

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA, MONDAY, APRIL 3, 2023**

IN ATTENDANCE: Commissioner Rob Miller; Commissioner Terry Stoffel; Commissioner Tom Wall; Phil Bitzer; Glenn Fisher; Jeff Baumgardner; Phil Hibbert, Facilities Manager; Stefanie Barrio, HR Director; Mark Wickersham, HCUED Executive Director; Max Kaylor, Disaster Action Team Leader; Fred Crago, Disaster Action Team; Alicia Symons, Environmental Health Specialist; Ilene Haluska, Herald Press; Terry Miller, County Council; Brian Trueblood, Public Health Administrator; Kim Hostetler, DCD Director; Sarah Brunner, Land Use Coordinator; Eric Garber, HAT Transportation Manager; Bridgett Burkhart, Office Manager

The following people attended virtually through Zoom: Terry Miller, County Council

Commissioner Rob Miller called the meeting to order at 8:30 a.m.

IN THE MATTER OF MINUTES)

3/20/2023

Tom Wall made a motion to approve the Minutes from the March 20, 2023 meeting. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF CLAIMS)

4/5/2023

Terry Stoffel made a motion to approve the Claim docket for April 5, 2023. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PAYROLL)

3/24/2023

Terry Stoffel made a motion to approve the Payroll docket for March 24, 2023. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Andrews Lions Club Request

Phil Bitzer and Glenn Fisher from the Andrews Lion's Club requested financial assistance to help replace the flooring in the Andrews Community Building. They had one quote in the amount of \$8,878.00. The Commissioners advised them that they needed to secure three quotes for this project. Terry Stoffel made a motion approve the Lion's Club request in the amount not to exceed \$8,878.00 from CEDIT Project 6. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF INVOICES)

Cumulative Courthouse Funds

Tom Wall made a motion to pay Rangeline Electric in the amount of \$14,087.89 using Cumulative Courthouse funds. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Property in Roanoke, Indiana

Jeff Baumgardner spoke with the Commissioners regarding a property that he owns in Roanoke Indiana. He stated that the Roanoke Town Council and the Department of Community Development are expecting him to fix the place up. Mr. Baumgardner stated that he had a structural engineer evaluate the structure and it was determined that the structure is sound. He also stated that he needs more time to complete the repairs of the structure. The Commissioners informed Mr. Baumgardner that they cannot override the Roanoke Town Council.

IN THE MATTER OF DISCUSSION)

Grant Application

Alicia Symons, Chief Sanitarian and Environmental Health Specialist, spoke with the Commissioners about a grant that she would like to apply for titled "Augmented Reality Sandbox/Education". The grant is through Subaru of Indiana Foundation in the amount of \$4,257.99 and there is no county match required. The 'hands on' sandbox will show water ecology and movement. This will teach water health and how we affect the water around us. Terry Stoffel made a motion to approve the

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application. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

Volunteer of the Year Award

Max Kaylor, Disaster Action Team Leader and team member Fred Crago shared with the Commissioners that Huntington County Disaster Team was named as the 2023 Volunteers of the Year by the Huntington County Chamber of Commerce. A photo was taken with the team members, the Commissioners, and Steve Kimmel from the Chamber of Commerce.

IN THE MATTER OF DISCUSSION)

Highway Department Inventory

Tom Wall made a motion to declare a 2001 Chevy Truck (VIN #1GCK241318308912) and 2007 GMC Sierra (VIN #1GTHK24DX78190053) as surplus inventory. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THAT MATTER OF DISCUSSION)

Health Department Renovation

Brian Trueblood, Public Health Administrator, gave the Commissioners' an update regarding the preliminary design for renovations at the Health Department. The renovation will allow for more patient privacy. The Commissioners advised Mr. Trueblood to make sure that the design is ADA compliant.

IN THE MATTER OF ORDINANCE)

2023-01

Tom Wall made a motion to adopt Ordinance 2023-01 – An Ordinance amending the Zoning Ordinance of Huntington County, Indiana, by adding Section 714: shipping containers, semi-tractor trailers, and other non-conventional structures. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF PUBLIC HEARING)

1685 East Taylor Street Huntington, Indiana

The Public Hearing was opened at 10:16 a.m.

The following people were in attendance during the hearing: Commissioner Terry Stoffel; Commissioner Tom Wall; Commissioner Rob Miller; Kim Hostetler, DCD Director; Sarah Brunner, Land Use Coordinator; Terry Miller, County Council; Phil Hibbert, Facilities Manager; Stefanie Barrioz, HR Director; Bridgett Burkhart, Office Manager

Sarah Brunner, Land Use Division, gave an overview of the Order of Enforcement for this property. She stated that no one is picking up the mail at the owner's listed mailing address which is also the subject property.

No public comment was made.

The Public Hearing was closed at 10:22 a.m.

Commissioner Wall stated that nothing could be done to repair the mobile home since a tree was laying on the home.

Tom Wall made a motion to move forward with the Order of Demolition once Bob Garrett (County Attorney) confirmed that that DCD had legally exhausted all efforts to give notification to the owners and those with vested interest. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF DISCUSSION)

HR Update

Stefanie Barrioz, HR Director, presented a New Vendor Information Request form for county employees to utilize when setting up vendors. By consensus, the Commissioners agreed to move forward with the new form.

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IN THE MATTER OF DISCUSSION)

O'Donnell Center Update

Phil Hibbert, Facility Manager, gave an update on the O'Donnell Center. He presented Change Order #1 including a decrease to the Contract Sum by \$10,883.00. He also presented a Certificate of Substantial Completion on the Victory Noll Improvement project.

IN THE MATTER OF DISCUSSION)

HAT De-obligation of funds

Eric Garber, HAT Transportation Manager presented a Notification of De-obligation of Federal and State Transit Funds. This is the Grant Close Out and De-Obligation Notification for the following INDOT Transit Grants:

- January 01, 2022 – December 31, 2022; Section 5311 Operating Funds
- January 01, 2021 – December 31, 2022; 5339 Discretionary Capital Equipment Funds
- January 01, 2021 – December 31, 2022; STATE PMTF

Tom Wall made a motion to sign the notification. Terry Stoffel seconded and the motion passed 3-0 with Tom Wall voting yea, Terry Stoffel voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

County Road 300 North

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location of County Road 300 North in Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

2947 W 800 N

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location of 2947 West 800 North in Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

679 County Road 200 E

Terry Stoffel made a motion to approve the Application for Permit for Duke Energy in the location of 679 CR 200 East in Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

IN THE MATTER OF PERMIT)

County Road 200 North

Terry Stoffel made a motion to approve the Application for Permit for Comcast Cable in the location of County Road 300 North between North Marion Road and 500 West in Huntington County, Indiana. Tom Wall seconded and the motion passed 3-0 with Terry Stoffel voting yea, Tom Wall voting yea, and Rob Miller voting yea.

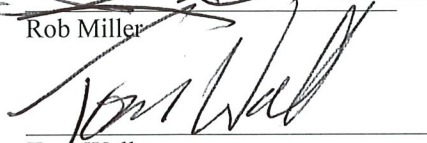
The Commissioners recessed at 11:34 a.m.

[Signature Page to follow]

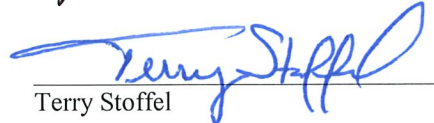
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Rob Miller



Tom Wall



Terry Stoffel

BOARD OF COMMISSIONERS
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ATTEST:



Jill M. Landrum