

Event Date: _____

Park Wedding Reservation Agreement

Name _____ Date _____

Address _____

Phone _____

Wedding Location _____

Fee: \$ _____ Tax Rate 7 % _____ Total\$ _____

Paid # _____

Time of Wedding: _____

\$70.00 deposit is refunded through the Clerk-Treasurer's office and could take up to 30 days to receive.

***The park itself will remain open to the public!**

*If inclement weather occurs on the date shown above, then an alternate date may be reserved at no additional charge, pending availability.

***All rentals are final. Cancellations are only allowed 30 days or more before scheduled event.**

*No additional tent or structures may be put up without prior approval from the Park Department.

*No amplification of live music or performances (except for park sponsored events). All other music must be played at a level that is not disruptive to other park patrons or nearby residents.

***Alcoholic beverages are not allowed!!! (Huntington City Ordinance # 15-C-94)**

*All trash must be placed in barrels provided.

*No trash should be left on the grounds or surrounding area, including but not limited to: water balloons, streamers, **and decorative rose petals.**

*Any fastening devices used to attach banners and such should be pulled/removed from the structure. This includes staples, tape, tacks, nails, etc....

I have read and agree to the above and assume responsibility for the above property on the date shown as "date of event". I agree my party will be held responsible for damages to the park grounds and it's contents, from my party's use, over and above the rental fee.

Signed _____

Date _____

Important Phone Numbers:
Police Dispatch 356-7110
or Emergency 911

For Park Assistance: 260-358-2323

Sunken Gardens
Waltonian Gardens N. End of Memorial
Shakespeare Gardens Along Dimond St.