

**RESOLUTION 2007 - 04**  
**AUTHORIZING CREDIT CARD PURCHASES**

WHEREAS, the Board of Commissioners of Huntington County, Indiana, has established purchasing rules and policies for Huntington County; and

WHEREAS, the Huntington County purchasing rules and policies authorize certain individuals within the County to make certain purchases with the use of a credit card; and

WHEREAS, the Board of Commissioners of Huntington County desires to facilitate such small purchases by authorizing certain offices and departments to use credit cards.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Huntington County that the following offices and departments of the County be and the same are hereby authorized to make small purchases by means of credit cards:

The Board of Commissioners of Huntington County, Indiana, and such County employees as are designated from time to time, in writing, by the Board of Commissioners of Huntington County.

BE IT FURTHER RESOLVED, that in consideration of the County's policy defining small purchase as those costing less than Twenty-five Thousand Dollars (\$25,000.00), the maximum credit limit authorized for any such credit card shall be Twenty-five Thousand Dollars (\$25,000.00).

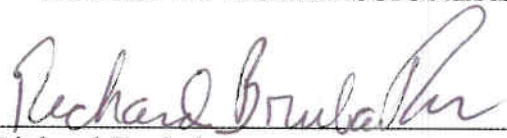
BE IT FURTHER RESOLVED, that credit cards shall be used only for the purchase of supplies for which funds have been appropriated by the Huntington County Council.

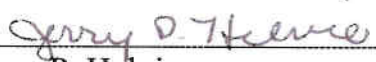
BE IT FURTHER RESOLVED, that the above-designated purchasers shall not be authorized to incur interest charges for credit card purchases.

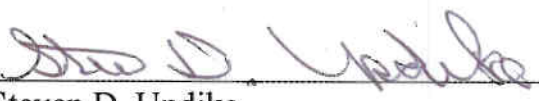
BE IT FURTHER RESOLVED, that the Board of Commissioners of Huntington County be and it is hereby authorized to contract with the credit card issuers for the issuance of credit cards to the agents authorized herein for the purposes set forth in this Resolution.

Dated this 29<sup>th</sup> day of May, 2007.


HUNTINGTON COUNTY  
BOARD OF COMMISSIONERS

  
Richard Brubaker

  
Jerry P. Helvie

  
Steven D. Updike

ATTEST:

  
Donald D. Schoeff  
Huntington County Auditor

**Authorized Credit Card Purchasers**

<u>Department</u>	<u>Person Authorized</u>	<u>Number</u>
Clerks Office	Vicki Stoffel	001
Auditor's Office	Donald Schoeff	002
Treasurer's Office	Cindy Yeiter	003
Recorder's Office	Angie Garner	004
Surveyor's Office	Jay Poe	006
Coroner's Office	Leon Hurlburt	007
Co. Assessor	Teri Boone	008
Co-Op Extension	Linda Aldridge	011
Veterans Office	Bruce Stanton	012
TWP Assessor	Joan Stoffel	013
Commissioner	Jerry Helvie	068
Community Devop	Nate Schacht	079
Computer Depart	John Miller	106
Superior Court	Jeff Heffelfinger	201
Probation	Beth Armstrong	274
EMA	Brandon Taylor	361
Highway Dept	Mike Barton	0702
Health Dept	Mike Mettler	0801
Enhanced 911	Paul Adams	1156