## **CITY OF HUNTINGTON TITLE VI COMPLAINT FORM**

Title VI of the Civil Rights Act of 1964 states that "No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance."

This form may be used to file a complaint with the City of Huntington based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within 180 day period, you have 60 days after you became aware to file your complaint.

If you need assistance completing this form, please contact Ronda Smelser by phone at (260) 356-1400 extension 2026 or via e-mail at *Ronda.Smelser@huntington.in.us*.

Name:	Date:		
Street Address:			
		Zip Code:	
Telephone:	(home)	(work)	(other)
Individual(s) discrimina	ted against, if different than above (	use additional pages, if needed).	
Name:		Date:	
Street Address:			
		Zip Code:	
Telephone:	(home)	(work)	(other)
Please explain your rel	ationship with the individual(s) indica	ated above:	,
Name of agency and de	epartment or program that discrimin	ated:	
Agency or department	name:		
Name of individual (if l	known):		

## CITY OF HUNTINGTON TITLE VI COMPLAINT FORM (CONTINUED)

Date(s) of alleged discrimination:				
Date discrimination began	Last or most recent date			
discrimination that involved the treatment of you be please indicate below the basis on which you believe	regard to discrimination in the delivery of services or by others by the agency or department indicated above, these discriminatory actions were taken. National Origin Age Sex			
Disability Income Other	(please specify)			
	Provide the name(s) of witness(es) and others involved in s, if necessary, and provide a copy of written material			
Signature:				
Please return completed form to:	Ronda Smelser Title VI Coordinator 300 Cherry Street Huntington, IN 46750 Phone: (260) 356-1400 extension 2004 Fax: (260) 358-2330 <i>Ronda.Smelser@huntington.in.us</i>			

Note: The City of Huntington prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the City. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.