
**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY FEBRUARY 26, 2024**

IN ATTENDANCE: Commissioner Rob Miller; Commissioner Terry Stoffel; Commissioner Tom Wall; Phil Hibbert, Facilities Manager; Sheriff Chris Newton; Stefanie Barrioz, HR Director; Ilene Haluska, Herald Press; Hank Miller; Bob Garrett, County Attorney; Chief Deputy Chad Hammel; Auditor Jill Landrum; Kenny Butler, HCCSC; Bob Jeffers, EMA Director; Thomas Fuller, Asst. EMA Director; John Trout, HCCSC Superintendent; Steve Kimmel, Huntington Chamber of Commerce; Tim Allen, Dispatch Director; Troy Hostetler, Highway Superintendent; Bruce Richman, Ceres Solutions; Scott Hilliard, Ceres Solutions; Nate Jenkins, Asphalt Materials, Inc.; Mike Skeens, City of Huntington Volunteer Coordinator; Shelly Snyder, Bowen Center; Tess Ottenweller, Bowen Center; Matt Disler, Bowen Center; Andy Ellet, Bowen Center; Beth Johnson, USI Consultants; Leslie Rentschler, Community Corrections Director; Seth Kissinger, Financial and Data Systems Analyst; Michelle Bunker, IMG; Jen Rochester, IMG; Bridgett Burkhart, Office Manager

The following people attended virtually using Zoom: iPhone User (no further information known); Julia Surber, VS Engineering; Rob Ryan, Bowen Center

IN THE MATTER OF MINUTES)

1/30/2024

Terry Stoffel made a motion to approve the Minutes from the January 30, 2024 meeting. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF MINUTES)

2/12/2024

Terry Stoffel made a motion to approve the Minutes from the February 12, 2024 meeting. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF MINUTES)

2/21/2024

Terry Stoffel made a motion to approve the Minutes from the February 21, 2024 meeting. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF CLAIMS)

2/28/2024

Rob Miller made a motion to approve the Claim Docket for February 28, 2024. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PAYROLL)

2/23/2024

Rob Miller made a motion to approve the Payroll Docket for February 23, 2024. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Emergency Shelter Supplies

Thomas Fuller, Assistant EMA Director spoke with the Commissioners regarding a list of supplies that EMA is requesting in order to be prepared in the event that they need to set up emergency shelters. The list includes basic hygiene kits, rescue blankets, and cots. Rob Miller made a motion to proceed with the supply list. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

Commissioner Wall shared that they are very pleased with EMA's efforts and how well they have collaborated with other agencies and organizations in Huntington County. They would very much like to see that collaboration continue.

IN THE MATTER OF DISCUSSION)

GED Classes

The Commissioners and Sheriff Newton discussed GED Classes that Jamie Fox, Jail Inmate Advocate, is arranging for interested individuals.

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IN THE MATTER OF AGREEMENT)

Dawn Lake Regional Sewer District

Rob Miller made a motion to approve the LIT Agreement for Dawn Lake Regional Sewer District in the amount not to exceed \$8000.00 and be paid from CEDIT – Project 6. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

3076 N 350 E

Rob Miller made a motion to approve the Application for Permit for Duke Energy in the location of 3076 North 350 East in Huntington County. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

2814 E 300 N

Rob Miller made a motion to approve the Application for Permit for Duke Energy in the location of 2814 East 300 North in Huntington County. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

3141 N 350 E

Rob Miller made a motion to approve the Application for Permit for Duke Energy in the location of 3141 North 350 East in Huntington County. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

2393 CR 100 N

Rob Miller made a motion to approve the Application for Permit for Duke Energy in the location of 2393 CR 100 North in Huntington County. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

4620 E 100 N

Rob Miller made a motion to approve the Application for Permit for Duke Energy in the location of 4620 East 100 North in Huntington County. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

2499 CR 100 North

Rob Miller made a motion to approve the Application for Permit for Duke Energy in the location of 2499 CR 100 North in Huntington County. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF PERMIT)

3049 CR 100 North

Rob Miller made a motion to approve the Application for Permit for Duke Energy in the location of 3049 CR 100 North in Huntington County. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

PTO Roll-over

Stefanie Barrios spoke with the Commissioners regarding PTO roll-over. She recommended to extend the deadline in which to use 2023 PTO to the end of March 2024. Rob Miller made a motion to approve the deadline extension to March 31, 2024. Tom Wall seconded and the motion passed 2-0 with Rob Miller voting yea and Tom Wall voting yea. Commissioner Stoffel had stepped out of the office and was not present to vote on this matter.

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IN THE MATTER OF DISCUSSION)

Solar Eclipse Glasses

Commissioner Terry Stoffel collaborated with Huntington County EMA and John Trout, HCCSC Superintendent, to provide solar eclipse glasses for all of the students in the corporation, as well as, Huntington Catholic School. 21Alive news was on-site to do a news segment about this project.

IN THE MATTER OF DISCUSSION)

National Telecommunicators Week

Tim Allen, Dispatch Director, spoke with the Commissioners regarding the upcoming Telecommunicators Week which is April 14-20. He would like to partner with the City and do a proclamation recognizing the Dispatchers. Also discussed was creating a display on the wall outside of the Dispatch Center showing the history of this department. Tim and Bridgett Burkhardt will work together to get that accomplished.

IN THE MATTER OF DISCUSSION)

2024 Motorola Summit

Tim Allen presented Travel Authorization Requests for himself and Tony Ehler, Assistant Dispatch Director, to attend the Motorola Summit in Dallas, Texas from April 28, 2024 to May 2, 2024. Terry Stoffel made a motion to approve the travel authorizations. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

2024 Indiana State 911 Director's Summit

Tim Allen presented Travel Authorization Requests for himself and Tony Ehler, Assistant Dispatch Director, to attend the Indiana State 911 Director's Summit in Indianapolis, Indiana on April 24th and 25th. Rob Miller made a motion to approve the travel authorizations. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Dispatcher recognition

Commissioner Wall spoke with Mr. Allen regarding recognizing the Dispatchers. He suggested doing a Dispatcher of the Month, or of the Quarter, etc. Tim stated that he would work on that.

IN THE MATTER OF INVOICE)

Motorola Solutions, Inc.

Rob Miller made a motion to pay the Motorola Solutions, Inc. invoice in the amount of \$44,854.00 from the O'Donnell Center Improvement Bond. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Music in the City and Heritage Days

Steve Kimmel, Executive Director of Huntington County Chamber of Commerce, spoke with the Commissioners about utilizing the north side of the courthouse for Music in the City and Heritage Days events. Mr. Kimmel also spoke with the Commissioners seeking approval for the carnival workers who will be in town for Heritage Days to park their trailers in the back parking lot of the courthouse annex located on South Jefferson Street. Commissioner Wall requested that he reach out to Place of Grace to make sure they won't be starting the process of building the transitional housing for which we have received a grant through OCRA.

IN THE MATTER OF DISCUSSION)

Ceres Pipeline Direct Program

Bruce Richman and Scott Hilliard from Ceres Solutions spoke with the Commissioners about their Ceres Pipeline Direct Program. This program would consist of removing the underground storage tanks that are currently in use at the Highway Department and they would supply two 12,000-gallon tanks (unleaded and diesel). The Commissioners asked that they provide more information as to what the cost would be, the length of contract required, etc. They stated that they would follow up with that information.

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IN THE MATTER OF DISCUSSION)

Highway Bids and Quotes

Troy Hostetler, Highway Superintendent, reviewed the 2024 Annual Bids and Quotes with the Commissioners. He stated that each bid and quote met the required specifications. Terry Stoffel made a motion to approve all bids and quotes. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Asset Management Plan

Troy Hostetler, Highway Superintendent, spoke with the Commissioners regarding a new Asset Management software by Vialytics. This software will capture a photo the road every five seconds while driving down the road, and rates the road depending on things like vertical/horizontal cracking, pot holes, etc. Terry Stoffel made a motion to proceed with the software. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Highway Department Update

Troy Hostetler, Highway Superintendent, spoke with the Commissioners regarding upcoming training that they have planned for the Highway Department personnel. They are planning to do at least one training session per month including chain saws, work zones, and bucket truck operations, etc.

Troy discussed a piece of equipment called the “Tiger Claw” which will be used to take the berm off of the edge of the road. By consensus, the Commissioners approved the purchase of this equipment.

Troy also updated the Commissioners on the single-axle dump truck that needed repaired. He stated that the truck needs a new motor.

The Commissioners and Troy also discussed the all-way stop sign at the intersection of 1100 North and Roanoke Road. They are still receiving emails about people disregarding that sign. The Highway Department has installed stop ahead signs with flags on them and posted it on our social media pages. Commissioner Stoffel suggested contacting the Roanoke Town Marshal to see if they would be willing to monitor that intersection for a while until people become used to that being a full stop.

IN THE MATTER OF DISCUSSION)

Bowen Center Quarterly Update

Representatives from the Bowen Center including Shelly Snyder, Tess Ottenweller, Matt Disler, and Andy Ellet presented their quarterly update to the Commissioners. The discussion included the services that are provided at the different Bowen Center facilities, as well as, the fee assistance levels. Andy Ellet spoke about the Crisis Intervention Team. The Commissioners requested that in their next update that they provide monthly reports that include services to Huntington County residents.

IN THE MATTER OF DISCUSSION)

Community Corrections Update

Leslie Rentschler, Community Corrections Director, discussed the two board applications that they have received for the Community Corrections Advisory Board vacancies. The Commissioners would like to advertise these two vacancies and revisit this at a future meeting.

Leslie also discussed a Memorandum of Understanding between the Commissioners and the Advisory Board. The board would like to have some language removed, however, the Commissioners are not interested in removing that language at this time. Leslie stated that she would take their comments back to her board.

The Commissioners asked for monthly updates on Community Corrections and the Work Release Program. Leslie stated that she will provide that.

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The Commissioners have also asked for Community Corrections to reach out to and meet with local non-profit organizations to collaborate on additional care for their participants.

IN THE MATTER OF DISCUSSION)

Quarterly Health Insurance Update

Michelle Bunker, IMG Director of Employer Group Benefits provided a quarterly update on the county's health insurance. She discussed the option of international sourcing for certain types of medication. She stated that this would be a voluntary program and each person would have the ability to opt in or out. Rob Miller made a motion to approve the international medication sourcing. Terry Stoffel seconded and the motion passed 3-0 with Rob Miller voting yea, Terry Stoffel voting yea, and Tom Wall voting yea.

IN THE MATTER OF CONTRACT)

Huntington County Humane Society

Terry Stoffel made a motion to approve the 2024 contract with the Humane Society. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF DISCUSSION)

Solar Eclipse – staffing

Terry Stoffel made a motion to make Monday, April 8, 2024 a paid holiday (1/2 day) for the County employees for the Solar Eclipse. The southern part of Huntington County will be in the path of totality for this once-in-a-lifetime event. Rob Miller seconded and the motion passed 3-0 with Terry Stoffel voting yea, Rob Miller voting yea, and Tom Wall voting yea.

IN THE MATTER OF REPORT)

Clerk of the Circuit Court Report

Bridgett Burkhart, Office Manager, presented the Clerk of the Circuit Court Report for the month ending January 31, 2024 as prepared by Shelley Septer, Clerk of Huntington Circuit/Superior Courts.

The Commissioners adjourned at 11:44 a.m.

Rob Miller

Tom Wall

ATTEST:

Jill M. Landrum, Auditor

Terry Stoffel

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

A signed copy of these approved minutes is available by request in the Commissioners' Office at the County Courthouse, 201 N. Jefferson St., Huntington, IN 46750.