

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
May 5, 2025

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, May 5, 2025, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Director of Public Works and Engineering, Adam Cuttriss; Building Commissioner, Shad Paul; Bryn Keplinger, Director of Community Development and Redevelopment; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

MINUTES OF PREVIOUS MEETING: Board Member Bonbrake made a motion to approve the minutes of the April 21, 2025, regular meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

OLD BUSINESS: None.

NEW BUSINESS:

Special Event application from Forester Films, LLC **for May 22, and May 30; June 2 and June 10 at various City locations** was presented to the Board. Board Member Lisinicchia made a motion to approve the application, seconded by Board Member Bonbrake. After much discussion and explanation to lessen the negative impact on the downtown businesses. Motion passed 4-0.

Special Event application from the **Market Street Bar - Sabrina Newcomb for several events June 21, July 12, August 2, and September 13** was presented to the Board. **They would like to utilize the DORA.** Board Member Bonbrake made a motion to approve the application, seconded by Board Member Lisinicchia. Mayor Strick suggested coming back after the June 21 event to see if anything needs tweaked with the DORA, since they are the first event to use it. Motion passed 4-0.

Director Keplinger presented a **service agreement with Engineering Resource Services for water design from Teijin to the Railroad tracks.** This is an extension of the original agreement to add this next area at a cost of \$40,200 and the Redevelopment Commission has authorized payment of the invoice. Board Member Lisinicchia made a motion to approve the agreement and authorize the Mayor to sign, seconded by Board Member Albertson. Motion passed 4-0. Mayor signed agreement.

Director Cuttriss **presented a license agreement for a fence encroachment at 317 Hauenstein Rd (Wings Etc.).** They have installed a fence panel, to hide a trash dumpster, over a sanitary sewer. This agreement allows them to keep the fence in the area, if any repairs need to be made to the sanitary sewer and the fence needs to be removed, the City will not be responsible for any costs for repairs. Board Member Lisinicchia made a motion to approve the license agreement and allow the Mayor to sign, seconded by Board Member Bonbrake. Motion passed 4-0. Mayor signed agreement.

City Attorney Hartburg **presented: BPW&S [Resolution 2025-9](#): A Resolution of the City of Huntington, Indiana Board of Public Works and Safety, Authorizing the Execution and**

Delivery of a Master Equipment Lease-Purchase Agreement and Separate Lease Schedules And Certificates of Acceptance with Respect to the Acquisition, Purchase, Financing and Leasing of Certain Equipment for the Public Benefit; Authorizing the Execution and Delivery of Documents Required in Connection Therewith; and Authorizing the Taking of All Other Actions Necessary to the Consummation of the Transactions Contemplated by this Resolution. Board Member Albertson made a motion to approve BPWS Resolution 2025-9, and authorize the Mayor to sign, seconded by Board Member Bonbrake. This lease-purchase agreement is with Crossroads Bank for the two dump trucks for the street department and it is a five year agreement. Motion passed 4-0. Resolution signed.

ORDINANCE ENFORCEMENT:

PUBLIC HEARING: Mayor Strick opened the public hearing for 703 First Street. With no one wishing to speak, Mayor Strick closed the public hearing.

ORDER OF ENFORCEMENT: Commissioner Paul reported that the **owner of 703 First Street, S. Chandler Kidd, has not contacted the department.** The property has 10 unsafe violations, 10 minimum housing violations, and 14 corrective measures. The **deadline is May 23, 2025.** **Commissioner Paul recommends assessing a willful failure to comply fine of \$2,500.** Board Member Lisinicchia made a motion to affirm the Order of Enforcement with a deadline of May 23, 2025, and assess a fine of \$2,500 for willful failure to comply if nothing is done by the deadline, seconded by Board Member Bonbrake. Motion passed 4-0.

ACCOUNTS PAYABLE:

Board Member Albertson moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 4-0. Documentation signed.

ADJOURNMENT:

Board Member Albertson moved to adjourn, seconded by Board Member Lisinicchia. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

By _____ as Mayor and
Richard Strick Member

By _____ as Member
Danielle Albertson

By _____ as Member
Megan Bonbrake

By _____ as Member
Anthony Lisinicchia

ATTEST:

_____ as Clerk-Treasurer
Christi McElhaney