

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA MONDAY, JUNE 11, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

**IN THE MATTER OF MINUTES)**

**05/29/2018 Minutes**

Rob Miller made a motion to approve the minutes for 05/29/2018. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**06/11/2018 Claims**

Tom Wall made a motion to approve the claims for 06/11/2018. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**06/08/2018 Payroll**

Tom Wall made a motion to approve the payroll docket for 06/08/2018. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Council on Aging - Public Transportation Grant Proposal**

Huntington County Council on Aging Transportation Coordinator Eric Garber, acting on behalf of Director Holly Saunders, appeared before the Commissioners and County Attorney Bob Garrett to ask for their review and signature on a resolution authorizing the filing on an application for a grant under Section 5311 of the Federal Transit Act. County Attorney Bob Garrett has reviewed the resolution and has given his recommendation to sign.

**IN THE MATTER OF RESOLUTION)**

**Resolution 2018-7 – Resolution Authorizing the Filing of an Application for a Grant Under Section 5311 of the Federal Transit Act, as Amended**

Tom Wall made a motion to approve Resolution 2018-7 – Resolution Authorizing the Filing of an Application Under Section 5311 of the Federal Transit Act, as Amended. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Bio Preparedness Grant Approval**

Public Health Nurse Katherine Rush appeared before the Commissioners to discuss the Bio Preparedness Grant Approval, the details of the grant and how the money will be disbursed. The Commissioners asked that County Attorney Bob Garrett review the grant and give his opinion and advice at the next Commissioners' meeting.

**IN THE MATTER OF DISCUSSION)**

**Change Order No. 2 – Huntington County Courthouse**

Facilities Manager Greg Ricker presented Change Order Number 2 for the Huntington County Courthouse between Huntington County and Ameresco, Inc. The change order calls for a No-Cost change order consisting of: 1. Deletion of Superior Court and Circuit Court ceiling fans; 2. Addition of LED lighting retrofits in the Courthouse basement and on balconies, total of 91 fixtures; 3. At cooling tower on eastern corner of Courthouse: addition of 13 pyramidal arborvitae trees 6-7 feet tall, spaced around the cooling tower; addition of ground-scaping under new trees consisting of edging, landscape fabric, and river rock; moving one "Fat Albert" spruce from its current location in close proximity of the cooling tower to a location of the County's choice on Courthouse grounds.

Tom Wall made a motion to approve Change Order Number 2 for the Huntington County Courthouse between Huntington County and Ameresco, Inc. for the total sum of \$0.00. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Courthouse Maintenance - Update**

Facilities Manager Greg Ricker gave an update on the interior and exterior building repairs that will be done over the next few weeks and the approximate timeline for those repairs.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA MONDAY, JUNE 11, 2018**

**IN THE MATTER OF REPORT)**

**County Clerk's Report**

County Clerk Kittie Keiffer submitted the monthly County Clerk's Report for the month of May, 2018.

**IN THE MATTER OF REPORT)**

**County Treasurer's Report**

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of May, 2018.

**IN THE MATTER OF DISCUSSION)**

**Change Order No. 001 – Huntington County Sheriff's Office and Jail Outdoor Recreation Enclosure**

DLZ, Indiana, LLC Project Manager Scott Carnegie presented Change Order No. 001 – Huntington County Sheriff's Office and Jail Outdoor Recreation Enclosure, for four additions and one deduction to the contract between Huntington County and Hamilton Hunter Builders, Inc. The change order is adding Security Glazing for \$3,368.00, Floor to Wall Security Box Change for \$2,465.00, Roof Eave Detail Change for \$3,225.65, Electrical Sub-Panel for \$567.00, and a deduct for No-Hub Connection for -\$412.00, for a total of change to the contract of \$9,213.65.

Tom Wall made a motion to enter into and sign Change Order No. 001 – Huntington County Sheriff's Office and Jail Outdoor Recreation Enclosure. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 9:30 a.m. to discuss the initiation of litigation or litigation that is either pending or has been threatened specifically in writing as authorized under I.C. 5-14-1.5-6.1(b)(2)(B) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(2)(B). No official decisions were made in executive session.

The Executive Session was closed.

**IN THE MATTER OF DISCUSSION)**

**2019 Budget Requests**

Extension Office / 4-H Fair – Rae Ann O'Neill, Extension Educator, appeared before the Commissioners to present the 2019 budget request for \$4,050.00. She reported that this is the same amount as requested last year. Tom Wall asked what the tax rate was for the 4-H Fair and the amount they receive in tax dollars from that rate. The Auditor was asked to supply that information to the Commissioners.

Soil and Water Conservation District – Office Manager Cheryl Jarrett and Board President Andy Ambriole appeared before the Commissioners to present the 2019 budget request for \$8,300.00. They reported that this is the same amount as requested last year.

Historical Society – Museum Director Mark Stouder appeared before the Commissioners to present the 2019 budget request for \$16,500.00. He reported that this is the same amount as requested last year.

Youth Services Bureau – Director Jan Williams appeared before the Commissioners to present the 2019 budget request for \$25,000.00. She reported that this is the same amount as requested last year. Ms. Williams does not have the final 2019 budget for the Youth Services Bureau and will keep the Commissioners informed as to what the bureau's budget will be once it has been completed.

Bowen Center – Huntington County Office Director Shelly Snyder, Vice President of Finance Jay Baumgartner and Vice President of Operations Robert Ryan appeared before the Commissioners to present the 2019 budget request for \$234,690.00, which includes the state mandated increase from last year. Mr. Baumgartner gave an overview of the financial aspect of the budget and how it affects all of Huntington County. Ms. Snyder gave an overview of the services that they are providing. Mr. Ryan discussed that they have reached out to the community requesting feedback on the services they are providing. Commissioner Wall discussed the desire to have a county official on the board for the Bowen Center.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA MONDAY, JUNE 11, 2018**

Pathfinder Services – John Niederman, President, appeared before the Commissioners to present the 2019 budget request for \$84,000.00. He reported that this is the same amount as requested for the last 26 years. Mr. Niederman discussed future plans for Pathfinders and the progress of the Odd Fellow/UB Building in downtown Huntington, which they will lease 14,000 square feet of commercial space for such needs as a Community Art Center and other programs for artists with disabilities to participate in. He discussed the fact that they have approximately 460 employees and 37 job openings. He indicated that there has been an increase in wages over the past year.

Parkview Huntington Hospital – Juli Johnson, Carla Gibbert and Sonya Foraker appeared before the Commissioners to present the 2019 budget request for \$250,000.00. They reported that this is the same amount as requested last year. They reported on the activity for the past year and their needs for the upcoming year.

**IN THE MATTER OF DISCUSSION)**

**Legal – Update**

County Attorney Bob Garrett updated the Commissioners on several items that he is working on for the County.

Bob sent a letter to Attorney Laura Turner at INDOT to once again set up a meeting between all parties involved to discuss the 900 N Project/Schoenemann - INDOT final settlement agreement. Bob suggested setting up a conference call at the Commissioners' next meeting to discuss the matter.

Bob has been working with the Sheriff and Jail on several matters that they have needed his legal advice on how to handle.

**IN THE MATTER OF ORDINANCE)**

**Ordinance No. 2018-6 - An Ordinance Establishing Speed Limit Sign**

County Attorney Bob Garrett presented an ordinance for the speed limit on CR 300 N. The ordinance establishes the maximum speed limit on CR 300 N to be 40 m.p.h. 1/2 mile (2640 ft.) West of CR 200 E and 1/2 mile (2640 ft.) East of CR 200 E.

Rob Miller made a motion to approve Ordinance No. 2018-6 - An Ordinance Establishing Speed Limit Sign. Tom Wall seconded and the motion passed 3-0.

**IN THE MATTER OF AGREEMENT)**

**LIT Grant Agreement between the Board of Commissioners and Huntington County Highway Department**

County Attorney Bob Garrett presented to the Commissioners for their review and signature a LIT Grant Agreement in an amount not to exceed \$50,000.00 between the Board of Commissioners and Huntington County Highway Department. It is the intention of the Huntington County Highway Department to use the funds for the refurbishment of the Bippus Fire Station parking lot, located in Huntington County, Indiana.

Tom Wall made a motion to enter into and sign the LIT Grant Agreement in an amount not to exceed \$50,000.00 between the Board of Commissioners and Huntington County Highway Department. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF TRANSFER)**

**Transfers**

Tom Wall made a motion to approve the transfer of \$29,000.00 from 068-10.0023 (Group Insurance) to 068-10.0034 (Wellness Incentive). Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF REPORT)**

**Health Insurance Report**

Human Resource Director Erika Devine submitted the monthly Health Insurance Report for the month of May, 2018.

**IN THE MATTER OF DISCUSSION)**

**Patient-Centered Outcomes Research Institute – Fee**

Human Resource Director Erika Devine presented the Quarterly Federal Excise Tax Return which sets forth the Patient-Centered Outcomes Research Institute Fee of \$598.90 to be paid on or before July 31, 2018.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA MONDAY, JUNE 11, 2018**

Tom Wall made a motion to pay the Patient-Centered Outcomes Research Institute Fee of \$598.90 from the Affordable Care Act fund 1000-068-10.0033. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Human Resource – Update**

Human Resource Director Erika Devine updated the Commissioners on several items that she is working on.

Erika presented the Commissioners with a preliminary health insurance budget for the Commissioners' review and consideration prior to the next meeting.

Erika informed the Commissioners that two new employees have been hired, one in the Clerk's Office and one at the Sheriff's Department.

Erika indicated that the AED machine is in need of new batteries and pads with an approximate cost of \$200.00.

**IN THE MATTER OF DISCUSSION)**

**Commissioners' 2019 Preliminary Budget Information**

The Commissioners were presented with the preliminary Commissioners' 2019 Budget Requests first draft for their review and consideration prior to the next meeting.

The Commissioners were presented with the 2018 LIT – Economic Fund Report which included the Outstanding Project Summary, the 2018 Grant Commitments and the updated Cash Balance sheet for their review.

**IN THE MATTER OF DISCUSSION)**

**Sons of the Union Vets**

Gib Young, a member of the Sons of the Union Vets, appeared before the Commissioners to discuss a recent situation that occurred at the Courthouse during a candlelight vigil. Gib explained the situation and apologized for the oversight. He indicated that he thought that the group would probably use a different venue in the future.

**IN THE MATTER OF DISCUSSION)**

**2019 Budget Request**

Highway Superintendent Troy Hostetler presented the Highway Department's 2019 budget request for the Commissioners' review and consideration.

**IN THE MATTER OF DISCUSSION)**

**Highway Department – Update**

Highway Superintendent Troy Hostetler updated the Commissioners on several items he is currently working on at the Highway Department.

Troy discussed the details of installing solar lighting around the baseball field in Bippus, Indiana. Troy indicated that installing lighting on 800 North – State Road 105 might be prohibitive since it would involve a right-of-way agreement with INDOT to install the lighting. The Commissioners agreed that the highway department should install approximately three solar lights at the entrance to the baseball field.

Troy discussed the need to possibly install a flashing "Yield" sign at 900 North and 100 N, due to the many accidents occurring in that area.

Troy and the Commissioners discussed the possibility of posting signs for weight limit loads on several culverts throughout the county that have been prioritized as being in need of repair or replacement.

Troy and the Commissioners discussed replacing the bridge on 900 S east of Highway 69 and whether or not to replace it with a timber bridge or concrete bridge.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA MONDAY, JUNE 11, 2018**

**IN THE MATTER OF DISCUSSION)**

**Lease Agreement Between Huntington County Highway Department and Crossroads Lease & Finance**

Highway Superintendent Troy Hostetler discussed with the Commissioners the details of a Lease Agreement between the Huntington County Highway Department and Crossroads Lease & Finance for the leasing of a truck, total patcher and vortex machine.

Tom Wall made a motion to allow Highway Superintendent Troy Hostetler to enter into a Lease Agreement between the Huntington County Highway Department and Crossroads Lease & Finance for the leasing of a truck, total patcher and vortex machine. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**AMENDED Change Order No. 001 – Huntington County Sheriff’s Office and Jail Outdoor Recreation Enclosure**

DLZ, Indiana, LLC Project Manager Scott Carnegie presented AMENDED Change Order No. 001 – Huntington County Sheriff’s Office and Jail Outdoor Recreation Enclosure, for five additions and one deduction to the contract between Huntington County and Hamilton Hunter Builders, Inc. The amended change order is adding Security Glazing for \$3,368.00, Floor to Wall Security Box Change for \$2,465.00, Roof Eave Detail Change for \$3,225.65, Electrical Sub-Panel for \$567.00, Mechanical Enclosure Change for \$824.00, and a deduct for No-Hub Connection for -\$412.00, for a total of change to the contract of \$10,037.65.

Tom Wall made a motion to enter into and sign Amended Change Order No. 001 – Huntington County Sheriff’s Office and Jail Outdoor Recreation Enclosure. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Commissioners’ Certificate Sale**

At the Commissioners’ meeting held May 29, 2018 the Commissioners voted to have the following properties removed from the Commissioners’ Certificate Sale to be held on May 30, 2018 at 10:00 a.m.: Sale ID: 351700007; 35100008; 351700011; 351700012; 351700013; 351700014; 351700041; 351700050; 35100052; 35100054; and, 351700122. Tom Wall noted that one of the parcels, Sale ID: 351700122 was not removed from the sale and asked for County Attorney Bob Garrett’s advice on re-claiming the parcel. Bob said to request that the Auditor send a letter to the purchaser of the property about the oversight and the fact that the Commissioners wished to invalidate that sale.

\_\_\_\_\_  
Larry Buzzard

\_\_\_\_\_  
Rob Miller

\_\_\_\_\_  
Tom Wall

**BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA**

ATTEST:

\_\_\_\_\_  
Cindy Yeiter, Auditor