

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA, MONDAY, SEPTEMBER 24, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

**IN THE MATTER OF MINUTES)**

**09/04/2018 Minutes**

Tom Wall made a motion to approve the minutes for 09/04/2018. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**09/24/2018 Claims**

Tom Wall made a motion to approve the claims for 09/24/2018. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**09/14/2018 - Payroll**

Tom Wall made a motion to approve the payroll docket for 09/14/2018. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Economic Development – Update**

Huntington County Economic Development Executive Director Mark Wickersham appeared before the Commissioners to update them on several items and projects that he is currently working on.

Mark indicated that Project Howl is now complete. Mark invited the Commissioners to tour the facility on Tuesday, September 25, 2018.

**IN THE MATTER OF DISCUSSION)**

**Health Department – Update**

Huntington County Health Department Environmental Foods Specialist Tami Hurlburt appeared before the Commissioners to update them on a grant that she is applying for. Tami discussed how the grant funds will be used.

Tami informed the Commissioners that a full-time Public Health nurse has been hired and that the part-time nurse would be retained on an as-needed basis.

Tami will set up the county employee flu shot clinic at the Highway Department, Courthouse, and Sheriff's Department and she will create a flyer to be sent out with the dates and times for the clinics.

**IN THE MATTER OF DISCUSSION)**

**Emergency Management Agency – 2018 State Homeland Security Grant Program Award Letter**

Emergency Management Agency Director Bob Jeffers presented the 2018 State Homeland Security Grant Program Award Letter. The grant amount awarded is \$1,200.00 and the funds will be used for an automatic vehicle locating system.

Tom Wall made a motion to enter into and sign the Federal Fiscal Year 2018 State Homeland Security Program Grant, CFDA #97.067. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Request for Driveway – CR 200 W – 100 N, Huntington County, Indiana**

A property owner of real estate located on CR 200 W – 100 N, Huntington appeared before the Commissioners to make a request for a driveway to access his property. He indicated that he would like to sell two parcels of property and, in order to be able to do that, he will need a driveway so that the potential buyers can access the property. He further explained that there was formally a driveway at that location and he would like to open up the previous driveway.

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Tom Wall made a motion to allow the property owner of real estate located on CR 200 W – 100 N, Huntington to construct and/or open up a driveway that was previously on the property. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF CONTRACT**

**Indiana Department of Transportation – Local Public Agency Project Coordination Contract**

Highway Superintendent Troy Hostetler presented the Indiana Department of Transportation – Local Public Agency Project Coordination Contract for the Commissioners’ review and consideration. The contract provides for federal funds to be used for a project referred to as Bridge Replacement or Repair of Bridge #23 on County Road 900 South over Salamonie River, in Huntington County, Indiana.

Tom Wall made a motion to enter into and sign the Indiana Department of Transportation – Local Public Agency Project Coordination Contract for federal funds to be used for a project referred to as Bridge Replacement or Repair of Bridge #23 on County Road 900 South over Salamonie River, in Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Legal – Update**

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

**IN THE MATTER OF DISCUSSION)**

**Roanoke Marketing Project – Update**

Alyssa Allaimo, Marketing Director for the Town of Roanoke, and Stephanie McKibben, owner of two businesses in Roanoke, appeared before the Commissioners to update them on the progress being made toward the marketing of Roanoke. They presented the Commissioners with an Outline of Accomplishments for the timeline of May-September, 2018 and spoke about upcoming events and marketing strategies. They also presented a list of marketing expenses from May-August outlining where the monies have been spent and discussed anticipated future expenses.

**IN THE MATTER OF DISCUSSION)**

**Rustic River Outfitters – Temporary Certificate of Occupancy**

Kevin Smith, owner of Rustic River Outfitters appeared before the Commissioners to discuss the temporary Certificate of Occupancy that was issued by the Huntington County Department of Community Development. Kevin believes that he has followed all rules and guidelines necessary to obtain a permanent Certificate of Occupancy. He said that he has spoken with a representative from the State and they indicated to him that he was in full compliance and should be awarded a permanent Certificate of Occupancy.

Department of Community Development Director Mandy Woods spoke of the areas that are not in compliance which are necessary to receive a permanent Certificate of Occupancy. Mandy has not spoken with or received communication from the State that indicates that Kevin is in full compliance. It is unclear whether or not the information that DCD has and the information the State has been supplied with completely match. Mandy cannot issue a permanent Certificate of Occupancy based upon the information that she currently has.

Tom Wall made a motion to extend the temporary Certificate of Occupancy to Rustic River Outfitters for an additional thirty (30) days. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Lights on After School National Event**

The Youth Services Bureau has informed the Commissioners that they are hosting a walk from their location to the Courthouse on October 25<sup>th</sup> from 6:00 p.m. to 7:00 p.m. for the Lights on After School National Event. The YSB asked if they could pause at the Courthouse steps for several minutes for representatives to speak.

By consensus, the Commissioners agreed to allow YSB use of the Courthouse steps for this event.

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**IN THE MATTER OF DISCUSSION)**

**Enrollment in Gallagher's Benefit Advocate Center**

Administrative Assistant to the Commissioners Jodi PeGan presented information to the Commissioners concerning enrolling in Gallagher's Benefit Advocate Center (BAC). The core services being supplied to the employees enrolled in the County's health insurance plan would include: Educating members about their benefits; provider billing and claims support; administrative assistance and referral to Medicare resources and nurse advocates. The information received sets forth the cost involved per insured employee per month, along with an implementation fee.

By consensus, the Commissioners agreed to move forward with enrolling in Gallagher's Benefit Advocate Center (BAC).

**IN THE MATTER OF DISCUSSION)**

**Letter of Resignation – Huntington City/Township Public Library Board**

James D. Miller submitted his Letter of Resignation from the Huntington City/Township Public Library Board. The Commissioners agreed to pursue candidates to fill that position and, if necessary, to advertise for that position.

**IN THE MATTER OF DISCUSSION)**

**One Beacon Insurance Group – Invoice**

One Beacon Insurance Group submitted a Government Risks Deductible Billing Invoice for review and consideration. County Attorney Bob Garrett reviewed the invoice and said that it was appropriate to pay.

Tom Wall made a motion to pay the Government Risks Deductible Billing Invoice from the Miscellaneous Contractual Services, fund 1000-068-30.0099. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF REPORT)**

**County Clerk's Monthly Report**

County Clerk Kittie Keiffer submitted the monthly County Clerk's Report for the month of August, 2018.

**IN THE MATTER OF REPORT)**

**County Treasurer's Monthly Report**

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of August, 2018.

**IN THE MATTER OF PERMIT)**

**Frontier – CR 900 N - CR 900 W, Huntington County, Indiana**

Larry Buzzard made a motion to approve the Frontier Permit for CR 900 N and CR 900 W, Huntington County, Indiana. Rob Miller seconded and the motion passed 2-1, with Tom Wall voting against.

**IN THE MATTER OF PERMIT)**

**Frontier – 6751 N – 600 W, Huntington County, Indiana**

Larry Buzzard made a motion to approve the Frontier Permit for 6751 N – 600 W, Huntington County, Indiana. Rob Miller seconded and the motion passed 2-1, with Tom Wall voting against.

**IN THE MATTER OF PERMIT)**

**Frontier – 3625 N – 350 E, Huntington County, Indiana**

Larry Buzzard made a motion to approve the Frontier Permit for 3625 N – 350 E, Huntington County, Indiana. Rob Miller seconded and the motion passed 2-1, with Tom Wall voting against.

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**IN THE MATTER OF PERMIT)**

**Frontier – 3625 N – 350 E, Huntington County, Indiana**

Larry Buzzard made a motion to approve the Frontier Permit for Work Order “Buried Drop” at 3625 N – 350 E, Huntington County, Indiana. Rob Miller seconded and the motion passed 2-1, with Tom Wall voting against.

**IN THE MATTER OF PERMIT)**

**Frontier – 1385 CR W – 300 S, Huntington County, Indiana**

Larry Buzzard made a motion to approve the Frontier Permit for 1385 CR W – 300 S, Huntington County, Indiana. Rob Miller seconded and the motion passed 2-1, with Tom Wall voting against.

**IN THE MATTER OF DISCUSSION)**

**Courthouse Maintenance - Update**

Facilities Manager Greg Ricker gave an update on the repairs that are currently being done to the Courthouse roof and the projected timeline for completion.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 1:00 p.m. to receive information about and interview prospective employees as authorized under I.C. 5-14-1.5-6.1(b)(5) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(5). No official decisions were made in executive session.

The Executive Session was closed at 3:45 p.m.

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Larry Buzzard

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Rob Miller

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Tom Wall

**BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA**

ATTEST:

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Cindy Yeiter, Auditor