

REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS HUNTINGTON COUNTY, INDIANA, MONDAY, JANUARY 13, 2025

IN ATTENDANCE: Commissioner Rob Miller; Commissioner Terry Stoffel; Bridgett Burkhart, Office Manager; Stefanie Barrioz, HR Director; Phil Hibbert, Facilities Manager; Auditor Jill Landrum; Bob Jeffers, EMA Director; Thomas Fuller, EMA Deputy Director; Hank Miller; Alan Bowers; Marilyn Bradford; Don Freiburger; Ilene Haluska, Indiana Plain Dealer; Dave Hacker, Highway Department Operations Foreman; Treasurer Brenda Hamilton

The following people attended virtually using Zoom: Laura Dillon; Terry Miller, County Council; Julia Surber, VS Engineering

Several people joined via Zoom, but were only identified by their phone number or 'Guest'

Commissioner Tom Wall was absent.

The meeting was called to order at 8:48 a.m.

IN THE MATTER OF MINUTES) 12/30/2024

Terry Stoffel made a motion to approve the Minutes from the December 30, 2024, meeting. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF CLAIMS) 1/15/2025

Terry Stoffel made a motion to approve the Claim Docket for January 15, 2025. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF PAYROLL) 1/10/2025

Terry Stoffel made a motion to approve the Payroll Docket for January 10, 2025. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF DISCUSSION) Board of Finance Annual Meeting

The Board of Finance Meeting was opened at 8:49 a.m.

The following people were present: Commissioner Rob Miller; Commissioner Terry Stoffel; Treasurer Brenda Hamilton; Bridgett Burkhart, Office Manager; Stefanie Barrioz, HR Director; Phil Hibbert, Facilities Manager; Auditor Jill Landrum; Bob Jeffers, EMA Director; Thomas Fuller, EMA Deputy Director; Hank Miller; Alan Bowers; Marilyn Bradford; Don Freiburger; Ilene Haluska, Indiana Plain Dealer; Dave Hacker, Highway Department Operations Foreman

IN THE MATTER OF APPOINTMENT: Board of Finance President

Rob Miller made a motion to appoint Commissioner Terry Stoffel as the President of the Board of Finance. Terry Stoffel seconded, and the motion passed unanimously.

IN THE MATTER OF APPOINTMENT) Board of Finance Treasurer

Rob Miller made a motion to appoint Brenda Hamilton as the Treasurer of the Board of Finance. Terry Stoffel second, and the motion passed unanimously.

IN THE MATTER OF DISCUSSION) 2-year-old checks

Discussion was had regarding the 2025 report of outstanding checks from 2022. The report, once approved, will authorize the Auditor's Office to void the checks on the report, which will in turn return the money to the funds they were deducted from in 2022. The Treasurer's office will place "Stop Payments" on the checks included in the report once it has been approved by the Commissioners.

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IN THE MATTER OF AGREEMENT)

Tax Statement Mailing

Terry Stoffel made a motion to approve the agreement with The Master's Touch, LLC for tax statement mailing. Rob Miller seconded, and the motion passed unanimously.

The Board of Finance Meeting was closed at 9:04 a.m.

IN THE MATTER OF DISCUSSION)

EMA Salary Reimbursement Grant

Bob Jeffers, EMA Director, presented timesheets for the Commissioners' review and signature for compliance monitoring of the EMA Salary Reimbursement Grant. Terry Stoffel made a motion to approve and sign the timesheets as presented. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF DISCUSSION)

Road Condition Update

Dave Hacker, Highway Department Operations Manager, gave an update to the Commissioners on the road conditions throughout the County in regard to the winter weather conditions we are experiencing.

Hank Miller shared concerns that plowing snow at 5:00 a.m. is a conflict and burden for residents who may leave for work at that time (or earlier) or have school-aged children who are affected by the delay or cancellation of school. Commissioner Rob Miller stated they would look into adjusting the timing if possible.

IN THE MATTER OF DISCUSSION)

Credit Card Authorization

Terry Stoffel made a motion to approve the issuance of a county credit card to Aleisha Wall, Highway Department Office Manager. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF AGREEMENT)

Emergency Vehicle Service Agreement

Terry Stoffel made a motion to approve the 2025 Emergency Vehicle Service Agreement with Huntington Memorial Hospital, Inc. d/b/a Parkview Huntington Hospital. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF DISCUSSION)

Commissioners' Sale

Auditor Jill Landrum spoke with the Commissioners regarding having a Commissioner Tax Sale in 2025. Terry Stoffel made a motion to proceed and schedule the sale. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF DISCUSSION)

2024 County Employee Wages

Rob Miller made a motion to publish the 2024 Huntington County Employee Wages as presented in a report prepared by Auditor Jill Landrum. Terry Stoffel seconded, and the motion passed unanimously with a 2-0 vote.

IN THE MATTER OF ADJOURNMENT)

Terry Stoffel made a motion to adjourn the meeting at 9:43 a.m. Rob Miller seconded, and the motion passed unanimously with a 2-0 vote.

These Minutes were approved on Monday, January 27, 2025. A signed physical copy of this document is available by request in the Commissioners' Office located at 201 North Jefferson Street. Huntington, Indiana