

## **REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS HUNTINGTON COUNTY, INDIANA, MONDAY, SEPTEMBER 22, 2025**

**IN ATTENDANCE:** Commissioner Rob Miller; Commissioner Terry Stoffel; Commissioner Tom Wall; Stefanie Barrios, HR Director; Gretchen Lenfestey, Office Manager; Bridgett Burkhardt, Highway Superintendent; Dave Hacker, Highway Operations Foreman; Auditor Jill Landrum; County Attorney, Andrew Boxberger, Carson LLP; Phil Hibbert, Director of County Facilities; Mark Wickersham, Executive Director of HCUED; Marilyn Bradford; Hank Miller; Mike Thompson; Chris Parker; Alan Bowers

The meeting was live streamed via YouTube.

Commissioner Miller called September 22, 2025 Commissioner Meeting to order at 8:35 a.m.

### **IN THE MATTER OF MINUTES)**

**9/8/2025**

Tom Wall made a motion to approve the Minutes from the September 8, 2025, meeting. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

### **IN THE MATTER OF CLAIMS)**

**9/24/2025**

Terry Stoffel made a motion to approve the Claim Docket for September 24, 2025. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

### **IN THE MATTER OF PAYROLL)**

**9/19/2025**

Terry Stoffel made a motion to approve the Payroll Docket for September 19, 2025. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

### **IN THE MATTER OF RECOGNITION)**

**Mark Wickersham – Executive Director of HCUED**

The Commissioners recognized Mark Wickersham for his eighteen years of dedicated service, leadership, and facilitating more than one billion dollars of economic development investments to Huntington County. Mark Wickersham retired from this role on September 30, 2025.

### **IN THE MATTER OF AGREEMENT)**

**On-Call Consulting Services**

Bridgett Burkhardt, Highway Superintendent, presented an On-Call Engineering Consulting Services Agreement with VS Engineering to the Commissioners. Tom Wall made a motion to approve and sign the agreement with VS Engineering. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

### **IN THE MATTER OF AGREEMENT)**

**General Service Agreement – Task Order No. 1**

Bridgett Burkhardt, Highway Superintendent, presented Task Order No. 1 under the General Services Agreement with the Lochmueller Group to the Commissioners. This task order is part of the 2026 Community Crossings Matching Grant program. Tom Wall made a motion to approve and sign the Task Order with Lochmueller. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

### **IN THE MATTER OF DISCUSSION)**

**Road Striping**

Bridgett Burkhardt, Highway Superintendent, updated the Commissioners on the recent road striping completed throughout the county. She reported that the work was satisfactory on all roads except one. In response to complaints regarding 900 N, she ensured the company would return to correct the issue at no extra cost to the county.

### **IN THE MATTER OF DISCUSSION)**

**Credit Card Limit Increase**

Brian Trueblood, Public Health Administrator, requested an increase to the credit limit on his county-issued card. Tom Wall made a motion to approve the increase from \$2,000.00 to \$2,500.00 to Brian's card. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

**IN THE MATTER OF PERMIT)****10419 N Roanoke Rd**

Terry Stoffel made a motion to approve the Application for Permit for Troyer on behalf of Frontier Communication at Roanoke Road between CR 1100 N and CR 1000 N. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

**IN THE MATTER OF PERMIT)****CR 850 N**

Terry Stoffel made a motion to approve the Application for Permit for Troyer on behalf of Frontier Communication at CR 850 N near 445 Rockwell Ave. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

**IN THE MATTER OF DISCUSSION)****Deed properties to RDC**

Commissioner Miller spoke about two properties located on 900 North within the TIF district that are currently owned by the county. Tom Wall made a motion to transfer the property deeds to the Redevelopment Commission, contingent upon their interest in assuming responsibility for the properties. Terry Stoffel seconded, the motion passed unanimously with a 3-0 vote.

**IN THE MATTER OF INVOICES)****Cumulative Courthouse Funds**

Tom Wall made a motion to pay the Full Service Mechanical invoice in the amount of \$12,753.35 from Cumulative Courthouse funds. Terry Stoffel seconded, the motion passed unanimously with a 3-0 vote.

**IN THE MATTER OF DISCUSSION)****Surplus Inventory**

Tom Wall made a motion to approve the 5 straight plows and 1 V-blade plow from County Highway as surplus inventory, to be sold at auction. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

**IN THE MATTER OF DISCUSSION)****OCRA Grant Extension Request**

Tom Wall made a motion to sign an extension request for the OCRA Owner-Occupied Rehabilitation Grant. Terry Stoffel seconded, and the motion passed unanimously with a 3-0 vote.

**IN THE MATTER OF REPORT)****Clerk of the Circuit Court Report**

Gretchen Lenfestey, Office Manager, presented the Clerk of the Circuit Court Report for the month ending August 31, 2025, as prepared by Shelley Septer, Clerk of Huntington Circuit/Superior Courts.

**IN THE MATTER OF REPORT)****Treasurer's Report**

Gretchen Lenfestey, Office Manager, presented the County Treasurer's report for the month ending August 31, 2025, as prepared by Brenda Hamilton, County Treasurer.

**IN THE MATTER OF RECESS)**

Terry Stoffel made a motion to go into recess until Monday, October 20, 2025, at 8:30 a.m. Tom Wall seconded, and the motion passed unanimously with a 3-0 vote.

[Signature Page to follow]

**These Minutes were approved on Monday, October 20, 2025. A signed physical copy of this document is available by request in the Commissioners' Office located at 201 North Jefferson Street, Huntington, Indiana**