

# HISTORIC REVIEW BOARD of the CITY OF HUNTINGTON CERTIFICATE OF APPROPRIATENESS APPLICATION

\_\_\_\_\_  
Date of Submission

File No (Office Use Only): \_\_\_\_\_-COA-\_\_\_\_\_.

All information requested must be completed on this application. If you have questions, please call the City of Huntington Department of Community Development and Redevelopment at 260-356-5146 or e-mail the Historic Review Board staff at [shannon.zuercher@huntington.in.us](mailto:shannon.zuercher@huntington.in.us)

Application is hereby made for a Certificate of Appropriateness as REQUIRED under section 153.21 of the city code of the City of Huntington, Indiana. A Certificate of Appropriateness must be issued by the Historic Review Board before a permit is issued for, or work is begun on, any of the following: demolition or moving of any building; a conspicuous change in the exterior appearance of existing buildings by additions, reconstruction, alteration, or maintenance involving exterior color changes; any new construction; a change in walls or fences or construction of walls and fences; or a conspicuous change in the exterior appearance of non-historic buildings subject to view from the public way by additions, reconstruction, alteration, or maintenance involving exterior color change.

In addition to this application, there may be requirements of other state and/or local laws and regulations with which you must comply in order to undertake the Project.

**Address Where Work to be Done:**

Existing Use (Residential, Commercial, etc.): \_\_\_\_\_ Proposed Use: \_\_\_\_\_

	Owner	Applicant (If Different than Owner)
<b>Name:</b>		
<b>Mailing Address:</b> (Number, Street, City, State, Zip)		
<b>Preferred Phone:</b>	H W M (circle)	H W M (circle)
<b>Alternate Phone:</b>	H W M (circle)	H W M (circle)
<b>E-mail:</b>		

**Project Description:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please include the following documentation:**       Site Plan       Photographs       Bldg. Plans/Elevations  
 Drawings/Sketches       Samples/Swatches       Other: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Please return this application and documentation to the Historic Review Board by the 2<sup>nd</sup> Monday of the month.  
Mail or deliver to: The Department of Community Development and Redevelopment, 300 Cherry St., Huntington, IN 46750**