

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, FRIDAY, DECEMBER 28, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

12/10/2018 Minutes

Tom Wall made a motion to approve the minutes for 12/10/2018. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

12/28/2018 Claims

Rob Miller made a motion to approve the claims for 12/28/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

12/21/2018 – Payroll and Payroll – HR Bonus

Rob Miller made a motion to approve the payroll docket and the payroll HR bonus docket for 12/21/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF CONTRACT)

Prescribed Contract for Computer Software, Services and Equipment – Assessor’s Office

Assessor Terri Boone appeared before the Commissioners with a revised Prescribed Contract for Computer Software, Services, and Equipment between AS2, Inc. as Contractor, the County Assessor and Board of Commissioners as County, and the Department of Local Government Finance. The contract provides for the Contractor to provide the County Assessor’s office with informational technology for the purpose of providing computer software, services and/or equipment, along with consulting, project management, training, configuration or installation.

Tom Wall made a motion to enter into and sign the revised Prescribed Contract for Computer Software, Services, and Equipment between AS2, Inc. as Contractor, the County Assessor and Board of Commissioners as County, and the Department of Local Government Finance. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Courthouse Maintenance – Update

Facilities Manager Greg Ricker gave an update on repairs and maintenance at the Courthouse. Greg indicated that there are issues with the heating system and he is working with Ameresco to get the situation fixed. Greg also informed the Commissioners that the roof should be completed on January 15, 2019 and he is working to get the damaged corbel repaired.

IN THE MATTER OF DISCUSSION)

LACE Grant for 2019

Chief Probation Officer Heather Malone discussed the LACE Grant for 2019 and presented the Huntington County Local Drug Free Communities Fund Information for 2019. Heather explained what funds were requested and how the funds would be disbursed.

Tom Wall made a motion to allow Chief Probation Officer Heather Malone to move forward with the LACE Grant for 2019. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Enterprise Fleet Management

Enterprise Fleet Management Senior Account Executive Aaron Stoner appeared before the Commissioners to discuss the possibility of leasing County vehicles. Aaron discussed several different vehicles available for use and the options that Enterprises offers for those leases. Aaron indicated that he could provide an analysis of the County’s fleet and would give more detailed information if the Commissioners could supply him with a list of the County vehicle inventory.

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By consensus, the Commissioners agreed to supply Aaron with the information necessary for him to present more detailed information concerning the leasing of County vehicles.

IN THE MATTER OF RESOLUTION)

Resolution 2018-16 – A Resolution to Adopt the Huntington County Flood Response & Evacuation Plan

Department of Community Development Director Mandy Woods presented a Resolution to Adopt the Huntington County Flood Response & Evacuation Plan.

Tom Wall made a motion to approve Resolution 2018-16 – A Resolution to Adopt the Huntington County Flood Response & Evacuation Plan. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Department of Community Development – Update

Department of Community Development Director Mandy Woods updated the Commissioners on several items that DCD is currently working on.

IN THE MATTER OF TRANSFER)

2018-2019 Blanket Transfer

Tom Wall made a motion to approve the transfer of funds from all of the Commissioners' accounts with balances to 1000-068-10.0023, Group Insurance. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Encumbrances

Administrative Assistant to the Commissioners Jodi PeGan presented the proposed 2018 Encumbrance Worksheet for LIT. These amounts would cover the LIT projects approved in 2018, but not yet paid out.

Tom Wall made a motion to approve the Encumbrances for 2018. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Credit Card Request

Administrative Assistant to the Commissioners Jodi PeGan presented to the Commissioners a Credit Card User Agreement to be signed allowing newly elected Recorder Vicki Pearson to obtain a county credit card.

Tom Wall made a motion to sign the Credit Card User Agreement. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF REPORT)

County Clerk's Report

County Clerk Kittie Keiffer submitted the monthly County Clerk's Report for the month of November, 2018.

IN THE MATTER OF REPORT)

County Treasurer's Report

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of November, 2018.

IN THE MATTER OF DISCUSSION)

Commissioners' – Correspondence

Administrative Assistant to the Commissioners Jodi PeGan presented the Investments for the month of November 29, 2018 through December 19, 2018 which shows that the sum of \$350,000.00 was invested in the Cumulative Courthouse fund and the sum of \$300,000.00 was invested in the Courthouse Improvement Bond.

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The Commissioners received a Quietus from the Treasurer's office in the sum of \$116,025.91 from Property Tax to be deposited into the Cumulative Courthouse fund.

The Commissioners received a Quietus from the Treasurer's office in the sum of \$14,073.55 from Excise Tax to be deposited into the Cumulative Courthouse fund.

Jodi presented the Solid Waste meeting dates for the year 2019.

IN THE MATTER OF DISCUSSION)

Health Insurance – Proposed Huntington County 2019/2020 Employee Contributions

Human Resource Director Stefanie Rogers submitted a handout prepared by Gallagher of the Health Insurance – Proposed Huntington County 2019/2020 Employee Contributions. The Commissioners made amendments to the proposed rates.

Tom Wall made a motion to approve the Proposed Huntington County 2019/2020 Employee Contributions as amended. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Paid Time Off

Human Resource Director Stefanie Rogers had a discussion with the Commissioners regarding policy verification concerning the Paid Time Off policy and the Paid Time Off bank.

IN THE MATTER OF APPOINTMENTS)

Annual Appointments

Rob Miller made a motion to appoint Kevin Close to the Dallas Township Advisory Board, term to expire 12/31/2022. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to appoint James Warpup to the Drainage Board, term to expire 12/31/2021. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to appoint James Michel to the Drainage Board, term to expire 12/31/2021. Tom Wall seconded and the motion passed 3-0.

Larry Buzzard

Rob Miller

Tom Wall

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

ATTEST:

Jill M. Landrum, Auditor