

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, APRIL 16, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

Commissioner Buzzard asked that we all observe a moment of silence for our friend and colleague, County Councilman Donald Davenport, who passed away on Friday, April 13, 2018.

IN THE MATTER OF MINUTES)

04/02/2018 Minutes

Tom Wall made a motion to approve the minutes for 04/02/2018. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

04/16/2018 Claims

Tom Wall made a motion to approve the claims for 04/16/2018. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

04/13/2018 Payroll

Tom Wall made a motion to approve the payroll docket for 04/13/2018. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF DISCUSSION)

200 West (Between Waterworks Road and Division Road) Clean Up Project

Joan Sunderman Martinez appeared before the Commissioners to discuss the 200 West Clean Up project scheduled for April 28, 2018 from 8:00 a.m. until noon, with a rain date of May 5, 2018. Joan asked that all volunteers meet at the Chief LaFontaine Saddle Club at 7:30 a.m. for initial instructions and a discussion concerning safety precautions. The section of road being cleaned will be blocked off and there will be adequate signage denoting the temporary road closing.

IN THE MATTER OF DISCUSSION)

Highway Department – Update

Highway Superintendent Troy Hostetler updated the Commissioners on several items that he is working on at the highway department.

Troy has interviewed three individuals for the part-time summer mowing position and asked for the Commissioners' suggestions and/or input. He will keep the Commissioners informed about his hiring decision.

Troy presented the two quotes he received from E&B Paving and Wayne Asphalt for paving County Road 500 E. He explained the difference between the quotes and what was involved with the process.

Commissioner Wall asked Troy to put two signs on 200 W between Waterworks Road and Division Road. One sign should indicate that the Chief LaFontaine Saddle Club has adopted the highway for clean-up, along with a second sign citing the fine and penalty for the dumping of trash and/or litter along county highways and roads.

IN THE MATTER OF DISCUSSION)

LIT Fund Request for Roanoke Marketing Project

As requested in the Commissioners' meeting on April 2, 2018, Stephanie McKibben, along with Town of Roanoke representatives John Stockley and Perry Collins, came before the Commissioners with a request for LIT funds to aid them in hiring a part-time person for marketing purposes in Roanoke. Stephanie presented and discussed a proposed 2018 budget of expenses and income needs. Stephanie met with Huntington County Visitor and Tourism Bureau Director Jessica Grossman to ask if her office had resources to help with their efforts. Stephanie indicated that the tourism bureau did not have the resources needed for this position. John and Perry spoke about the need to continue the efforts with advertising and promoting Roanoke in order to move forward with making it a destination town. John said that the employee would be an assistant to the Roanoke Chamber of Commerce.

Rob Miller made a motion to approve the LIT grant request in the sum of \$20,000.00 for the Roanoke Marketing Project to be paid from LIT Economic Development Funds Project 3. Tom Wall seconded and the motion passed 3-0.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, APRIL 16, 2018**

IN THE MATTER OF DISCUSSION)

Soil & Water Stewardship Week

Kyle Lund, Andy Ambriole and Adam Couch presented to the Commissioners a Proclamation recognizing April 29 to May 6, 2018 as Soil & Water Stewardship Week. Commissioner Buzzard read the Proclamation.

By consensus, the Commissioners agreed to sign the Proclamation recognizing April 29 to May 6, 2018 as Soil & Water Stewardship Week.

IN THE MATTER OF REPORT)

Huntington Area Transportation Quarterly Report

Huntington County Council on Aging Director Holly Saunders appeared before the Commissioners to submit the first quarter, 2018 Huntington Area Transportation report.

Tom Wall made a motion to accept and sign the report for the first quarter. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Older Americans Month 2018

Huntington County Council on Aging Member Ron Frischman presented to the Commissioners a Proclamation recognizing the month of May, 2018 to be Older Americans Month. Commissioner Buzzard read the Proclamation.

By consensus, the Commissioners agreed to sign the Proclamation recognizing the month of May, 2018 to be Older Americans Month.

IN THE MATTER OF DISCUSSION)

Proposed New GIS Layer for Watersheds

Huntington County Surveyor Jay Poe and GIS Coordinator Dathen Strine appeared before the Commissioners to discuss adding a new GIS layer for watersheds. Jay presented a GIS printout indicating in yellow the old watersheds and indicating in red a more accurate depiction of where the lines should be. Jay said that there are approximately 240 watersheds in the County. Jay said that Surveyor's maintenance fund and the Drainage Board have the funds necessary to complete the project.

Tom Wall made a motion to approve the contract with Schneider Corporation to create a new GIS layer for watersheds, per County Attorney Bob Garrett's review and approval. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CONTRACT)

Contract for Legal Services

Administrative Assistant to the Commissioners Jodi PeGan presented a Contract for Legal Services between the Huntington Superior Court and Bowers, Brewer, Garrett & Wiley, LLP which provides for legal counsel for certain indigent persons and juveniles appearing before said Court.

By consensus, the Commissioners agreed to sign the Contract for Legal Services between the Huntington Superior Court and Bowers, Brewer, Garrett & Wiley, LLP.

IN THE MATTER OF PERMIT)

Heartland REMC – CR 825 West Between CR 900 West and Maple Grove Road, Huntington County, Indiana

Tom Wall made a motion to approve the Heartland REMC Permit for CR 825 West between CR 900 West and Maple Grove Road, Huntington County, Indiana. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF REPORT)

County Clerk's Report

County Clerk Kittie Keiffer submitted the monthly County Clerk's Report for the month of March, 2018.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, APRIL 16, 2018**

IN THE MATTER OF REPORT)

County Treasurer's Report

County Treasurer Paula Farley submitted the monthly County Treasurer's Report for the month of March, 2018.

IN THE MATTER OF INVESTMENTS)

April - Cumulative Courthouse Investment and Courthouse Improvement Bond Investment

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

Rob Miller made a motion to reinvest \$450,000.00 from the Cumulative Courthouse fund for another thirty (30) days. Tom Wall seconded and the motion passed 3-0.

Rob Miller made a motion to move \$650,000.00 back into the Courthouse Improvement Bond fund and to reinvest \$2,000,000.00 from the Courthouse Improvement Bond Investment for another thirty (30) days. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Ordinances – Re-numbering

Administrative Assistant to the Commissioners Jodi PeGan reported that one Ordinance previously passed by the Commissioners was incorrectly numbered.

Rob Miller made a motion to re-number the Ordinance as follows: Ordinance No. 2017-26 is now Ordinance No. 2017-34, An Ordinance Establishing Size and Weight Limits on Highways. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

County Surplus Items

Tom Wall made a motion to deem the three desks and tables located in the first floor hallway as surplus and gives the maintenance staff permission to properly dispose of or donate them. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Courthouse Maintenance - Update

Facilities Manager Greg Ricker gave an update on the building repairs that will be done over the next few weeks.

Greg said that the work currently being done on Jefferson Street side of the building should be completed within the next two weeks. Firestone has completed an inspection on the roof. The chiller/cooling tower will be started up today.

IN THE MATTER OF DISCUSSION)

Change Order No. 4 – Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms

Facilities Manager Greg Ricker presented an amended Change Order Number 4 for the Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms between the County, DLZ Indiana, LLC and Midwest Maintenance, Inc. The change order calls for the installation of a white marble base around the perimeter in the original men's room. The contract sum will be increased by this Change Order in the amount of \$3,674.25.

Tom Wall made a motion to approve Change Order Number 4 for the Huntington County Courthouse Masonry Phase 2, Reroof and Restrooms between the County, DLZ Indiana, LLC and Midwest Maintenance, Inc. for the total sum of \$3,674.25. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Part-Time Custodial Request

Facilities Manager Greg Ricker had a discussion with the Commissioners concerning the open maintenance position. Greg recommended hiring a part-time maintenance worker/laborer for seasonal work as needed for the remainder of the year while construction is ongoing.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, APRIL 16, 2018**

By consensus, the Commissioners agreed to allow Greg to hire a part-time maintenance worker/laborer for seasonal work as needed.

IN THE MATTER OF DISCUSSION)

Estimate from Protechs, Inc.

Facilities Manager Greg Ricker presented an estimate from Protechs, Inc. for asbestos removal and disposal in the total sum of \$1,321.06.

Rob Miller made a motion to accept and sign the estimate from Protechs, Inc. for asbestos removal and disposal in the total sum of \$1,321.06. Tom Wall seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Workplace Wellness – Service Agreement / 2018 Wellness Screening

Human Resource Director Erika Devine presented a Workplace Wellness Service Agreement between Huntington County and Parkview Occupational Health Centers, Inc. (“POHC”) for on-site services to be provided to the County by POHC.

Tom Wall made a motion to enter into and sign the Workplace Wellness Service Agreement between Huntington County and Parkview Occupational Health Centers, Inc. (“POHC”) for on-site services to be provided to the County by POHC. Rob Miller seconded and the motion passed 3-0.

Human Resource Director Erika Devine presented the 2018 Wellness Screening Menu of Services between Huntington County and Parkview Occupational Health Centers, Inc. (“POHC”). The menu sets forth the services being offered by POHC, along with establishing the event date of September 13, 2018 for both the Highway Department and County Courthouse.

Tom Wall made a motion to enter into and sign the 2018 Wellness Screening Menu of Services between Huntington County and Parkview Occupational Health Centers, Inc. (“POHC”). Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF REPORT)

2018 Health Insurance Report

Human Resources Director Erika Devine presented the monthly Health Insurance Report for March, 2018.

IN THE MATTER OF DISCUSSION)

Legal - Update

County Attorney Bob Garrett updated the Commissioners on several items that he is currently working on.

Bob has been working with Auditor Cindy Yeiter on creating and/or revising a Transient Merchant Ordinance/license.

Bob is working with Assessor Terri Boone concerning property tax exemption for churches.

IN THE MATTER OF DISCUSSION)

Letter from State Jail Inspector – Jail Noncompliance

The Commissioners met with several County officials concerning a letter they received from Chance Sweat, State Jail Inspector, Northern Region, IDOC – Sheriff and County Jail Operations Division regarding the fact that there are two areas that are noncompliant at the Huntington County Jail. Those attending the meeting are: all three Commissioners, County Attorney Bob Garrett, County Councilman Ron Kline, Judge Jenny Newton, Chief Probation Officer Heather Malone, Sheriff Terry Stoffel, Chief Deputy Chris Newton, Sargeant Chad Hammel, Community Corrections Director Leslie Rentschler, Prosecutor Amy Richison, Jail Commander Jeff Kyle, Judge Jamie Groves and State Senator Andy Zay. The officials spoke of different options and suggestions to make the jail compliant. The suggestions included adding additional officers/staff, possible construction of one or two new pods at the present jail, increased usage of the Community Corrections Department, increased usage of individuals placed on probation and drug court, transporting inmates to surrounding counties, and usage of the courtyard area for counseling. County Attorney Bob Garrett will compose a letter to the State Jail Inspector that sets forth the County’s ongoing efforts to remain compliant.

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, APRIL 16, 2018**

IN THE MATTER OF DISCUSSION)

Sheriff's Department/Jail - Work Changes Proposal

Sheriff Terry Stoffel presented Work Changes Proposal Request Number 3 from DLZ Indiana, LLC for the Huntington County Sheriff's Office and Jail Outdoor Recreation Enclosure. The change included furnishing and installing one new 4' LED light in the mechanical/storage room, removal and installation of one light fixture in the outdoor activity area.

After discussion, and by consensus of the Commissioners, it was determined to not proceed with the changes set forth in the proposal.

IN THE MATTER OF AGREEMENT)

Data Sharing Agreement

Dathen Strine, GIS Coordinator, submitted to the Commissioners for their review and signature a Data Sharing Agreement between Lohmann Golf Designs and Huntington County.

Tom Wall made a motion to enter into and sign the Data Sharing Agreement between Lohmann Golf Designs and Huntington County. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Commissioners' Correspondence – 900 N Project/Schoenemann Settlement

The Commissioners acknowledge receipt of an email from Matthew Witt, Right of Way Services Manager at INDOT, who responded to an email sent to him from Highway Superintendent Troy Hostetler. In an email dated April 6, 2018, Troy informed Matt that it was the Commissioners' decision that the State proceed with the purchase of the Schoenemann property for the sum of \$188,800.00 on the condition that the residual parcel containing 7.274 acres be deeded to Huntington County and that Schoenemanns execute a full, final and complete release of all past, present and future claims against Huntington County with no further compensation to be paid. In a return email dated April 10, 2018, Matt indicated that if the County wished to acquire the residual of the Schoenemann property, it would be at the County's expense and would be a separate agreement between the County and the Schoenemanns. Further, he indicated that INDOT is prepared to move forward with presenting and executing the settlement with the Schoenemanns of \$188,800.00 that will be paid using project funds. The Commissioners previously requested that INDOT appear at a meeting to discuss the above settlement offer, which INDOT declined to attend the meeting. The Commissioners are in disagreement with the settlement as set forth by INDOT.

Larry Buzzard

Rob Miller

Tom Wall

BOARD OF COMMISSIONERS
HUNTINGTON COUNTY, INDIANA

ATTEST:

Cindy Yeiter, Auditor