest in the real estate affected have not commenced work in an effort to comply with the Order of Enforcement. The premises does have a negative effect on property values and the quality of life of the surrounding areas. The premises is determined, pursuant to I.C. 36-7-37-1(a)(2), to be abandoned.

**IN THE MATTER OF BID OPENING)**

**Demolition Proposals on 805 E. Taylor Street, Huntington, Indiana**

The Commissioners opened three proposals from contractors for demolition of the property:

Amor Excavating - \$6,940.00  
Zahm Excavating, Inc. - \$9,640.00  
Dirt, Inc. - \$13,540.00

The public hearing was closed at 9:07 A.M.

**IN THE MATTER OF DISCUSSION)**

**Unsafe Order – 805 East Taylor Street, Huntington, Indiana**

Environmental Health Specialist Brant Ricker discussed the fact that he has been in contact with a company to remediate the methamphetamine and mold found in the house and the fact that the house keeps getting broken into. He also has concerns about contamination of the well and septic system. Attorney Jennifer Snook indicated that her clients would like to proceed with demolition of the property and that they are procuring bids for asbestos testing on the property.

Tom Wall made a motion to take the demolition bid proposals under advisement until March 12, 2019 to allow the person with a vested interest in the property to contact the Department of Community Development with a plan for demolition of the property. All remediation of asbestos and methamphetamine and the removal of the well and septic system must be performed per the rules and guidelines of the Huntington County Health Department. If the person with a vested interest in the property does not respond with a plan prior to March 12, 2019, the Commissioners may proceed with demolition. Rob Miller seconded and the motion passed 3-0.

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**IN THE MATTER OF PUBLIC HEARING)**

**Unsafe Order – 3966 W – 500 N, Huntington, Indiana**

The Commissioners opened the public hearing at 9:10 a.m. on the Unsafe Order for 3966 W – 500 N, Huntington, Indiana.

Those present included the Commissioners, DCD Land Use Office Coordinator Marla Stambazze, DCD Director Mandy Woods and Environmental Health Specialist Brant Ricker. Timothy Federspiel, a prospective buyer of the property, was present at the hearing. No other person with a substantial interest in the real estate was present. Marla presented a report on the property and its condition to the Commissioners. The report also included the timeline and corrective measures for compliance. The persons with a substantial property interest in the real estate affected have not commenced work in an effort to comply with the Order of Enforcement. The premises does have a negative effect on property values and the quality of life of the surrounding areas. The premises is determined, pursuant to I.C. 36-7-37-1(a)(2), to be abandoned.

**IN THE MATTER OF BID OPENING)**

**Demolition Proposals on 3966 W – 500 N, Huntington, Indiana**

The Commissioners opened three proposals from contractors for demolition of the property:

Zahm Excavating - \$7,120.00  
Amor Excavating - \$2,845.00  
Dirt Trucking - \$9,655.00

The public hearing was closed at 9:20 a.m.

**IN THE MATTER OF DISCUSSION)**

**Unsafe Order – 3966 W – 500 N, Huntington, Indiana**

Timothy Federspiel informed the Commissioners that he has been speaking with the personal representative of the estate of John L. Dalrymple, Sr. and they have come to an agreement for him to purchase and rehabilitate the property. Timothy asked for additional time to close the sale of the property, acquire a deed and submit a plan to DCD on his intention of rehabilitating the property.

Tom Wall made a motion to take the demolition bid proposals under advisement until March 4, 2019 in order to allow Timothy Federspiel additional time to purchase the property, acquire a deed and submit a plan to DCD on his intention of rehabilitating the property. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Update on Unsafe Order – 9028 W – 900 S – 35, Huntington, Indiana**

DCD Land Use Office Coordinator Marla Stambazze appeared before the Commissioners to give an update on the property at 9028 W 900 S – 35, Huntington, Indiana. She reported that the outside is cleaned up and that the owner is working on the interior. Marla will monitor the property to see that the exterior is being maintained, she will complete an inspection towards the end of spring and will require a complete compliance walk through that will ensure that the property will pass building code before anyone can reside in the structure.

**IN THE MATTER OF DISCUSSION)**

**Enterprise Fleet Management**

Enterprise Fleet Management Senior Account Executive Aaron Stoner appeared before the Commissioners to discuss the possibility of leasing County vehicles. Aaron discussed several different vehicles available for use and the options that Enterprise offers for those leases. Aaron would like to put more data together and speak with department heads so that he can supply the Commissioners with more detailed information concerning the leasing of County vehicles.

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**IN THE MATTER OF DISCUSSION)**

**Huntington County Visitor's Bureau - Update**

Jessica Grossman, Executive Director of the Huntington County Visitor's Bureau, appeared before the Commissioners to discuss the three vacant openings on the Huntington County Tourism Board that expired December 31, 2018. Jessica indicated that, due to work obligations, former board member Alesia Cosby will not be reapplying for her position on the board. Jessica believes that the two other board members, Leann Buzzard and Kyle Jones, would be willing to serve another two year term and she will ask them to submit a Board Appointment Application for the Commissioners' review and consideration.

Jessica indicated that she will be putting together an update of the current and future projects at the Huntington County Visitor's Bureau and will come back to a Commissioners' meeting to discuss this with them.

**IN THE MATTER OF DISCUSSION)**

**LIT – Economic Development – Project Doctorate**

Huntington County Economic Development Executive Director Mark Wickersham requested that the Commissioners approve a LIT grant request in the sum of \$20,000.00 for Project Doctorate.

Tom Wall made a motion to approve the LIT grant request in the sum of \$20,000.00 for Project Doctorate to be paid from LIT Economic Development Funds Project 6. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**LIT – Economic Development – Project Double**

Huntington County Economic Development Executive Director Mark Wickersham requested that the Commissioners approve a LIT grant request in the sum of \$20,000.00 for Project Double.

Larry Buzzard made a motion to approve the LIT grant request in the sum of \$20,000.00 for Project Double to be paid from LIT Economic Development Funds Project 6. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Heritage Days Update**

Huntington County Chamber of Commerce Director Steve Kimmel updated the Commissioners on the plans for Heritage Days and the flow of traffic in and around town. Steve requested that they be allowed to route some of the traffic down Broadway. Steve also asked the Commissioners if it was possible for the carnival workers to use the property behind the County Annex building to set up their trailers for temporary housing during the week of Heritage Days.

By consensus, the Commissioners agreed to allow traffic to travel down Broadway during Heritage Days, along with allowing the carnival workers to use the property behind the County Annex building during the week of Heritage Days.

**IN THE MATTER OF AGREEMENT)**

**Treasurer's Office – Payment Processing Agreement**

Huntington County Treasurer Paula Farley presented the Payment Processing Agreement between the Huntington County Treasurer and CSG Forte Payments, Inc. The agreement provides for payment processing and related services including, but not limited to, Automated Clearing House ("ACH"), credit and debit card processing, account verification and customer identification. Per the Commissioners' request in the meeting on January 22, 2019, Paula forwarded the agreement to County Attorney Bob Garrett for his review and he has approved the agreement for signature.

**IN THE MATTER OF BIDS AND QUOTES)**

**2019 Annual Highway Bids & Quotes**

The Commissioners reviewed the bids and quotes for the 2019 Annual Highway Bid items.

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1

BID ITEM NUMBER: \_\_\_\_\_  
DESCRIPTION: GRAVEL & SAND

VENDORS			
TYPE	SPEEDWAY	COLUMBIA MILL	
11s	\$8.25		
53s	\$8.25		
73s	\$8.25		
SAND			
DURABERM		\$4.50	
RECOMMENDATION	ACCEPT	ACCEPT	

BID ITEM NUMBER: \_\_\_\_\_ 2  
DESCRIPTION: STONE & SAND

VENDORS					
TYPE	BROOKS	IMI (HTGN)	WEST PLAINS (Wabash)	ROCK CREEK	COLUMBIA CITY MILL
2s (commercial)		\$9.65		\$7.45	
9s		\$13.85		\$10.95	
11s a		\$14.45		\$12.25	
12s c		\$13.00			
53s c		\$8.30		\$7.45	
73s c		\$8.30		\$7.45	
RIP RAP		\$11.95			
SAND		\$8.15		\$4.45	
Steel Slag (#8)	\$16.00 / ton				\$5.65
RECOMMENDATION	ACCEPT	ACCEPT		ACCEPT	ACCEPT

BID ITEM NUMBER: \_\_\_\_\_ 3

DESCRIPTION: CONCRETE BRIDGE MATERIALS

VENDOR		
TYPE	PRIMCO	
24' X 25' Single	\$2,472.00	
24' X 44.5' SPAN	\$2,381.00	
RECOMMENDATION	ACCEPT	

BID ITEM NUMBER: \_\_\_\_\_ 4

DESCRIPTION: TIMBER BRIDGE MATERIALS

VENDOR	
TYPE	AMERICAN TIMBER BRIDGE (PACKAGE COMPONENTS)
ATB	\$3,250.00 / MFBM
RECOMMENDATION	ACCEPT

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BID ITEM NUMBER: 5

DESCRIPTION: LIQUID ASPHALT

VENDOR		
TYPE	PIERCETON	
MC 30	\$754.96 / TON	
MC 3000	\$695.46 / TON	
RECOMMENDATION	ACCEPT	

BID ITEM NUMBER: 6

DESCRIPTION: EMULSION  
(DELIVERED TO JOB SITE)

VENDORS		
TYPE	ASPHALT MATERIAL	PIERCETON
AE 90	\$2.0240 / GAL	\$2.1508 / GAL
	\$485.76 / TON	\$516.20 / TON
RS-2	\$2.0240 / GAL	\$2.1508 / GAL
RECOMMENDATION	ACCEPT	ACCEPT

BID ITEM NUMBER: 7

DESCRIPTION: COLD MIX (Delivered)

VENDORS				
TYPE	BROOKS	PHEND AND BROWN	CENTRAL PAVING	PULVER AND SONS
H.P.		\$135.00 / TON		
STANDARD	\$81.00 / TON	\$80.00 / TON	\$102.50 / TON	
RECOMMENDATION	ACCEPT	ACCEPT	ACCEPT	

BID ITEM NUMBER: 8

DESCRIPTION: HOT MIX COMPACTED W/ CO. HAULING

VENDORS				
TYPE	E & B	NIBLOCK	BROOKS	WAYNE
PLACED & COMPACTED				
5 BASE	\$55.00/ TON		\$70.00/ TON	\$55.00/TON
11 SURFACE	\$62.75 / TON		\$80.00/TON	\$68.00/TON
9 BINDER	\$55.00 / TON		\$70.00/ TON	\$58.00/TON
RECOMMENDATION	ACCEPT		ACCEPT	ACCEPT

QUOTE ITEM NUMBER: 1

DESCRIPTION: TIRES

VENDORS		
TYPE	WERTENBERGER	MCPMAHON
FRONT 11R22.5 (T831)	\$374.00	
REAR 12R22.5 (T831)	\$384.00	
RECOMMENDATION	ACCEPT	

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QUOTE ITEM NUMBER: 2  
DESCRIPTION: SIGNS

VENDORS			
TYPE	STELLO	HALL	OSBURN
30" STOP BLANK			\$6.34
30" STOP H.I.			\$32.81
36" STOP BLANK			\$7.61
36" STOP H.I.			\$47.25
SIGN POSTS			
2#			\$15.44 (8')
3#			\$23.22 (8')
DELINATOR POSTS			
RECOMMENDATION			ACCEPT

QUOTE ITEM NUMBER: 3  
DESCRIPTION: PAVEMENT MARKINGS

VENDOR		
TYPE	3 RIVERS	
4" Solid White	\$ .09 / FT	
4" Solid Yellow	\$ .09 / FT	
RECOMMENDATION	ACCEPT	

QUOTE ITEM NUMBER: 4  
DESCRIPTION: CULVERT PIPE & TILE

VENDORS					
TYPE	ST REGIS	E3 2 2/3 x 1/2"	CIVILCON	DEBCO	METAL CULVERTS
16 GAUGE 12"	\$7.53 / FT		\$9.84	\$8.97	\$9.08
14 GAUGE 24"	\$20.06 / FT		\$23.62	\$21.53	\$22.62
12 GAUGE 48"	\$57.53 / FT		\$63.96	\$61.30	\$61.40
10 GAUGE 60"	\$113.15/ FT		\$101.35	\$101.87	\$98.50
RECOMMENDATION	ACCEPT		ACCEPT	ACCEPT	ACCEPT

QUOTE ITEM NUMBER: 5  
DESCRIPTION: HEAVY EQUIPMENT (EXCAVATOR)

VENDORS			
	ZAHM	ENYEART	AMOR
		\$175.00	
RECOMMENDATION		ACCEPT	ACCEPT

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QUOTE ITEM NUMBER: 6  
DESCRIPTION: GRADER BLADES

TYPE	VENDORS			WINTER
	AMERICAN WIRE	ST REGIS	MacALLISTER	
5/8"x6"x5' Curved No Bevel	\$87.29	\$60.00		\$39.61
3/4"x 8"x7' Curved Single Carbon	\$212.06	\$129.64 (vallite)		\$117.42
SHOES				
51 Shoe	\$277.55			135.14
51A	\$257.35			153.51
51 Solid	\$367.32			153.27
CSB 3/4X6"X5' SH	\$144.92			
FSB 7/8"X5X60" CARBIDE	\$375.00			
RECOMMENDATION	ACCEPT	ACCEPT		ACCEPT

QUOTE ITEM NUMBER: 7  
DESCRIPTION: CALCIUM CHLORIDE

TYPE	VENDOR	
	GREAT LAKES	
38%	\$187.82/TON; \$0.7825/GAL	
42%	\$190.84/TON; \$0.7952/GAL	
RECOMMENDATION	ACCEPT	

Tom Wall made a motion to approve and reject the bids per recommendations presented by Highway Superintendent Troy Hostetler. Rob Miller seconded and the motion passed 3-0.

Tom Wall made a motion to approve and reject the quotes per the recommendations presented by Highway Superintendent Troy Hostetler. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Update**

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County Highway Department.

**IN THE MATTER OF DISCUSSION)**

**Mayors and Commissioners Caucus of Northeast Indiana**

Larry Buzzard made a motion to pay an invoice in the sum of \$1,500.00 for the Mayors and Commissioners Caucus of Northeast Indiana from LIT Economic Development Funds Project 1. Tom Wall seconded and the motion passed 3-0.

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**IN THE MATTER OF CONTRACT)**

**Contract for Legal Services (Criminal Cases) – Huntington Circuit Court**

Rob Miller made a motion to approve the Contract for Legal Services (Criminal Cases) – Huntington Circuit Court. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Commissioners –Correspondence**

Administrative Assistant to the Commissioners Jodi PeGan presented to the Commissioners several pieces of correspondence.

Citizen’s Telephone Corporation submitted the Warren Cable Total Monthly CATV Customer Count for 2018, along with a check in the sum of \$7,753.11 for the 2018 Franchise Fee, to be deposited into the County General Fund.

The Commissioners received two letters, one from Wells County Board of Commissioners and one from the Allen County Board of Commissioners, in response to a letter sent to them from the Commissioners regarding county correctional/jail facilities.

The Commissioners received correspondence indicating that James Wright has resigned from the Huntington County Plan Commission. The Department of Community Development will advertise for the open position.

**IN THE MATTER OF PERMIT)**

**Heartland REMC – 950 N Between 750 W and SR 105 or 1000 W, Huntington County**

Rob Miller made a motion to approve the Heartland REMC Application for Permit for 950 N Between 750 W and SR 105 or 1000 W, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-1, with Tom Wall voting against.

**IN THE MATTER OF PERMIT)**

**Frontier – 2068 CR S – 300 W, Huntington County**

Rob Miller made a motion to approve the Frontier Application for Permit for 2068 CR S – 300 W, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-1, with Tom Wall voting against.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Landfill – Correspondence**

The Commissioners received correspondence from Glen Howard of SES Environmental informing the Commissioners of methane detection along CR 750 at the Huntington County closed landfill. Glen recommended that a vacuum extraction event should be considered at an estimated cost of \$1,800.00.

Tom Wall made a motion to proceed with the vacuum extraction event at the Huntington County closed landfill. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Human Resource – Update**

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is currently working on.



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Stefanie questioned the Commissioners on whether or not they would like to continue the gym reimbursement program that is currently in place. The Commissioners indicated to Stefanie that they would like to continue the program.

\_\_\_\_\_  
Larry Buzzard

\_\_\_\_\_  
Rob Miller

\_\_\_\_\_  
Tom Wall

BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA

ATTEST:

\_\_\_\_\_  
Jill M. Landrum, Auditor