

REGULAR MEETING MINUTES OF THE CITY OF HUNTINGTON, INDIANA
BOARD OF PUBLIC WORKS & SAFETY
February 5, 2024

A quorum of the Board of Public Works & Safety (Board) being present, the Board met for its regular meeting on Monday, February 5, 2024, at 3:30 p.m., in accordance with all applicable requirements, notice, and authority.

New Member Megan Bonbrake was sworn in to replace Board Member Charles Chapman.

CALL TO ORDER: Mayor Strick opened the Board of Public Works & Safety meeting.

Board Members present: Mayor Strick, Danielle Albertson, Dwight Brautigam, Megan Bonbrake, and Anthony Lisinicchia. Also present: Bryn Keplinger, Director of Community Development and Redevelopment; Adam Cuttriss, Director of Public Works and Engineering Services; Cory Boxell, Police Chief; City Attorney, Mike Hartburg; and Clerk-Treasurer, Christi McElhaney.

MINUTES OF PREVIOUS MEETING: Board Member Albertson made a motion to approve minutes of the January 16, 2024 regular meeting, seconded by Board Member Brautigam. Motion passed 5-0. Minutes signed.

OLD BUSINESS: None.

NEW BUSINESS:

Kyle Hinshaw will be doing some **siding work on the building that faces the alley at Washington St parking lot and Market Street**. He is requesting that the alley be closed for approximately one and a half weeks weather permitting. After some discussion and questions, Board Member Lisinicchia moved to approve the **alley closure starting February 19, 2024 to approximately February 29, 2024**, seconded by Board Member Brautigam. Motion passed 5-0.

Jeff Bredemeier, Habitat for Humanity, requested a sidewalk waiver for 320 Beard Street. There are no sidewalks on Beard Street and they are building a new house which would normally require a sidewalk to be installed. Board Member Lisinicchia moved to **approve the sidewalk waiver request**, seconded by Board Member Brautigam. Motion passed 5-0.

Andrew Stoltz requested approval of a Car Stereo competition event in the 4-H Fair Grounds, Heirs Park. Chief Boxell spoke to him regarding the noise ordinance and suggested he talk to the neighbors about the event scheduled for Saturday, May 11, 2024. Clerk-Treasurer read a letter from Mr. Stoltz explaining the cause he is raising money for is the Humane Shelter. Board Member Brautigam made a **motion to table the request for more information from Mr. Stoltz**, seconded by Board Member Lisinicchia. Motion passed 5-0. Chief Boxell will reach out to Mr. Stoltz with the questions that need answered and request he appear at the February 20, 2024 meeting.

Director Keplinger presented the Board with a professional services agreement between the City and SME for the Brownfield Grant Administration for HK Porter. Director Keplinger explained the \$991,000 Grant needs administration as well as project oversight which is budgeted for in the grant. Board Member Lisinicchia made a motion to approve the agreement, seconded by Board Member Brautigam. Motion passed 5-0. Mayor to sign the agreement.

Risen Savior Church demolished a building and wishes to keep the former building's slab at **1441 Superior Street for recreational use. They are requesting an appeal to the building code that requires removal of the slab.** Director Keplinger read the **record of hearing that allows the slab to stay once the sewer line is capped, the drains are capped, and the supports are leveled off.** Cody White understands what needs to be done and agreed to the requirements. Board Member Albertson made a motion to allow the exception to the Code, seconded by Board Member Bonbrake. Motion passed 5-0. Record of Hearing signed.

Director Cuttriss **opened bids for North Water Plant Farmland lease**, farming 45 acres for a three year lease agreement

Jay Rhoads: \$210.00 per acre

Nathan Doctor: \$286.00 per acre

Director Cuttriss recommends awarding the contract to the highest bidder Nathan Doctor. Board Member Lisinicchia made a motion to award Nathan Doctor the farmland lease for three years, seconded by Board Member Albertson. Motion passed 5-0. Lease agreement signed.

Director Cuttriss **opened the one bid received for Cottage, Park, and Jessup Streets Neighborhood Improvement Project:**

E&B Paving \$3,747,046.61 storm sewer and sidewalk

\$1,050,885.00 water improvements

Total bid: \$4,797,931.61

Board Member Lisinicchia made a motion to take the bid under advisement for review, seconded by Board Member Albertson. Motion passed 5-0. A sign-in sheet, for those present at the meeting, was also passed around for per grant requirements.

Director Cuttriss **opened bids for Division Street Reconstruction from Guilford Street to Canfield Street:**

E&B Paving: \$2,063,660.49

Brooks 1st Construction: \$2,244,636.00


Board Member Albertson made a motion to take the bids under advisement for review, seconded by Board Member Lisinicchia. Motion passed 5-0.

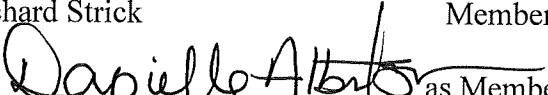
Board Member Brautigam presided over the next agenda item. Mayor Strick is requesting an exception to the daily limit placed on City employee meals. While at a conference in Indianapolis, the Mayor used the City credit card to pay for his own dinner at an event planned by a vendor and the price was more than the daily allotment. The Mayor indicated that if the exception were not granted, he would personally reimburse the City. Board Member Lisinicchia made a motion to allow the expense to be paid, seconded by Board Member Bonbrake. Motion passed 5-0.

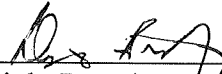
ACCOUNTS PAYABLE: Board Member Lisinicchia moved to pay the bills as presented, seconded by Board Member Brautigam. Motion passed 5-0. Documentation signed.

ADJOURNMENT: Board Member Albertson moved to adjourn, seconded by Board Member Bonbrake. Motion passed 5-0. Meeting adjourned.

APPROVED BOARD OF PUBLIC WORKS &
SAFETY, City of Huntington, Indiana

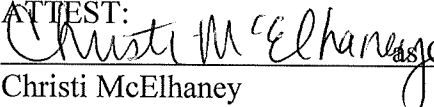
By  as Mayor and
Richard Strick Member

By  as Member
Danielle Albertson

By  as Member
Dwight Brautigam

By  as Member
Megan Bonbrake

By Absent as Member
Anthony Lisinicchia

ATTEST:
 as Clerk-Treasurer
Christi McElhaney