

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**March 3, 2025**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, March 3, 2025, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

**CALL TO ORDER:** Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Director of Public Works and Engineering, Adam Cuttriss; Adrian Halverstadt, City Attorney; and Christi McElhaney, Clerk-Treasurer.

**MINUTES OF PREVIOUS MEETING:** Board Member Lisinicchia made a motion to approve minutes of the February 18, 2025, regular meeting, seconded by Board Member Bonbrake. Motion passed 4-0. Minutes signed.

**OLD BUSINESS:**

**Director Cuttriss recommended that the 2025 Street and Alley Paving Project bid be awarded to E & B Paving for \$909,026.20.** Board Member Lisinicchia made a motion to approve the 2025 Street and Alley Paving Project bids and allow the Mayor to sign, seconded by Board Member Albertson. Motion passed 4-0. Mayor signed contract.

Director Cuttriss **presented Change Order #1 for the Market Street Sewer Project for \$5,714.48.** Board Member Lisinicchia made a motion to approve the change order and allow Mayor Strick to sign the Change Order #1, seconded by Board Member Bonbrake. Motion passed 4-0. Mayor Strick signed.

**NEW BUSINESS:**

Steve Kimmel, Huntington County Chamber of Commerce, presented a **Special Event application for approval for Heritage Days, June 11, 2025 to June 15, 2025.** Board Member Lisinicchia made a motion to approve the special event for Heritage Days street closures, seconded by Board Member Bonbrake. Motion passed 4-0.

Steve Kimmel presented a **Special Event application for approval for Music in the City for three dates: July 12, August 9, and September 13, 2025 on Franklin Street between Warren Street and Jefferson Street.** Board Member Lisinicchia made a motion to approve the special event, seconded by Board Member Albertson. Motion passed 4-0.

**Director Cuttriss opened bids for 2025 Nuisance Mowing:**

Triscape Lawn Maintenance	\$50/mow
A & S Property Maintenance	\$52.50/mow
Sands Outdoor Service	\$45.00/mow

Director Cuttriss recommended taking the bids under advisement for review. Board Member Lisinicchia made a motion to take the bids under advisement, seconded by Board Member Bonbrake. Motion passed 4-0.

**Director Cuttriss opened bids for 2025/2026 Park Mowing:**

A Cleaner Place LLC	\$171,662.40
Triscape Lawn Maintenance	\$124,500.00
A & S Property Maintenance	\$144,000.00
Ground Control	\$120,840.00

Director Cuttriss recommended taking the bids under advisement for review. Board Member Albertson made a motion to take the bids under advisement, seconded by Board Member Lisinicchia. Motion passed 4-0.

**Director Cuttriss opened bids for 2025/2026 City Utilities Mowing:**

A Cleaner Place LLC	\$87,117.78
Triscape Lawn Maintenance	\$64,350.00
A & S Property Maintenance	\$62,280.00
Ground Control	\$65,150.00
Sands Outdoor Service	\$62,100.00
Kindler Landscaping	\$223,998.00

Director Cuttriss recommended taking the bids under advisement for review. Board Member Bonbrake made a motion to take the bids under advisement, seconded by Board Member Albertson. Motion passed 4-0.

**Director Cuttriss opened bids for 2025/2026 Hwy 24 Right of Way Mowing:**

Triscape Lawn Maintenance	\$34,600.00
Ground Control	\$24,000.00
Kindler Landscaping	\$43,766.80

Director Cuttriss recommended taking the bids under advisement for review. Board Member Lisinicchia made a motion to take the bids under advisement, seconded by Board Member Albertson. Motion passed 4-0.

Attorney Adrian Halverstadt **introduced three BPWS Resolutions for a public hearing to be set for Monday, March 17, 2025. Resolution 2025-4:** Amending Schedule of Administrative Costs for nuisance mowing due to fixed costs rising for mailing and title searches. **Resolution 2025-5:** Amending Schedule of Abatement Costs related to the increase in dump fees at the Claypool facility. **Resolution 2025-6:** Amending Processing Expenses for Unsafe Property due to the added costs for recording fees and notices related to demolition. The Board will consider these Resolutions following the public hearing at the next Board Meeting on March 17, 2025.

**MISCELLANEOUS:**

**Andrew Stoltz organizer of Bassin for a Cause is providing a courtesy notice that there will be an event held on August 9, 2025, from 10:00 a.m. to 6:00 p.m. at Hiers Park Fair Grounds outside city limits. This year's event will provide donations to Huntington County Against Overdose, to help with halfway house expenses and needs.**

**ACCOUNTS PAYABLE:**

Board Member Bonbrake moved to pay the bills as presented, seconded by Board Member Lisinicchia. Motion passed 4-0. Documentation signed.

**ADJOURNMENT:**

Board Member Lisinicchia moved to adjourn, seconded by Board Member Albertson. Motion passed 4-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &  
SAFETY, City of Huntington, Indiana

By \_\_\_\_\_ as Mayor and  
Richard Strick Member

By \_\_\_\_\_ as Member  
Danielle Albertson

By \_\_\_\_\_ as Member  
Megan Bonbrake

By \_\_\_\_\_ as Member  
Anthony Lisinicchia

ATTEST:

\_\_\_\_\_ as Clerk-Treasurer  
Christi McElhaney