

REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS HUNTINGTON COUNTY, INDIANA, MONDAY, OCTOBER 20, 2025

IN ATTENDANCE: Commissioner Rob Miller; Commissioner Terry Stoffel; Commissioner Tom Wall; Stefanie Barrioz, HR Director; Gretchen Lenfestey, Office Manager; Bridgett Burkhart, Highway Superintendent; Dave Hacker, Highway Operations Foreman; Auditor Jill Landrum; County Attorney, Andrew Boxberger, Carson LLP; Phil Hibbert, Director of County Facilities; Kim Hostetler, DCD Director; Tim Allen, Dispatch Director; Jill Zorger, County Assessor; Bob Jeffers, EMA Director; Marilyn Bradford; Hank Miller; Mike Thompson; Don Freiburger; Gary Yount; Jill Yount; Jody Davenport; Darwin Garde; John Michaels

The meeting was live streamed via YouTube.

Commissioner Miller called October 20, 2025 Commissioner Meeting to order at 8:37 a.m.

IN THE MATTER OF DISCUSSION

Maple Solar Letter

Commissioner Rob Miller read aloud the Decision of Denial regarding Maple Solar, LLC from the Huntington Countywide Department of Community Development, which had been shared with Maple Solar and social media the previous week.

IN THE MATTER OF MINUTES)

9/22/2025

Tom Wall made a motion to approve the Minutes from the September 22, 2025, meeting. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF CLAIMS)

10/8/2025 and 10/22/2025

Terry Stoffel made a motion to approve the Claim Docket for October 8, 2025 and October 22, 2025. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PAYROLL)

10/10/2025 and 10/24/2025

Terry Stoffel made a motion to approve the Payroll Docket for October 10, 2025 and October 24, 2025. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF CONTRACTS)

Eagle Accounts Group

Tom Wall made a motion to sign the renewal contract with Eagle Accounts Group for the Clerk's Office. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF CONTRACTS)

Scanner Replacement

Tom Wall made a motion to sign the renewal contract to get the scanner replaced for the Clerk's Office. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF SCHEDULES)

2026 Schedules

Tom Wall made a motion to approve the 2026 schedules, including the Holiday schedule, Commissioners' meetings, and Solid Waste meetings. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF BIDS)

Cyclical Reassessment

The Commissioners received and opened four sealed bids for the 2026-2030 Cyclical Reassessment. The first bid was submitted by Nexus Group in the amount of \$600,000.00 total. The second bid came from Vision Government Solutions at \$556,180.00. The third was from Accurate Assessments Inc., totaling \$694,400.00, and the fourth was from Tyler Technologies at \$652,980.00. Tom Wall made a motion to take the bids under advisement. Terry Stoffel seconded the motion, which passed unanimously with a 3-0 vote.

IN THE MATTER OF ORDINANCE)**2025-16**

Tom Wall made a motion to adopt Ordinance 2025-16: An Ordinance of the Huntington County Board of Commissioners providing for enhanced public health, safety, and welfare amid local Halloween festivities. Commissioner Wall's motion included waiving the second reading. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF ORDINANCE)**2025-17**

Tom Wall made a motion to adopt Ordinance 2025-18: An Ordinance of the Huntington County Board of Commissioners establishing a policy authorizing the County Auditor to make advance disbursements of certain expenses under Indiana Code 36-2-6-4. Commissioner Wall's motion included waiving the second reading. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF ORDINANCE)**2025-18**

Tom Wall made a motion to waive the second reading and adopt Ordinance 2025-18: An Ordinance of the Huntington County Board of Commissioners establishing a policy authorizing the County Auditor to make advance disbursements of certain expenses under Indiana Code 36-2-6-4. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF RESOLUTION)**2025-19**

Tom Wall made a motion to adopt Resolution 2025-19: A Resolution of the Board of Commissioners of Huntington County for the transfer of real property to Place of Grace Inc. Pursuant to Indiana Code 36-1-11-5.6. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF DISCUSSION)**Quit Claim Deed**

Terry Stoffel made a motion to sign the Quit Claim Deed between the Board of Commissioners of Huntington County and Place of Grace. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF DISCUSSION)**Dispatch Update**

Tim Allen, Director of Public Safety Dispatch for Huntington County, provided the Commissioners with an update. Dispatch recently implemented a new phone system, Vesta, which is recognized as one of the best 911 phone systems in the world. They have also transitioned to fiber and are working with Comcast to establish a fiber connection to the State Radio System, with hopes of having it operational by the beginning of the year. Staffing has improved as well, after previously being short four dispatchers, they are now down to just one vacancy and are currently interviewing candidates for the next round of training.

IN THE MATTER OF DISCUSSION)**Christmas at the Courthouse**

Pam Burris and Tera Roughley, Executive Director of the Huntington County Visitor Bureau, are requesting permission to use one of the front conifer trees at the courthouse. They plan to decorate the tree with handmade ornaments created by community members and would like to host an outdoor celebration as the Christmas season approaches. By consensus, the Commissioners agreed to honor their request.

IN THE MATTER OF AGREEMENT)**Agreement for Services**

Tom Wall made a motion to approve and sign the Agreement for Services with Schneider Geospatial pending attorney approval. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF DISCUSSION)**Unofficial Detour – Small Structure Replacement**

Tom Wall made a motion to approve the Letter of Understanding/Unofficial Detour with the Indiana Department of Transportation (INDOT) regarding a Small Structure Replacement. The unofficial detour will be CR South 350 West to CR West 700 South to CR South 300 West. This work is anticipated to being as early as Spring 2028. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF INVOICES)**Cumulative Courthouse Funds**

Terry Stoffel made a motion to pay the Hattersley & Sons invoice in the amount of \$2,205.48 from Cumulative Courthouse funds. Tom Wall seconded, the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PUBLIC HEARING)**9337 S 900 W – 35, Lafontaine**

The following people were present for the Public Hearing for the property located at 4565 & 4539 E. Station Road Roanoke, Indiana: Commissioner Rob Miller; Commissioner Terry Stoffel; Commissioner Tom Wall; Stefanie Barrioz, HR Director; Gretchen Lenfestey, Office Manager; Bridgett Burkhart, Highway Superintendent; Dave Hacker, Highway Operations Foreman; Auditor Jill Landrum; County Attorney, Andrew Boxberger, Carson LLP; Phil Hibbert, Director of County Facilities; Kim Hostetler, DCD Director; Tim Allen, Dispatch Director; Jill Zorger, County Assessor; Bob Jeffers, EMA Director; Marilyn Bradford; Hank Miller; Mike Thompson; Don Freiburger; Gary Yount; Jill Yount; Darwin Garde; John Michaels

The Public Hearing was opened at 9:31 a.m.

Kim Hostetler, DCD Director, provided an update to the Commissioners of the work that has been done on the property. She recommends an extension.

The Public Hearing was closed at 9:33 a.m.

Terry Stoffel made a motion to extend the Order of Enforcement deadline to December 31, 2025 to comply with removal of all materials. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF DISCUSSION)**Donation of items - Full Service Mechanical (FSM)**

Tom Wall made a motion to accept the two donated items from FSM — a salt spreader and a street/curb sweeper. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PERMIT)**4767 E 1100 N**

Terry Stoffel made a motion to approve the Application for Permit for Troyer on behalf of Frontier Communication at CR 850 N near 445 Rockwell Ave. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PERMIT)**4500 E 1100 N**

Terry Stoffel made a motion to approve the Application for Permit for Troyer on behalf of Frontier Communication at CR 1100 N between CR Roanoke Road and CR 4426 E & 1100 N. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PERMIT)**10419 US-24**

Terry Stoffel made a motion to approve the Application for Permit for Troyer on behalf of Frontier Communication at CR Roanoke Road between CR 100 N and CR 1000 N. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PERMIT)**5009 CR 500 E**

Terry Stoffel made a motion to approve the Application for Permit for Troyer on behalf of Frontier Communication at CR 500 E between SR 14 and CR Roanoke Rd. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF PERMIT)**11757 N 500 E**

Terry Stoffel made a motion to approve the Application for Permit for Troyer on behalf of Frontier Communication at CR 500 E between Roanoke Rd and CR 11785 N & 500 E. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF DISCUSSION)**Overnight Shelter**

Bob Jeffers, EMA Director, and Amber Rice from the Indiana Family Care Center shared information about the warming shelters that will be available again this winter. This marks the third year that EMA has partnered with the Indiana Family Care Center to provide an emergency overnight shelter during periods of dangerously low temperatures. Volunteers typically staff the shelter; however, if volunteer numbers run low, EMA and the Huntington County Health Department will assist as needed. The shelter will open only when weather conditions warrant. EMA will post updates on social media to inform the public about cold weather alerts and shelter availability. Additionally, the Family Care Center serves as a daytime warming station during winter weather events.

IN THE MATTER OF GRANTS)**Performance Grant**

Bob Jeffers, EMA Director presented the Emergency Management Performance grant – Salary SHSP 2025, Salary Reimbursement to the Commissioners. EMA is requesting \$41,694.82 for this grant for 2025. Tom Wall made a motion to move forward with applying for this grant. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF GRANTS)**Hazardous Materials Emergency Preparedness Grant – FFY 2026**

Bob Jeffers, EMA Director presented the Hazardous Materials Emergency Preparedness Grant – FFY 2026 to the Commissioners. EMA is requesting \$4,000.00 for 2026 this grant. Tom Wall made a motion to move forward with applying for this grant. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

IN THE MATTER OF REPORT)**Clerk of the Circuit Court Report**

Gretchen Lenfestey, Office Manager, presented the Clerk of the Circuit Court Report for the month ending September 30, 2025, as prepared by Shelley Septer, Clerk of Huntington Circuit/Superior Courts.

IN THE MATTER OF REPORT)**Treasurer's Report**

Gretchen Lenfestey, Office Manager, presented the County Treasurer's report for the month ending September 30, 2025, as prepared by Brenda Hamilton, County Treasurer.

The Commissioners went into an RDC Meeting, followed by an RDC Board executive session.

IN THE MATTER OF RECESS)

Terry Stoffel made a motion to go into recess until Monday, November 3, 2025, at 8:30 a.m. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

[Signature Page to follow]

These Minutes were approved on Monday, November 3, 2025. A signed physical copy of this document is available by request in the Commissioners' Office located at 201 North Jefferson Street, Huntington, Indiana.