

**HUNTINGTON COUNTY VETERANS' SERVICE OFFICE**  
**1350 South Jefferson Street**  
**Huntington IN 46750**  
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**Required Documents to File for Special Monthly Pension**

- Copy (or certified copy if available) of **Discharge/Separation Papers (WD-AGO 53-55) or DD-214** if discharges after Jan. 1950
- Copy of Marriage Certificate (not applicable if the veteran is filing and veteran is widowed or single)
- Copy of Death Certificate (only if surviving spouse is filing for benefits)
- Information about veteran's and spouse's (if applicable) previous marriages: dates of previous marriage(s), where each marriage took place, how each marriage ended (death, divorce etc.) and date of dissolution.
- Proof of ongoing **medical insurance premiums**
- Aid & Attendance form (**VA Form 21-2680**) must be filled out by applicant's physician. This form will be used by the **Department of Veterans Affairs Regional Office** to determine eligibility for this Aid & Attendance benefit.
- Evidence showing all net worth i.e., **CD's, Stocks, Bonds, Annuities, IRA, Checking, Savings, other property (NOT PRIMARY RESIDENCE), cash, etc. Recent statements from each financial institution.**
- Evidence showing all income i.e., **Social Security Award Letters, Pensions, Retirement, Interest Income from Investments, Annuities, etc. – Info used to file taxes for last year for example, 1099 forms from banks, financial institutions etc.**
- If in assisted living, a letter from the facility showing date the person went into the facility, a brief description about the client's medical needs, and a breakdown of the cost for that person (**including cost for medical care if possible**) (see attached sample letter)
- If in a nursing home, a letter stating that the person is a patient in the facility, the dates the person went into the facility and the total cost for nursing home care.
- If you are the court-appointed guardian of the veteran or surviving spouse, a copy of the court order of the appointment is required. VA does not recognize Non-Court Appointed Guardianship or Power of Attorney for any VA benefits.
- Widow's Birth Date
- Name of last highschool attended
- Copy of a voided check to the account where direct deposit is to be made