

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, DECEMBER 11, 2017**

The Commissioners met with Larry Buzzard and Rob Miller present. Tom Wall was absent.

IN THE MATTER OF MINUTES)

11/27/2017 Minutes

Larry Buzzard made a motion to approve the minutes for 11/27/2017. Rob Miller seconded and the motion passed 2-0.

IN THE MATTER OF CLAIMS)

12/11/2017 Claims

Larry Buzzard made a motion to approve the claims for 12/11/2017. Rob Miller seconded and motion passed 2-0.

IN THE MATTER OF PAYROLL)

12/08/2017 Payroll

Larry Buzzard made a motion to approve the payroll docket for 12/08/2017. Rob Miller seconded and motion passed 2-0.

IN THE MATTER OF PAYROLL)

12/08/2017 Longevity Pay

Larry Buzzard made a motion to approve the longevity payroll docket for 12/08/2017. Rob Miller seconded and the motion passed 2-0.

IN THE MATTER OF PAYROLL)

12/08/2017 Uniform Pay

Larry Buzzard made a motion to approve the uniform payroll docket for 12/08/2017. Rob Miller seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

IT/GIS Update

CCIS Director Matt Taylor appeared before the Commissioners to ask permission to change the title of the GIS Technician to GIS Coordinator. Matt indicated that there would be no other changes to the position other than the title.

Larry Buzzard made a motion to change the title of the GIS Technician to GIS Coordinator. Rob Miller seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

900 N Project - Change Order No.: 33

Highway Superintendent Troy Hostetler presented Change Order No.: 33 for Scope Changes on the 900 N project, which includes adjusting the existing traffic signal handholes to grade.

Rob Miller made a motion to approve Change Order No.: 33 in the amount of \$2,021.58. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

900 N Project – Change Order No.: 25

Highway Superintendent Troy Hostetler presented Change Order No.: 25 for Scope Changes on the 900 N project, which includes additional work to remove #53 stone over underdrain trench.

Rob Miller made a motion to approve Change Order No.: 25 in the amount of \$5,859.00. Larry Buzzard seconded and the motion passed 2-0.

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IN THE MATTER OF DISCUSSION)

Highway Department – Notice to Bidders – Annual Fuel Bids

Highway Superintendent Troy Hostetler presented the Notice to Bidders for the highway departments annual fuel bids.

Rob Miller made a motion to approve the notice for publication. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on various items that he is currently working on at the highway department.

Troy has been working with Allen County officials to coordinate the timing of the placement of the signs for the speed limit change on 900 N.

Troy discussed a speed study that was done on 900 N in Roanoke from U. S. Highway 24 traveling north to Meridian Road and whether or not to change the speed limit along that road. Troy will contact County Attorney Bob Garrett to prepare the necessary ordinance for the change.

IN THE MATTER OF DISCUSSION)

Warranty Deed – Right of Way

Highway Superintendent Troy Hostetler presented a Warranty Deed from Byron A. George and Jennifer L. George to the Huntington County Board of Commissioners. The deed conveys 0.141 acres of land to be used as a right of way easement for the replacement of Bridge No. 13 on CR 500 W.

IN THE MATTER OF DISCUSSION)

Vacating a Platted Road at the Intersection of Bracken Road and State Highway 105

Highway Superintendent Troy Hostetler has been contacted by Tracy and Cathy Bartrom, who own property at the intersection of Bracken Road and State Highway 105, inquiring about the possibility of vacating a platted road that runs between their house and garage. They have requested that the platted road be vacated and that they take possession of that piece of property. It was determined that Troy should contact County Attorney Bob Garrett to discuss the process involved with vacating this platted road.

IN THE MATTER OF DISCUSSION)

Invoice for Lighting of Trees

HR Director Erika Devine presented an invoice for the lights purchased for the trees around the Courthouse. Erika questioned the Commissioners on which fund this invoice should be paid out of.

Rob Miller made a motion to pay for the lighting invoice out of Miscellaneous Contractual. Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Human Resources – Update

HR Director Erika Devine presented to the Commissioners a request made the Health Department to do a continual posting from Love, INC advertising that they accept donated items throughout the year. Erika also asked the Commissioners if it would be possible for employees to receive wellness points if they donated to Love, INC.

By consensus, the Commissioners agreed to allow the Health Department to continually post a flyer from Love, INC which advertises the fact that they accept donated items throughout the year. The Commissioners asked that Erika work with the Health Department to determine what would be a fair donation to qualify for wellness points.

IN THE MATTER OF REPORT)

Health Insurance Report

HR Director Erika Devine submitted the monthly Health Insurance Report for the month of November, 2017.

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IN THE MATTER OF TRANSFER)

Transfers

Rob Miller made a motion to approve the transfer of \$75.00 from 4941-999-30.0061 (Miscellaneous Repairs) to 4941-999-30.0065 (Fuel). Larry Buzzard seconded and the motion passed 2-0.

IN THE MATTER OF DISCUSSION)

Correspondence

The Commissioners received two Quietus' from the Treasurer's office to be deposited into the Cumulative Courthouse fund. One Quietus is in the sum of \$1,073.93 from the account of December 2017 FIT Distribution; and, one Quietus is in the sum of \$661.77 from the account of December 2017 CVET Distribution.

The Commissioners received a request from the custodial staff to temporarily move the shredder from the current location in the basement to a room on the third floor behind the Circuit Courtroom until the construction in the basement is complete. By consensus, the Commissioners agreed to allow the custodial staff to move the shredder from the current location in the basement to a room on the third floor behind the Circuit Courtroom.

Larry Buzzard

Rob Miller

Tom Wall

**BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA**

Attest:

Cindy Yeiter, Auditor