

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, DECEMBER 10, 2018**

The Commissioners met with Larry Buzzard and Rob Miller present. Tom Wall was absent.

IN THE MATTER OF MINUTES)

12/03/2018 Minutes

Rob Miller made a motion to approve the minutes for 12/03/2018, with corrections. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF CLAIMS)

12/10/2018 Claims

Rob Miller made a motion to approve the claims for 12/10/2018. Larry Buzzard seconded and motion passed 2-0.

IN THE MATTER OF PAYROLL)

12/07/2018 – Payroll, 4th Quarter Longevity Payroll and Uniform Payroll

Rob Miller made a motion to approve the payroll docket, the 4th quarter longevity payroll and the uniform payroll for 12/07/2018. Larry Buzzard seconded and motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Update on 805 E. Taylor Street, Huntington, Indiana

Land Use and Office Coordinator Marla Stambazze and Environmental Health Specialist Brant Ricker appeared before the Commissioners to update them on the current condition of the unsafe property at 805 E. Taylor Street, Huntington, Indiana. Present at the hearing was Attorney Jennifer Snook, attorney for Lakeview Loan Servicing, LLC, which has been assigned the note and mortgage on the real estate. Attorney Snook indicated that the bank has received a foreclosure judgment on the property. Attorney Snook requested additional time to complete either a plan of remediation for the contamination or time to obtain bids for the demolition

Rob Miller made a motion to give Lakeview Loan Servicing, LLC until February 4, 2019 at 9:00 a.m. to complete either a plan of remediation for the contamination or time to obtain bids for demolition of the unsafe property located at 805 E. Taylor Street, Huntington, Indiana, and to report their progress to the Commissioners on that date and time. Further, the Department of Community Development will also obtain bids for demolition of the unsafe property and present those bids to the Commissioners on February 4, 2019 at 9:00 a.m. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

LACE – 2019 Allocations

Youth Services Bureau Director Jan Williams presented the Commissioners with a report of the LACE 2019 Allocations. The report sets forth the total amount available for programs and administrative costs for the upcoming calendar year.

IN THE MATTER OF DISCUSSION)

Invoice from ACB General Contractor

Facilities Manager Greg Ricker presented an invoice from ACB General Contractor in the sum of \$2,308.00 for labor and materials to replace the dome lite Lexan panels in the Courthouse rotunda. Greg indicated that Ameresco would be reimbursing the County for this expense.

Rob Miller made a motion to pay the invoice from ACB General Contractor in the sum of \$2,308.00 for labor and materials to replace the dome lite Lexan panels in the Courthouse rotunda to be paid from the Cumulative Courthouse fund. When Ameresco reimburses the County for this expense, it will be deposited back into the Cumulative Courthouse fund. Larry Buzzard seconded and the motion passed 2-0.

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IN THE MATTER OF DISCUSSION)

Commissioners' Office – Update and Correspondence

The Commissioners' Administrative Assistant Jodi PeGan presented several items to the Commissioners for their review.

Larry Buzzard and Rob Miller each signed the Annual Certification of Elected Official on Compliance with County Nepotism Policy Concerning Hiring and Supervision of Relatives.

The Commissioners received a Quietus from the Treasurer's office in the sum of \$1,126.31 from Commercial Vehicle Excise Tax to be deposited into the Cumulative Courthouse fund.

The Commissioners received a Quietus from the Treasurer's office in the sum of \$764.38 from Financial Institution Tax to be deposited into the Cumulative Courthouse fund.

Ameresco presented the Huntington County, IN First Amendment (Courthouse HVAC Project) Measurement & Verification Report dated December 4, 2018.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 9:30 a.m. for discussion of records classified as confidential by state or federal statute as authorized under I.C. 5-14-1.5-6.1(b)(7) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(7). No official decisions were made in executive session.

The Executive Session was closed.

IN THE MATTER OF DISCUSSION)

Medical Stop Loss Proposal for Huntington County, Indiana

Gallagher Benefit Services representatives Andrew Loehr and Alexis Coonan presented the Medical Stop Loss Proposal for Huntington County, Indiana effective February 1, 2019 thru January 31, 2020.

Rob Miller made a motion to enter into and sign the Medical Stop Loss Proposal for Huntington County, Indiana effective February 1, 2019 thru January 31, 2020. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Annual Purdue Extension Office Update

Extension Office Director Karen Hinshaw appeared before the Commissioners to give the 2018 Annual Report on the annual activities for the Purdue Extension office.

Karen asked the Commissioners if it would be possible to park one of the County pool cars at the Annex so that it would be more convenient for the offices at the Annex to use the vehicle. The Commissioners said that they would consider her request and let her know their decision at a later date.

Karen asked the Commissioners if it would be possible for Community Harvest Food Bank Farm Wagon to use the Annex parking lot two times per month. Karen indicated that the Farm Wagon mobile pantry delivers fresh produce, dairy, and bread to low-income rural and city neighborhoods. They would distribute approximately 2,000 pounds of food two times per month, to be picked up by approximately 50 families at the Annex parking lot. The Commissioners voiced a concern about traffic issues during those times and asked Highway Superintendent Troy Hostetler to look at the Annex parking lot and to give them his opinion on whether or not this would present a traffic problem.

IN THE MATTER OF CONTRACT)

Contract for Computer Software and Services – Personal Property Database

Huntington County Assessor Terri Boone presented a Contract for Computer Software and Services – Personal Property Database between AS2, Inc. as Contractor, the County Assessor and Board of Commissioners as County, and the Department of Local Government Finance. The contract provides for the Contractor to provide to the County Assessor's

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office with informational technology for the purpose of providing computer software, services and/or equipment, along with consulting, project management, training, configuration or installation.

Larry Buzzard made a motion to enter into and sign the Contract for Computer Software and Services – Personal Property Database between AS2, Inc. as Contractor, the County Assessor and Board of Commissioners as County, and the Department of Local Government Finance. Rob Miller seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

2018 Insurance RFP Results and Recommendations

Daniel Free, President and General Counsel and Ryan Free, Business Development Manager of Insurance Audit & Inspection Co. appeared before the Commissioners to present their recommendations and results of the 2018 competitive bidding process conducted for Huntington County's property and casualty insurance. Dan presented a narrative analysis of the results of the RFP that they issued for the solicitation of property and casualty insurance. Based upon the results, Insurance Audit & Inspection Co. recommends that the Commissioners accept the proposal from Travelers Insurance Companies through Mettler Agency.

Rob Miller made a motion to award Travelers Insurance Companies through Mettler Agency as Huntington County's property and casualty insurance company, pending review by County Attorney Bob Garrett. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF ORDINANCE)

Ordinance No. 2018-13 - An Ordinance Amending the Official Zoning Map of Huntington County, Indiana

Department of Community Development Director Mandy Woods presented an Ordinance Amending the Official Zoning Map of Huntington County, Indiana as to certain real estate from A (Agricultural) to M-1 (Light Manufacturing), specifically on property containing 53.642 acres located within parcel #35-06-36-200-065.001-018 at 685 N 500 E, Markle, Indiana.

Rob Miller made a motion to approve Ordinance No. 2018-13 – An Ordinance Amending the Official Zoning Map of Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF RESOLUTION)

Resolution No. 2018-14 – A Resolution to Adopt the Huntington County Comprehensive Plan 2040

Department of Community Development Director Mandy Woods presented a Resolution to Adopt the Huntington County Comprehensive Plan 2040.

Rob Miller made a motion to approve Resolution No. 2018-14 – A Resolution to Adopt the Huntington County Comprehensive Plan 2040. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County.

IN THE MATTER OF DISCUSSION)

Legal – Update

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

IN THE MATTER OF DISCUSSION)

Human Resource Department – Update

Human Resource Director Stefanie Rogers updated the Commissioners on several items that she is working on.

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Larry Buzzard

Rob Miller

~~_____
-ABSENT-
Tom Wall~~

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

ATTEST:

Cindy Yeiter, Auditor