

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA,
BOARD OF PUBLIC WORKS & SAFETY
September 15, 2025**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, September 15, 2025, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER

Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, and Megan Bonbrake. Absent: Anthony Lisinicchia. Also present: Bryn Keplinger, Director of Community Development and Redevelopment; Adam Cuttriss, Director of Public Works and Engineering Services; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING

Board Member Bonbrake made a motion to approve minutes of September 2, 2025, regular meeting, seconded by Board Member Albertson. Motion passed 3-0. Minutes signed.

OLD BUSINESS

Director Cuttriss recommended awarding RFW Water Main extension to Fox Contractors for \$1,828,738.15. Board Member Albertson made a motion to approve the recommendation, seconded by Board Member Bonbrake. Motion passed 3-0.

NEW BUSINESS

Special Event application was presented for three Cross Country events at the Huntington University course on September 27, October 18, and October 25, all hosted by New Haven High School. Board Member Bonbrake made a motion to approve the special event, seconded by Board Member Albertson. Motion passed 3-0.

Special Event application was presented for Hauntington in Downtown on October 18. Board Member Bonbrake made a motion to approve the special event, seconded by Board Member Albertson. Motion passed 3-0.

Special Event application was presented for Hope Rising Church to host a Fall Fest on October 4. Board Member Albertson made a motion to approve the special event, seconded by Board Member Bonbrake. Motion passed 3-0.

Special Event application was presented for Huntington County Veteran's Day Parade from Huntington North High School to Memorial Park on November 8. Board Member Bonbrake made a motion to approve the special event, seconded by Board Member Albertson. Motion passed 3-0.

Director Keplinger presented an appeal from a fence permit denial for 262 S. Briant Street. The owner Landon Crittendon disagreed with and appealed the denial of his fence permit application under 150.52(H) of the Code of Ordinances based on the frontage along High Street being considered a front yard. After both parties explained their case, the Board Members asked questions and received clarification, Board Member Albertson made a motion to affirm the denial and requested the homeowner and the Director look at other solutions and make a compromise, seconded by Board Member Bonbrake. Motion passed 3-0. Record of hearing signed.

Director Cuttriss presented an agreement from Engineering Resource for the Little River Trail section 2 design project for \$158,800 that will be paid from the GO Bond City fund. Board Member Albertson made a motion to approve the agreement, seconded by Board Member Bonbrake. Motion passed 3-0. Mayor Strick signed the agreement.

Director Cuttriss presented an agreement from Engineering Resource for the RFW Water Main extension project construction inspector for \$82,786. This hourly rate is for 15 weeks for an inspector on site. Board Member Albertson made a motion to approve the agreement, seconded by Board Member Bonbrake. Motion passed 3-0. Mayor Strick signed the agreement.

ORDINANCE ENFORCEMENT

Commissioner Paul updated the Board on 1321 Gay Street, owner, Kenneth Black Sr. has completed the minimum requirements for compliance. Commissioner Paul recommends releasing the Order of Enforcement. Board Member Bonbrake made a **motion to release the Order of Enforcement and withdrawal the willful failure to comply fine of \$2,500**, seconded by Board Member Albertson. Motion passed 3-0.

ACCOUNTS PAYABLE

Board Member Bonbrake moved to pay the bills as presented, seconded by Board Member Albertson. Motion passed 3-0. Documentation signed.

ADJOURNMENT

Board Member Albertson moved to adjourn, seconded by Board Member Bonbrake. Motion passed 3-0. Meeting adjourned.

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APPROVED BOARD OF PUBLIC WORKS & SAFETY, City of Huntington, Indiana

By Richard Strick as Mayor and Member

By Danielle Alberston as Member

By Megan Bonbrake as Member

By Anthony Lisinicchia as Member

ATTEST:

Christi McElhaney as Clerk-Treasurer