

**REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**April 15, 2024**

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, April 15, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

**CALL TO ORDER:** Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Megan Bonbrake, and Anthony Lisinicchia. Also present: Shad Paul, Building Commissioner; Adam Cuttriss, Director of Public Works and Engineering Services; Fire Chief, Tony Johnson; Mike Hartburg, City Attorney; and Christi McElhaney, Clerk-Treasurer.

**MINUTES OF PREVIOUS MEETING:** Board Member Bonbrake made a motion to approve minutes of the April 1, 2024 regular meeting, seconded by Board Member Lisinicchia. Motion passed 4-0. Minutes signed.

**OLD BUSINESS:**

Director Cuttriss **recommended awarding the contract for the Cottage, Park, and Jessup Street Project to E&B Paving.** The Project water main portion is \$1,050,885 and the OCRA portion \$3,747,046.61. Board Member Albertson made a motion to award the contract to E&B Paving, seconded by Board Member Lisinicchia. Motion passed 4-0.

**NEW BUSINESS:**

Special event request for **Corvettes on Jefferson for August 10.** The application contains the same plan as last year's application. Board Member Bonbrake made a motion to approve the request, seconded by Board Member Lisinicchia. Motion passed 4-0.

Special event request for **PAL baseball parade on May 4.** The parade will start at Heirs Park and go up Briant Street, to Riverside Drive and then to the PAL. Board Member Albertson made a motion to approve the application, seconded by Board Member Lisinicchia. Motion passed 4-0.

Fire Chief Johnson presented the **Interlocal Agreement between the City and Fort Wayne for 2024 training at the Fort Wayne Fire Academy.** The City will send three fire fighters. Board Member Lisinicchia made a motion to approve the agreement, Board Member Albertson. Motion passed 4-0. Mayor signed agreement.

Director Cuttriss presented the **LTCP Project 7&8 Change Order #2 for approval. Change Order #2 is an increase of \$234,605.81** which will be paid out of the contingency reserve. Board Member Albertson made a motion to approve Change Order #2, seconded by Board Member Bonbrake. Motion passed 4-0. Mayor signed.

Director Cuttriss presented the **State Street Culvert Project Change Order #1 for approval. Change Order #1 is a decrease of \$108,292.54 due to liquidated damages for delayed completion.** Board Member Albertson made a motion to approve Change Order #1, seconded by Board Member Lisinicchia. Motion passed 4-0. Mayor signed order.

**ORDER OF ENFORCEMENT:**

**STATUS UPDATE:**

Commissioner Paul reported the corrective measures at the property at **1138 Swan Street** have been completed. There is still a fine from 2022 remaining for willful failure to comply in a timely manner. After much consideration and discussion, Board Member Lisinicchia made a **motion to release the Order of Enforcement and retain the \$2500 fine**, seconded by Board Member Albertson. Motion passed 4-0.

Commissioner Paul reported on **323 Hannah Street stating that 5 of the 12 corrective measures have been completed**. The owners were present and have completed more items today prior to the meeting and will have Commissioner Paul come to inspect within the next week. They will report back with more items completed at the May 6, 2024 meeting. Board Member Albertson made a motion to allow a two week extension, seconded by Board Member Bonbrake. Motion passed 4-0.

**MISCELLANEOUS:**

Mr. Michael Daly from Holly, Michigan is requesting permission to dive in the Memorial Park ponds to retrieve Disc Golf discs and try to get them returned to their owners. This is his retirement job; he enjoys it and it helps others. City Attorney Hartburg discussed the City Code Section prohibiting entering park waters, along with a mechanism for providing an exception by resolution. Board Member Lisinicchia made a **motion to have a Resolution for the May 6<sup>th</sup> Board meeting**, seconded by Board Member Bonbrake. Motion passed 4-0.

**ACCOUNTS PAYABLE:** Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Albertson. Motion passed 4-0. Documentation signed.

**ADJOURNMENT:** Board Member Lisinicchia moved to adjourn, seconded by Board Member Albertson. Motion passed 4-0. Meeting adjourned.

*[Signature Block Next Page]*

APPROVED BOARD OF PUBLIC WORKS &  
SAFETY, City of Huntington, Indiana

By \_\_\_\_\_ as Mayor and  
Richard Strick Member

By \_\_\_\_\_ as Member  
Danielle Albertson

By \_\_\_\_\_ as Member  
Vacant

By \_\_\_\_\_ as Member  
Megan Bonbrake

By \_\_\_\_\_ as Member  
Anthony Lisinicchia

ATTEST:  
\_\_\_\_\_  
Christi McElhaney as Clerk-Treasurer

*A signed copy of these approved minutes is available in the City Clerk-Treasurer's Office at 300  
Cherry St. or by calling (260) 356-1400 ext. 2019.*