

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, AUGUST 6, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

07/23/2018 Minutes

Tom Wall made a motion to approve the minutes for 07/23/2018. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

08/06/2018 Claims

Rob Miller made a motion to approve the claims for 08/06/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

08/03/2018 - Payroll

Rob Miller made a motion to approve the payroll docket for 08/03/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Huntington County Economic Development – Update

Huntington County Economic Development Executive Director Mark Wickersham appeared before the Commissioners to update them on several items that he is currently working on. Mark indicated that both Project Stamper and Project Formaggio are moving forward as planned and that he has a meeting with a representative from Project Markle to discuss their plans.

IN THE MATTER OF DISCUSSION)

Utility Release Letters for Utility Analysis

Ameresco Project Manager James Higgins presented a Customer Billing and Usage History Release Form and a Duke Energy Indiana, LLC Customer Information Disclosure Authorization to be reviewed by the Commissioners. James indicated that this is part of an ongoing service for the monitoring and verification process of the construction phase and, in order to get historical and future utility data from utility providers, this information is necessary.

Tom Wall made a motion to sign the Customer Billing and Usage History Release Form and the Duke Energy Indiana, LLC Customer Information Disclosure Authorization. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioners' – Correspondence

The Commissioners received a letter from the State of Indiana Department of Corrections informing them of the amount the county misdemeanor fund will receive on approximately August 27, 2018, along with the amount appropriated to the county misdemeanor fund for July 1, 2018 to June 30, 2019.

The Huntington County Soil and Water Conservation District indicated that they, along with the Natural Resource Conservation Service, will host the Local Working Group meeting on August 21, 2018. They forwarded the NRCS Conservation Programs FY19 Resource Concerns for Indiana – Local Ranking form and asked that the Commissioners review and prioritize the resource concerns for our county. The Commissioners completed the ranking form to be returned to the SWCD so that they can compile all recommendations prior to the meeting.

IN THE MATTER OF DISCUSSION)

Roadway Complaint

A property owner that lives on 1100 North in Huntington County again appeared before the Commissioners to voice his concern about the condition of CR 1100 North, east of Roanoke. The Commissioners informed him that it is a temporary fix and that the county road would be repaired once AEP was done traveling back and forth on the road for the work that they are currently doing in that area.

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IN THE MATTER OF DISCUSSION)

Update on 805 E. Taylor Street, Huntington, Indiana

Land Use and Office Coordinator Marla Stambazze and Environmental Health Specialist Brant Ricker appeared before the Commissioners to update them on the current condition of the unsafe property at 805 E. Taylor Street, Huntington, Indiana. Present at the hearing was Attorney Jennifer Snook, attorney for Lakeview Loan Servicing, LLC which has been assigned the note and mortgage on the real estate. Attorney Snook indicated that the bank has not yet received a foreclosure judgment nor acquired possession of the property and, therefore, requests additional time to move forward with the foreclosure and acquisition. Attorney Snook will work with the Health Department with the drug residue clean up on all of the structures on the property.

Tom Wall made a motion to give Lakeview Loan Servicing, LLC until December 10, 2018 at 9:00 a.m. to move forward with foreclosure and acquisition of the unsafe property located at 805 E. Taylor Street, Huntington, Indiana and to report their progress to the Department of Community Development prior to or on December 10, 2018. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF TRANSFER)

Transfers

Tom Wall made a motion to approve the transfer of \$2,500.00 from 1000-068-30.0099 (Miscellaneous Contractual Services) to 1000-068-10.0012 (Legal Services – Non Contractual). Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CONTRACT)

Contract for Legal Services (CHINS Cases)

Huntington Circuit Court Judge Jamie Groves presented the Commissioners with a Contract for Legal Services (CHINS Cases). This contract amends the previous contract that was entered into and replaces Attorney Shannon Wright with Attorney Justin Wall.

Rob Miller made a motion to approve Contract for Legal Services (CHINS cases). Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Change Order No. 3 – Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms

DLZ Indiana, LLC presented Change Order No. 3 for the Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms between Huntington County, DLZ Indiana, LLC and Midwest Maintenance, Inc. The change order calls for a decrease in the amount of \$808.60, and consists of: Change TPO warranty from 30 years to 20 years; 60 mil TPO roofing material to be fully-adhered fleece-backed material per Firestone recommendation; remove cast stone cap from scope of work and replace with Firestone roof edge detail per sketch; replace of all stainless steel termination bars with aluminum per Firestone warranty requirements; provide strip flashing with pourable sealer or AP sealant at high parapet wall conditions per sketch.

Rob Miller made a motion to approve Change Order No. 3 for the Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms between Huntington County, DLZ Indiana, LLC and Midwest Maintenance for a decrease in the amount of \$808.60. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Invoice from Pro-Tech for Pest Control/Removal of Bio-Hazardous Materials

Facilities Manager Greg Ricker presented an Invoice from Pro-Tech in the sum of \$7,151.24 for pest control/removal of bio-hazardous materials that he received to clean up the pigeon/bird droppings in the area outside of the law library.

Rob Miller made a motion to pay the sum of \$7,151.24 to Pro-Tech for pest control/removal of bio-hazardous materials to clean up the pigeon/bird droppings in the area outside of the law library from the Cumulative Courthouse fund. Tom Wall seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Invoice from Huntington Nursery & Florist

Huntington Nursery & Florist submitted an invoice in the sum of \$153.00 for the purchase of a hydrangea, topsoil and landscaping stone to be placed around the Courthouse.

Tom Wall made a motion to pay the sum of \$153.00 to Huntington Nursery & Florist for a hydrangea, topsoil and landscaping stone to be placed around the Courthouse from the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

A&G Environmental Solutions, LLC

Facilities Manager Greg Ricker previously presented a proposal from A&G Environmental Solutions, LLC for work on the north side of the Courthouse. A&G will furnish all supplies, equipment and labor to install mesh netting over the clock and sculpture work to be anchored down with steel anchors, along with installing low frequency ultrasonic bird deterrent system and approximately 160 feet of spikes to select areas of the edging and water tables to detour the birds from roosting on them. The proposal submitted is for \$6,845.00, not to exceed \$8,450.00. In addition, Greg discussed the need for additional spikes to be added to areas on the north side of the Courthouse, not to exceed \$1,675.00.

Tom Wall made a motion to pay A&G Environmental Solutions, LLC for work on the north side of the Courthouse the approximate sum of \$6,845.00, not to exceed \$8,450.00, and authorizes to pay A&G Environmental Solutions, LLC an additional amount not to exceed \$1,675.00, all to be paid out of Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Credit Card Request

Administrative Assistant to the Commissioners Jodi PeGan presented to the Commissioners a Credit Card User Agreement to be signed allowing her to obtain a county credit card.

Rob Miller made a motion to sign the agreement. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Treasurer's Office – Office Closure

Huntington County Treasurer Paula Farley requested that she be allowed to close the Treasurer's Office on Friday, August 10, 2018 from 8:00 a.m. until 1:00 p.m. for all employees to attend a funeral.

By consensus, the Commissioners agreed to allow the Treasurer's office to be closed on Friday, August 10, 2018 from 8:00 a.m. until 1:00 p.m.

IN THE MATTER OF DISCUSSION)

Surveyor's Corner Perpetuation Fund – Amendment to the Minutes

In a meeting previously held on July 9, 2018, County Surveyor Jay Poe appeared before the Commissioners to request that he be allowed to invest \$56,208.00 that is currently in the Surveyor's Corner Perpetuation Fund and to allow the interest accrued from that investment to go back into the fund.

Tom Wall made a motion to amend the Minutes of the meeting held July 9, 2018 as set forth below. Rob Miller seconded and the motion passed 3-0.

County Surveyor Jay Poe appeared before the Commissioners to request that current and future funds in the Surveyor's Corner Perpetuation Fund be invested with accrued and accruing interest derived from said funds be deposited in the County Surveyor's Perpetuation Fund.

The County Treasurer may invest funds held by the County in accordance with IC 5-13-9-1(a). The County Treasurer may invest by specific fund, by grouping specific funds; or from total monies on deposit. Investment of the Surveyor's Corner

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Perpetuation Fund would be allowed through investing from total monies on deposit. (Accounting and Uniform Guidelines, Chapter 1).

IC 5-13-9-6 (a) provides that all interest derived from an investment by a political subdivision shall be deposited, except as otherwise provided in the general fund of the investment authority or in any other fund its governing body designates specifically or by rule.

The Board of Commissioners of Huntington County, hereby designate that the Surveyor's Corner Perpetuation Fund be invested with the County's total monies on deposit and that the interest derived therefrom the Surveyor's Corner Perpetuation monies shall be deposited in the Surveyor's Corner Perpetuation Fund.

IN THE MATTER OF DISCUSSION)

Clerk's Office – Office Closure

Huntington County Clerk Kittie Keiffer appeared before the Commissioners to inform them that the Northern Indiana Clerk's Association meeting will be held in Huntington County on September 5 and 6, 2018. Kittie requested that she be allowed to close her office on September 6, 2018 in order to allow all employees to attend that meeting.

By consensus, the Commissioners are allowing the Clerk's Office to be closed on September 6, 2018.

IN THE MATTER OF REPORT)

Huntington Area Transportation Quarterly Report

Huntington County Council on Aging Director Holly Saunders appeared before the Commissioners to submit the second quarter, 2018 Huntington Area Transportation report.

Rob Miller made a motion to accept and sign the report for the second quarter. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioning of USS Indiana SSN 789

The Indiana Commissioning Committee has invited Huntington County to be a part of history by contributing and celebrating the commissioning of USS Indiana SSN 789 to be held on September 29, 2018. Any monetary gift to the commission will be used for the launching, commissioning and post-commissioning support of the ship and crew.

Rob Miller made a motion to make a contribution of \$1,000.00 to the Indiana Commissioning Committee for the launching, commissioning and post-commissioning support of the ship and crew of the USS Indiana SSN 789, to be paid out of Miscellaneous Contractual Services. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Sheriff's Department - Vehicle Trade

Huntington County Sheriff Terry Stoffel appeared before the Commissioners to inform them that he would like to sell and trade the 2012 Chevrolet Tahoe for a new vehicle.

Tom Wall made a motion to allow Sheriff Stoffel to sell and trade the 2012 Chevrolet Tahoe for a new vehicle. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

UB Block – Update

Jonathan Anderson, attorney and developer for UB Block, LLC came before the Commissioners to give them an update on the renovations being made to the UB Block building and gave a tour of the building. Jonathan indicated that the building is moving along as planned with a few unforeseen changes. He anticipates that the building will be open in the spring of 2019 for business and for rental of 37 new apartment units. He presented an Invoice, per the LIT Grant Agreement dated August 6, 2018, along with an agreement asking that the funds be directed to the Huntington Neighborhood Development

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Corporation. Jonathan spoke of the funding that has been received for the project and the anticipated future funding needs. The Commissioners asked for additional time to contemplate and discuss whether or not the County had any additional funds available for the project.

Tom Wall made a motion to pay the Invoice, per the LIT Grant Agreement, and authorizes the funds to be paid to Huntington Neighborhood Development Corporation. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Legal – Update

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

IN THE MATTER OF AGREEMENT)

Huntington County 2018 Asset Management Planning Update

Highway Superintendent Troy Hostetler presented an Agreement between First Group Engineering, Inc. and Huntington County for services in connection with the a project that includes an Asset Management Plan and Bidding Assistance.

Tom Wall made a motion to enter into and sign the Agreement between First Group Engineering, Inc. and Huntington County for services in connection with the a project that includes Asset Management Plan and Bidding Assistance. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Huntington County Small Structure #1102

Highway Superintendent Troy Hostetler presented an Agreement between USI Consultants, Inc. and Huntington County for engineering services required to prepare contract documents, to give an opinion of probable costs, and to provide construction inspection services for the project known as Huntington County Small Structure #1102.

Tom Wall made a motion to enter into and sign the Agreement between USI Consultants, Inc. and Huntington County for engineering services required to prepare contract documents, to give an opinion of probable costs, and to provide construction inspection services for the project known as Huntington County Small Structure #1102. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on for the County.

IN THE MATTER OF DISCUSSION)

Project – Updates

Ben Beer from USI Consultants updated the Commissioners on several items that he is working on for the County. Ben discussed the progress and considerations to the following pending and ongoing projects:

Bridge #13: CR 500 W Over Pond Creek; Bridge #702: McKeever Street Over Loon Creek in Andrews, Indiana; Small Structure #1102: CR 900 S Over Detamore Ditch; Bridge #23: CR 900 S Over Salamonie River; and CR 900 N/Lafayette Center Road.

IN THE MATTER OF DISCUSSION)

Second Amendment - Huntington County Government Health Care Plan

Human Resource Director Erika Devine presented the Second Amendment of Huntington County Government Health Care Plan.

Tom Wall made a motion to enter into and sign the Second Amendment of Huntington County Government Health Care Plan as presented. Rob Miller seconded and the motion passed 3-0.

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IN THE MATTER OF REPORT)

Health Insurance Report

Human Resource Director Erika Devine submitted the monthly Health Insurance Report for the month of July, 2018.

IN THE MATTER OF DISCUSSION)

Courthouse – Corbel Repair

Facilities Manager Greg Ricker presented Change Request 8 from Midwest Maintenance for the corbel repair to the exterior of the Courthouse in the sum of \$30,050.83. The quote included replacing the corbel that fell with an architectural fiberglass piece, installing two helifix anchors in all corbels, replacing four pieces of limestone that were damaged when the corbel fell, along with labor, materials and equipment.

Rob Miller made a motion to enter into and sign Change Request 8 from Midwest Maintenance for the corbel repair to the exterior of the Courthouse in the sum of \$30,050.83 to be paid for out of the Construction Bond Fund. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Courthouse Painting and Repair

Facilities Director Greg Ricker appeared before the Commissioners with a quote from Summit Painting Company, Inc. to prep and paint the Superior Court walls, doors and frames in the open office area, one office and the restroom.

Tom Wall made a motion to accept the quote from Summit Painting Company, Inc. and to pay the cost out of the Cumulative Courthouse fund. Rob Miller seconded and the motion passed 3-0.

Larry Buzzard

Rob Miller

Tom Wall

BOARD OF COMMISSIONERS
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ATTEST:

Cindy Yeiter, Auditor