

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA,
BOARD OF PUBLIC WORKS & SAFETY
October 6, 2025**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, October 6, 2025, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Board Member, Megan Bonbrake opened the Board of Public Works & Safety meeting.

Board Members present: Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Absent: Mayor Strick. Also present: Shad Paul, Building Commissioner; Adam Cuttriss, Director of Public Works and Engineering Services; Cory Boxell, Police Chief; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Lisinicchia made a motion to approve minutes of September 15, 2025, regular meeting, seconded by Board Member Albertson. Motion passed 3-0. Minutes signed.

OLD BUSINESS: Director Cuttriss presented an **amendment for Lochmueller Group inspection agreement for the LTCP for a not to exceed amount of \$377,000**. Board Member Lisinicchia made a motion to approve the amendment, seconded by Board Member Albertson. After some questions were asked and answered the motion passed 3-0. Agreement signed.

Director Cuttriss presented the **guaranteed maximum price agreement amendment and bids for construction costs for the new fire station on Flaxmill Rd for \$10,998,311**. This is less than 1% over the construction estimate. Board Member Lisinicchia made a motion to accept this agreement amendment, seconded by Board Member Albertson. Motion passed 3-0. Agreement signed.

NEW BUSINESS:

Special Event application was presented for Harmony Home Halloween Block Party on October 25, 2025; closing Guilford Street between Washington and Market Streets. Board Member Lisinicchia made a motion to approve the special event, seconded by Board Member Albertson. Motion passed 3-0.

BPW&S Resolution 2025-11: Swimming – Park Ponds was presented. Michael Daly, of Holly, MI, again requested to dive in the Memorial Park pond for disc golf discs. Board Member Lisinicchia made a motion to approve the resolution, seconded by Board Member Albertson. Motion passed 3-0. Resolution signed.

BPW&S Resolution 2025-12: Regional Housing Optimizer Preconstruction Fund Program was presented. The Northeast Indiana Strategic Development Commission and the Northeast Indiana Regional Development Authority have announced the launch of the Housing Optimizers Preconstruction Fund Program, which is a regional initiative designed to provide sustainable financial support for preconstruction activities that are critical to addressing the housing shortage

across Northeast Indiana. The program funding for project development, organizational formation, and capacity building to strengthen community-led housing initiatives. The resolution will opt the City into the program and authorize the Mayor to execute all agreements, applications, certifications, and reports necessary to secure and administer Housing Optimizers Preconstruction Grant funds on behalf of the City. Board Member Albertson made a motion to approve the resolution, seconded by Board Member Lisinicchia. Motion passed 3-0. Resolution signed.

Police Chief Boxell recommends setting Trick or Treat hours for Friday, October 31, 2025 from 5:30-8:00 p.m. Board Member Lisinicchia made a motion to approve the hours for trick or treat, seconded by Board Member Albertson. Motion passed 3-0.

ORDINANCE ENFORCEMENT UPDATE: Commissioner Paul updated the Board on **703 First Street, owner, S. Chandler Kidd has not paid the repair work of \$8,886.00 done by Rayco Home Services.** Commissioner Paul has sent the bill to the attorney's office for collection. The order of enforcement items have been completed; no further action is required.

ACCOUNTS PAYABLE: Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Albertson. Motion passed 3-0. Documentation signed.

ADJOURNMENT: Board Member Albertson moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 3-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By Richard Strick, as Mayor and Member

By Danielle Albertson, as Member

By Megan Bonbrake, as Member

By Anthony Lisinicchia, as Member

ATTEST:

as Clerk-Treasurer
Christi McElhaney