

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, OCTOBER 15, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

10/1/2018 Minutes

Rob Miller made a motion to approve the minutes for 10/01/2018. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

10/15/2018 Claims

Rob Miller made a motion to approve the claims for 10/15/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

10/12/2018 – Payroll

Rob Miller made a motion to approve the payroll docket for 10/12/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Chalk Walk

Pam Burris appeared before the Commissioners to discuss the 2018 Chalk Walk that was held around the Courthouse square on September 15, 2018. Pam discussed the success of this year's Chalk Walk and anticipates more vendors and artists to be involved in next year's event. She asked for permission to use the Courthouse square for next year's Chalk Walk. Pam has yet to set a specific date for the 2019 Chalk Walk but will inform the Commissioners as soon as a date has been determined.

By consensus, the Commissioners agreed to allow the use of the Courthouse square for the 2019 Chalk Walk.

IN THE MATTER OF REPORT)

Huntington Area Transportation Quarterly Report

Huntington County Council on Aging Director Holly Saunders appeared before the Commissioners to submit the third quarter, 2018 Huntington Area Transportation report.

Tom Wall made a motion to accept and sign the report for the third quarter. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Public Dispatch – Update on Equipment and Services

Huntington County Public Dispatch Director Melissa Taylor and CCIS Director Matt Taylor appeared before the Commissioners to discuss updating the County's 911 dispatch center's communications equipment and services. They would like to move forward with entering into a lease with Motorola Solutions to provide, in part, hardware, software and services. Specifically, Motorola would provide five MCC 7500 Dispatch Console operator positions, a GGM 8000 Site Gateway, an Archiving Interface Server, as well as the implementation and warranty services needed to support them.

Rob Miller asked that Melissa and Matt set up a meeting with J & K Communications to discuss the issues that they are having with their current system and to discuss relinquishing the current agreement with them.

Tom Wall requested that Motorola Solutions attend the next Commissioners' meeting to discuss what services they will provide to the County and to answer any questions that the Commissioners may have.

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IN THE MATTER OF DISCUSSION)

Huntington County Public Safety Dispatch

Huntington County Public Dispatch Director Melissa Taylor presented a letter that she would like to submit to the Statewide 911 Board setting forth Huntington County's intention to submit a competitive grant application to the Indiana statewide 9-1-1 Board for a portion of any funding awarded to Indiana through the Federal 911 Grant Program. Melissa spoke about the details of the grant and indicated that the Federal 911 Grant program requires a 40 percent match of the cost of the proposed project.

Tom Wall made a motion to sign and submit the letter to the Statewide 911 Board setting forth Huntington County's intention to submit a competitive grant application to the Indiana Statewide 9-1-1 Board for a portion of any funding awarded to Indiana through the Federal 911 Grant Program. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Helping Hands Community Garden

Becky Arnett, Program Assistant with Purdue Extension, appeared before the Commissioners to request moving the Helping Hands Community Garden from its current location on Viking Lane at Huntington North High School to the Huntington County Annex Building located on South Jefferson Street. Becky indicated that she believes that the South Jefferson Street location would better fit the needs of the garden in that it is easier access for volunteer workers, along with better access to water. Becky also believes it would be a more convenient location for the Purdue Extension staff to monitor and care for the garden. Becky spoke about doing soil samples in that area to determine if it was a good location for the garden, along with discussing the possibility of raised garden beds.

By consensus, the Commissioners agreed that Becky could move forward with obtaining various soil samples of the Huntington County Annex Building location on South Jefferson Street to determine if it was a good location for the proposed garden, along with looking into the cost of building raised beds and to consider exactly where on the property would be the best location to put the garden.

IN THE MATTER OF DISCUSSION)

Legal – Update

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

IN THE MATTER OF DISCUSSION)

Change Order No. 005 – Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms

Midwest Maintenance, Inc. presented Change Order No. 005 for the Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms between Huntington County, DLZ Indiana, LLC and Midwest Maintenance, Inc. The change order calls for a total increase in the amount of \$38,770.19, and consists of: Item #1 – Removal and disposal of shingles, plywood found on dormers under existing EPDM roofing membrane, installation of additional ISO board and adhesive and additional crane equipment time for material, \$25,713.56; and, Item #2 – Installation of additional wood blocking and metal fascia over existing limestone edge cap due to limestone being too deteriorated to accept original termination bar as originally detailed, \$13,056.63.

Tom Wall made a motion to approve Change Order No. 005 for the Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms between Huntington County, DLZ Indiana, LLC and Midwest Maintenance for an increase in the total amount of \$38,770.19, to be paid of the construction bond fund. If there is not adequate money in that fund to pay for the increase then it will be paid out of the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF REPORT)

County Clerk's Report

County Clerk Kittie Keiffer submitted the monthly County Clerk's Report for the month of September, 2018.

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IN THE MATTER OF REPORT)

County Treasurer's Report

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of September, 2018.

IN THE MATTER OF PERMIT)

Heartland REMC – CR 900 N – Between Gundy Road and Mayne Road, Huntington County, Indiana

Rob Miller made a motion to approve the Heartland REMC Permit for CR 900 N – Between Gundy Road and Mayne Road, Huntington County, Indiana. Larry Buzzard seconded and the motion passed 2-1, with Tom Wall voting against.

IN THE MATTER OF DISCUSSION)

2019 Holiday Schedule/2019 Claims Payment Schedule/2019 Commissioners' Meeting Schedule

Assistant to the Commissioners Jodi PeGan presented the proposed 2019 Holiday Schedule, the 2019 Claims Payment Schedule and the 2019 Commissioners' Meeting Schedule.

Rob Miller made a motion to approve the 2019 Holiday Schedule, the 2019 Claims Payment Schedule and the 2019 Commissioners' Meeting Schedule as submitted. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Summit Painting Company, Inc. – Invoice

Summit Painting Company, Inc. submitted an invoice for \$1,865.32 for work completed to sand, prep, stain and seal four exterior entry doors and frames, along with the cost of stain, sealer and supplies.

Tom Wall made a motion to pay the invoice from Summit Painting Company, Inc. in the sum of \$1,865.32 for work completed to sand, prep, stain and seal four exterior entry doors and frames, along with the cost of stain, sealer and supplies, to be paid out of the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Closed Huntington County Landfill, Huntington County, Indiana

Glen Howard, Senior Project Manager for SES Environmental submitted a letter to the Commissioners citing that as part of a continuing corrective action to reduce leachate at the closed landfill, construction of a perimeter drain is required per the Indiana Department of Environmental Management. Glen indicated that on September 17, 2018 a Request for Quote (RFQ) for perimeter drain construction was issued to several contractors. SES received three bids. Glen provided a bid tabulation sheet, along with the three contractor bids. Based on bid results and IDEM requirements, Glen submitted an itemized budget amount that is required to complete the project.

After reviewing the paperwork, the Commissioners requested that Glen be contacted to set up a time to come to the next Commissioners' meeting to further discuss the closed landfill project.

IN THE MATTER OF DISCUSSION)

Percent Complete Acknowledgement Certificate – Huntington County Courthouse

James Higgins, Project Manager for Ameresco, Inc. submitted a Percent Complete Acknowledgement Certificate – Huntington County Courthouse. The certificate sets forth, in part, the fact that "...the work described in the related application for payment submitted by Ameresco has been completed in accordance with the Agreement and that the ECM(s) are 100% complete...". After discussion with Facilities Manager Greg Ricker, it was determined that he is waiting on a punch list of items that are either complete or may need to be completed. After that has been accomplished, the Certificate can be signed.

IN THE MATTER OF DISCUSSION)

Commissioners' – Correspondence

The Commissioners received a Quietus from the Huntington County Auditor which sets forth the insurance settlement from Chubb Group of Insurance Companies to be deposited into the Cumulative Courthouse fund.

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The Commissioners received a letter from an inmate at the Huntington County Jail requesting information. This letter was sent to County Attorney Robert Garrett for review.

The Commissioners received a letter from the Indiana Department of Transportation indicating that they intend to proceed with the project known as DES #1701355, Bridge Rehabilitation, SR 218 (RP 60+51), Warren, Indiana Quadrangle, Township 25 & 26N, Range 10 E & Sections 3 & 34, Huntington & Wells County, Indiana.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 1:15 p.m. to receive information about and interview prospective employees as authorized under I.C. 5-14-1.5-6.1(b)(5) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(5). No official decisions were made in executive session.

The Executive Session was closed at 3:15 p.m.

Larry Buzzard

Rob Miller

Tom Wall

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

ATTEST:

Cindy Yeiter, Auditor