

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, APRIL 2, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

03/19/2018 Minutes

Tom Wall made a motion to approve the minutes for 03/19/2018, with corrections. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

04/02/2018 Claims

Rob Miller made a motion to approve the claims for 04/02/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

03/30/2018 Payroll and Longevity Pay

Rob Miller made a motion to approve the payroll docket and longevity pay for 03/30/2018. Tom Wall seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

LIT Fund Request for Roanoke Marketing Project

Stephanie McKibben and Melanie Wilson, both owners of businesses in Roanoke, came before the Commissioners with a request for LIT funds to aid them in hiring a part-time person for marketing purposes in Roanoke. They discussed the many events that Roanoke has planned, their advertising efforts, along with plans on expanding tourism in Roanoke. To this point, all event planning and marketing has been done on a volunteer basis. Since the town has grown with thriving businesses and places of interest, the time involved with event planning and marketing have become greater and, therefore, they believe there is a need to hire an individual dedicated solely for that purpose. The Commissioners invited the Huntington County Visitor and Tourism Bureau Director Jessica Grossman to the meeting and asked if her office had the resources to help Stephanie and Melanie with their efforts. Jessica will meet with Stephanie and Melanie to discuss and determine how much assistance the Bureau has available to offer for their efforts and they will get back with the Commissioners to discuss further needs.

IN THE MATTER OF DISCUSSION)

Northeast Indiana Regional Partnership, Inc. – Update

NEIRP President and CEO John Sampson, along with Huntington County Economic Development Executive Director Mark Wickersham, appeared before the Commissioners to discuss and update the Commissioners on various projects and areas that NEIRP is working on. Mark speaks about various areas of economic development throughout the area. John presented the Commissioners with a packet of information setting forth an overview of current projects and discussed other projects that they are currently working on.

IN THE MATTER OF CONTRACT)

Contract for Professional Economic Development Services by and Between The Board of Commissioners of the County of Huntington, Indiana and Northeast Indiana Regional Marketing Partnership, Inc.

Tom Wall made a motion to enter into and sign the Contract for Professional Economic Development Services by and Between The Board of Commissioners of the County of Huntington, Indiana and Northeast Indiana Regional Marketing Partnership, Inc. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

LIT – Economic Development – Project Water

Huntington County Economic Development Executive Director Mark Wickersham requested that the Commissioners approve a LIT grant request in the sum of \$15,000.00 for Project Water. Mark spoke about a multi-phase project being proposed by a business in Mt. Etna, Indiana. The business will employ six full-time employees and six part-time employees.

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Tom Wall made a motion to approve the LIT grant request in the sum of \$15,000.00 for Project Water to be paid from LIT Economic Development Funds Project 4, pending that the owner of the property adhering to all permitting rules and guidelines as set forth by the Department of Community Development. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Heartland REMC – CR 600 W Between CR 100 N and CR 100 S, Huntington County, Indiana

Tom Wall made a motion to approve the Heartland REMC Permit for CR 600 W Between CR 100 N and CR 100 S, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PERMIT)

Heartland REMC – CR 100 S, Between CR 600 W and SR-9, Huntington County, Indiana

Tom Wall made a motion to approve the Heartland REMC Permit for CR 100 S, Between CR 600 W and SR-9, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Estimate from Full Spectrum Construction LLC

Facilities Manager Greg Ricker submitted an Estimate from Full Spectrum Construction LLC for additional work to be done at the Courthouse to include framing in the openings where the heating units were removed, insulate and repair the plaster, prime the repaired area, painting is not included. The total amount of the estimate is \$750.00 for the additional work to be completed.

Rob Miller made a motion to accept the Estimate from Full Spectrum Construction LLC for the additional work to be done at the Courthouse in the amount of \$750.00, to be paid out of the Bond Construction Fund. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioners' Office - Correspondence

Administrative Assistant to the Commissioners Jodi PeGan presented a flyer for the 200 West Clean Up day set for April 28, 2018 from 8:00 a.m. until noon. Jodi asked if the Commissioners wanted this flyer to be posted at the Courthouse. By consensus, the Commissioners agreed to post the flyer, along with emailing the flyer to Courthouse employees.

Jodi advised the Commissioners that Karla Saalfrank-Manes is willing to serve on the Andrews-Dallas Township Public Library Board, as was previously discussed in the meeting on March 19, 2018, and presented a Certificate of Appointment for their signature.

Jodi presented a Certificate of Title for a 2003 Crown Victoria vehicle that the Sheriff's Department is trading for a new vehicle. By consensus, the Commissioners agreed to sign the title to the vehicle for transfer.

Commissioner Wall discussed the letter received from Chance Sweat, State Jail Inspector, concerning jail noncompliance. Tom requested that Jodi send an email to Sheriff Stoffel, Chief Deputy Newton, Judge Groves, Judge Newton, Community Corrections Director Leslie Rentschler, Prosecutor Richison, along with a copy to all Council members, Commissioners and County Attorney. The email should include the letter that was received and asks each to submit a proposed plan of action to submit to the State Jail Inspector. The Commissioners requested that each party involved also attend the next Commissioners' meeting (or send a representative on their behalf) on April 16, 2018 at 11:30 a.m. to discuss their plan.

IN THE MATTER OF DISCUSSION)

Department of Community Development – Update

Department of Community Development Director Mandy Woods appeared before the Commissioners to update them on the status of several items within the department.

Mandy informed the Commissioners about the balance remaining in the unsafe property perpetuation account and voiced a concern about whether or not there is enough of a balance remaining to pay for additional property demolitions for the

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remainder of the year. The Commissioners advised Mandy that they will take it on a case-by-case basis and that there may be a need to appropriate or transfer additional funds.

Mandy spoke with the Commissioners about the upcoming Permitting Excellence Coalition recognition event. She asked if it would be possible to close her office on that day so that all of the employees could attend the event. The Commissioners indicated to Mandy that they would prefer that at least one employee keep the office open on that day to service customers.

Mandy informed the Commissioners that the Department of Community Development Building Code has been submitted to the State and is still being reviewed.

IN THE MATTER OF PROPOSAL)

Highway Department – Asphalt Maintenance Service

Highway Superintendent Troy Hostetler presented a Proposal from Asphalt Maintenance Service for liquid road application to roadways for the following neighborhoods/sub-divisions: Kennedy, Brookfield, S. Briarwood and Reservoir Ridge for a total sum of \$78,264.00.

Tom Wall made a motion to accept the proposal of Asphalt Maintenance Service for the liquid road application to roadways for the following neighborhoods/sub-divisions: Kennedy, Brookfield, S. Briarwood and Reservoir Ridge for a total sum of \$78,264.00. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on at the highway department.

Troy is working on federal funding for Bridge 123 and will keep the Commissioners informed about the status of that funding.

Troy said that there will be a walk-thru this month on the Lafayette Center Road/900 North project. He said that there is a punch list of items that need repaired prior to signing off on the project.

IN THE MATTER OF DISCUSSION)

Legal Update

County Attorney Bob Garrett updated the Commissioners on several items that he is currently working on.

Bob said that he is working with Environmental Health Specialist Brant Ricker concerning the filing of three junk violations.

Bob has been in contact with Jon Anderson, developer of the UB Block Project, concerning payment of LIT funds previously awarded for the project.

IN THE MATTER OF EXECUTIVE SESSION)

The Commissioners met in executive session at 1:30 p.m. to discuss the initiation of litigation or litigation that is either pending or has been threatened specifically in writing as authorized under I.C. 5-14-1.5-6.1(b)(2)(B) as provided in the public notice of the executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(2)(B). No official decisions were made in executive session.

The Executive Session was closed.

IN THE MATTER OF DISCUSSION)

Purchase of Schoenemann Property – 900 N, Roanoke, Indiana

By consensus, the Commissioners authorized that the State proceed with the purchase of the Schoenemann property for the sum of \$188,800.00 on the condition that the residual parcel containing 7.274 acres be deeded to Huntington County.

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Further, the Schoenemanns shall execute a full, final and complete release of all past, present and future claims against Huntington County with no further compensation to be paid.

IN THE MATTER OF DISCUSSION)

CR 900 N / Lafayette Center Road Letter of Transmittal

Administrative Assistant to the Commissioners Jodi PeGan presented a Letter of Transmittal dated March 2, 2018 for Parcel 16(001), Bruce Schoenemann: Bus. Actual Cost Move – Livestock and Parcel 16(001), Bruce Schoenemann: Bus. Actual Cost Move – Farm Equipment Storage.

By consensus, it was agreed that Commissioner President Larry Buzzard would sign the Letter of Transmittal.

IN THE MATTER OF DISCUSSION)

CR 900 N / Lafayette Center Road Letter of Transmittal

Administrative Assistant to the Commissioners Jodi PeGan presented a Letter of Transmittal dated March 28, 2018 for Parcel 16(001), Bruce Schoenemann: Bus. Actual Cost Move – Livestock and Parcel 16(001), Bruce Schoenemann: Bus. Actual Cost Move – Farm Equipment Storage.

By consensus, it was agreed that Commissioner President Larry Buzzard would sign the Letter of Transmittal.

Larry Buzzard

Rob Miller

Tom Wall

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ATTEST:

Cindy Yeiter, Auditor