

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS
HUNTINGTON COUNTY, INDIANA MONDAY, FEBRUARY 19, 2018**

The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.

IN THE MATTER OF MINUTES)

02/05/2018 Minutes

Tom Wall made a motion to approve the minutes for 02/05/2018, with corrections. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF CLAIMS)

02/19/2018 Claims

Tom Wall made a motion to approve the claims for 02/19/2018. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF PAYROLL)

02/16/2018 Payroll and Longevity Pay

Tom Wall made a motion to approve the payroll docket and the longevity docket for 02/16/2018. Rob Miller seconded and motion passed 3-0.

IN THE MATTER OF BIDS)

Bid Opening – Bridge 13, Replacement - CR 500 West Over Pond Creek, Huntington County, Indiana

The Commissioners received and opened one bid for Bridge 13, Replacement – CR 500 West Over Pond Creek, Huntington County, Indiana.

Primco, Inc. - \$443,979.63

Tom Wall made a motion to take the bid under advisement, for the Highway Superintendent and County Attorney Bob Garrett to review, and to bring back a recommendation for award. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Highway Department – Federal Funding

Commissioner Wall thanked Highway Superintendent Troy Hostetler for his diligence in preparing and filing a Federal Funding Application for the rehabilitation and bypass of Huntington County Bridge #23 – CR 900 S over Salamonie River. The Commissioners congratulated Troy on receiving \$1,600,000.00 in funding for the bridge project.

IN THE MATTER OF DISCUSSION)

Subdivision Plat – 5625 S – 300 E, Warren, Indiana

Tyson Ford appeared before the Commissioners to present an approved subdivision plat from the Plan Commission for real estate located at 5625 S – 300 E, Warren, Indiana. Mr. Ford requested the Commissioners’ signature on the plat so that he could subdivide the property into two lots for hog buildings to be constructed this summer. Mr. Ford indicated that both lots were approximately five acres and that the lots would share a common driveway.

Tom Wall made a motion to sign the approved subdivision plat. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF BIDS AND QUOTES)

2018 Annual Highway Bids & Quotes

The Commissioners reviewed the bids and quotes for the Annual Highway Bid items.

BID ITEM NUMBER: 1

DESCRIPTION: GRAVEL & SAND

VENDORS			
TYPE	SPEEDWAY	COLUMBIA MILL	
11s			
53s			
73s			
SAND			
DURABERM		\$5.50	
RECOMMENDATION		ACCEPT	

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BID ITEM NUMBER: 2
DESCRIPTION: STONE & SAND

TYPE	VENDORS				
	BROOKS	IMI (HTGN)	WEST PLAINS (Wabash)	ROCK CREEK	COLUMBIA CITY MILL
2s (commercial)		\$9.45			
9s		\$13.65		\$10.95	
11s a		\$14.15		\$11.95	
12s c		\$12.25			
53s c		\$8.10		\$6.95	
73s c		\$8.10		\$6.95	
RIP RAP		\$11.65			
SAND		\$8.05		\$4.45	
Steel Slag (#8)	\$16.00 / ton				
RECOMMENDATION	ACCEPT	ACCEPT		ACCEPT	

BID ITEM NUMBER: 3
DESCRIPTION: CONCRETE BRIDGE MATERIALS

TYPE	VENDOR	
	24' X 25' Single	
24' X 44.5' SPAN		
RECOMMENDATION		

BID ITEM NUMBER: 4
DESCRIPTION: TIMBER BRIDGE MATERIALS

TYPE	VENDOR	
	AMERICAN TIMBER BRIDGE (PACKAGE COMPONENTS)	
ATB	\$3,250.00 / MFBM	
RECOMMENDATION	ACCEPT	

BID ITEM NUMBER: 5
DESCRIPTION: LIQUID ASPHALT

TYPE	VENDOR	
	PIERCETON	
MC 30	\$569.10 / TON	
MC 3000	\$525.55 / TON	
RECOMMENDATION	ACCEPT	

BID ITEM NUMBER: 6
DESCRIPTION: EMULSION (DELIVERED TO JOB SITE)

TYPE	VENDORS	
	ASPHALT MATERIAL	PIERCETON
AE 90	\$1.7724 / GAL	\$1.867 / GAL
	\$425.38 / TON	\$448.08 / TON
RS-2	\$1.7724 / GAL	\$1.867 / GAL
RECOMMENDATION	ACCEPT	ACCEPT

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BID ITEM NUMBER: 7
DESCRIPTION: COLD MIX (Delivered)

VENDORS				
TYPE	BROOKS	NIBLOCK	CENTRAL PAVING	PULVER AND SONS
H.P.		\$124.00 / TON		
STANDARD	\$79.00 / TON		\$98.00 / TON	\$69.00 / TON
RECOMMENDATION	ACCEPT	ACCEPT	ACCEPT	ACCEPT

BID ITEM NUMBER: 8
DESCRIPTION: HOT MIX COMPACTED W/ CO. HAULING

VENDORS				
TYPE	E & B	NIBLOCK	BROOKS	WAYNE
PLACED & COMPACTED				
5 BASE	\$51.00/ TON	\$52.00/ TON	\$70.00/ TON	\$52.00/TON
11 SURFACE	\$56.00 / TON	\$65.00/TON	\$80.00/TON	\$64.00/TON
9 BINDER	\$51.00 / TON	\$52.00 / TON	\$70.00/ TON	\$55.00/TON
RECOMMENDATION	ACCEPT	ACCEPT	ACCEPT	ACCEPT

QUOTE ITEM NUMBER: 1
DESCRIPTION: TIRES

VENDORS		
TYPE	WERTENBERGER	MCPMAHON
FRONT 11R22.5 (T831)	\$353.75	\$400.40
REAR 12R22.5 (T831)	\$400.00	\$487.24
RECOMMENDATION	ACCEPT	ACCEPT

QUOTE ITEM NUMBER: 2
DESCRIPTION: SIGNS

VENDORS			
TYPE	STELLO	HALL	OSBURN
30" STOP BLANK			\$13.63
30" STOP H.I.		\$23.52	\$27.81
36" STOP BLANK			\$19.61
36" STOP H.I.		\$33.54	\$40.05
SIGN POSTS			
2#		\$9.77 each (8')	\$10.58 (8')
3#		\$12.57 each (6')	\$15.75 (8')
DELINATOR POSTS			
RECOMMENDATION		ACCEPT	ACCEPT

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QUOTE ITEM NUMBER: 3

DESCRIPTION: PAVEMENT MARKINGS

VENDOR	
TYPE	3 RIVERS
4" Solid White	\$.09 / FT
4" Solid Yellow	\$.09 / FT
RECOMMENDATION	ACCEPT

QUOTE ITEM NUMBER: 4

DESCRIPTION: CULVERT PIPE & TILE

VENDORS						
TYPE	ST REGIS	E3 2 2/3 x 1/2"	CIVILCON	DEBCO	METAL CULVERTS	
16 GAUGE 12"	\$7.05 / FT	\$6.73	\$6.61	\$7.32	\$7.83	
14 GAUGE 24"	\$17.26 / FT	\$17.05	\$15.86	\$18.67	\$19.49	
12 GAUGE 48"	\$46.48 / FT	\$46.94	\$42.95	\$52.99	\$52.80	
10 GAUGE 60"	\$73.85/ FT	\$79.47	\$68.06	\$83.42	\$83.73	
RECOMMENDATION	ACCEPT	ACCEPT	ACCEPT	ACCEPT	ACCEPT	

QUOTE ITEM NUMBER: 5

DESCRIPTION: HEAVY EQUIPMENT (EXCAVATOR)

VENDORS		
	ZAHM	ENYEART
		AMOR
		\$175.00
		215.00
RECOMMENDATION		ACCEPT

QUOTE ITEM NUMBER: 6

DESCRIPTION: GRADER BLADES

VENDORS				
TYPE	AMERICAN WIRE	ST REGIS	MacALLISTER	WINTER
5/8"x6"x5'	\$74.01	\$63.00	\$54.00	\$42.38
Curved No Bevel				
3/4"x 8"x7'	\$129.10	\$128.52	\$111.00	\$100.43
Curved Single				
SHOES				
51 Shoe	\$233.81			
51A	\$206.00			
51 Solid	\$276.47			
CSB 3/4X6"X5' SH	\$98.88			
FSB 7/8"X5X60" CARBIDE	\$263.03			
RECOMMENDATION	ACCEPT	ACCEPT	ACCEPT	ACCEPT

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QUOTE ITEM
NUMBER: 7
DESCRIPTION: CALCIUM CHLORIDE

VENDOR		
TYPE	GREAT LAKES	
38%	\$177.41 / TON	
RECOMMENDATION	ACCEPT	

Tom Wall made a motion to approve and reject the bids per recommendations presented by Highway Superintendent Troy Hostetler. Rob Miller seconded and the motion passed 3-0.

Tom Wall made a motion to approve and reject the quotes per the recommendations presented by Highway Superintendent Troy Hostetler. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Change Order No. 028 – Contract No.: R-37393

Highway Superintendent Troy Hostetler presented Construction Change Order No. 028 to Contract No.: R-37393. The change order is for scope changes, work on private farm property – drainage tile for the Bacon Brothers Farm Property.

Tom Wall made a motion to approve the change order for scope changes, work on private farm property – drainage tile for the Bacon Brothers Farm Property. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF REPORT)

County Clerk’s Report

County Clerk Kittie Keiffer submitted the monthly County Clerk’s Report for the month of January, 2018.

IN THE MATTER OF REPORT)

County Treasurer’s Report

County Treasurer Paula Farley submitted the monthly County Treasurer’s Report for the month of January, 2018.

IN THE MATTER OF DISCUSSION)

2017 Year End LIT Grant Commitments

Administrative Assistant to the Commissioners Jodi PeGan submitted to the Commissioners for their review the 2017 Year End LIT Grant Commitments spreadsheet, along with the 2018 LIT – Economic Development Fund Cash Balance, the LIT Local Economic Development Grant Commitments for 2018, and the 2018 LIT – Economic Development Fund Report Outstanding Project Summary.

IN THE MATTER OF INVESTMENTS)

February - Cumulative Courthouse Investment and Courthouse Improvement Bond Investment

The Commissioners discussed the renewal of the monthly Cumulative Courthouse Investment and the Courthouse Improvement Bond Investment. They discussed the current budget status for the funds.

Tom Wall made a motion to reinvest \$450,000.00 from the Cumulative Courthouse fund for another thirty (30) days. Rob Miller seconded and the motion passed 3-0.

Tom Wall made a motion to move \$400,000.00 back into the Courthouse Improvement Bond fund and to reinvest \$3,000,000.00 from the Courthouse Improvement Bond Investment for another thirty (30) days. Rob Miller seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

Commissioners' Certificate Sale

Zach Hughes, from SRI Services, appeared before the Commissioners to discuss the Commissioners Certificate Sale for 2018. He gave a packet of information, including a resolution, suggested a deadline for the sale and submitted a list of the properties being sold. Zach reviewed the process with the Commissioners regarding how to hold the Certificate Sale and informed the Commissioners that the earliest date to hold the sale would be the week of April 24th. The Commissioners indicated to Zach that they would review the sale properties and get back with him on what date they would like the sale to be held.

County Councilman and realtor Terry Miller offered to review the property list and to give his opinion on the value and recommended minimum bid for each property.

IN THE MATTER OF RESOLUTION)

Resolution 2018-2 – Establishing the Intent to Conduct a Commissioners' Sale

Tom Wall made a motion to approve Resolution 2018-2 Establishing the Intent to Conduct a Commissioners' Sale to Sell Tax Sale Certificates for Properties that are Severely Delinquent in Payment of Property Taxes. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF PUBLIC HEARING)

Unsafe Order – 7342 S – 300 W, Warren, Indiana

The Commissioners opened the public hearing at 10:00 A.M. on the Unsafe Order for 7342 S – 300 W, Warren, Indiana.

Those present included the Commissioners, DCD Land Use Office Coordinator Marla Stambazze, DCD Director Mandy Woods, and Environmental Health Specialist Brant Ricker. The owners of the property, Jose Louis and Tammy Schock, were not present. No other person with a substantial interest in the real estate was present. Marla presented a report on the property and its condition to the Commissioners. The report also included the timeline and corrective measures for compliance. It was reported that there are 12 unsafe violations and several health violations that need to be corrected in order to bring the property into compliance with the Order of Enforcement. The persons with a substantial property interest in the real estate have not commenced work in an effort to comply with the Order of Enforcement.

The public hearing was closed at 10:05 A.M.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 7342 S – 300 W, Warren, Indiana

Tom Wall made a motion to accept the recommendation to proceed with the demolition order and to procure demolition bids for the next Commissioners' meeting to be held March 5, 2018. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Proposed Changes to Ordinance No. 2011-04 / Adoption of New Ordinance for On-Site Sewage Disposal Systems

Environmental Health Specialist Brant Ricker appeared before the Commissioners to discuss proposed changes to Ordinance No. 2011-04, an Ordinance for On-Site Sewage Disposal Systems. Brant highlighted the areas that he would like to see amended, changed and/or added from the previous ordinance.

IN THE MATTER OF PUBLIC HEARING)

Unsafe Order – 805 East Taylor Street, Huntington, Indiana

The Commissioners opened the public hearing at 10:15 A.M. on the Unsafe Order for 805 East Taylor Street, Huntington, Indiana.

Those present included the Commissioners, DCD Land Use Office Coordinator Marla Stambazze, DCD Director Mandy Woods, and Environmental Health Specialist Brant Ricker. The owner of the property, Tyler Neal, was not present. No other person with a substantial interest in the real estate was present. Marla presented a report on the property and its condition to the Commissioners. The report also included the timeline and corrective measures for compliance. It was reported that there are three unsafe violations, several health violations and 17 corrective measures required to bring the

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property into compliance with the Order of Enforcement. The persons with a substantial property interest in the real estate have not commenced work in an effort to comply with the Order of Enforcement.

The public hearing was closed at 10:20 A.M.

IN THE MATTER OF DISCUSSION)

Unsafe Order – 805 East Taylor Street, Indiana

Tom Wall made a motion to modify the Order of Enforcement in that the Department of Community Development shall proceed with acquiring proposals for complete demolition of all structures. The owner has 60 days to completely comply with all orders imposed by the Health Department and Department of Community Development. If the owner does not completely comply, then the Commissioners will open demolition proposals on April 30, 2018 and will make a decision on how to proceed with the property. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Statewide Initiative to Honor Helen G. Purviance

Huntington County Chamber of Commerce Director Steve Kimmel appeared before the Commissioners to inform them that The United States World War I Centennial Commission is issuing a statewide initiative to honor Huntington County native Helen G. Purviance for her work with the Salvation Army as “Doughnut Girl” during World War I. Throughout her career in the Salvation Army, Helen went from making 150 doughnuts on her first day on the front lines in France in 1917 to making over one million by the end of the war in November of 1918. Steve asked permission to use the Courthouse Rotunda on Saturday, April 14, 2018 from 11:00 a.m. until 2:00 p.m., along with using the Courthouse lawn and/or concrete pad to erect a mobile canteen for the event. Steve also indicated that there would be a proclamation for the Commissioners to read at the event.

By consensus, the Commissioners agreed to allow the use of the Courthouse rotunda and Courthouse lawn and/or concrete pad for the statewide initiative to honor Helen G. Purviance on April 14, 2018 from 11:00 a.m. until 2:00 p.m.

IN THE MATTER OF DISCUSSION)

Human Resource – Update

Human Resource Director Erika Devine spoke to the Commissioners about several items that she is working on.

Erika presented an invoice that she was presented to her from VFP Fire Systems for labor and goods to install three new duct smoke detectors at the Huntington County Jail and questioned what fund that this invoice should be paid from. The Commissioners asked that Erika contact Joel Drayer at the Jail and requested that he be put on the agenda for the next meeting date to discuss the expenditure.

Erika indicated that there has been discussions concerning a discrepancy in interpretation about accrued paid time off for Courthouse employees and asked for the Commissioners’ input on the matter. After discussion, it was determined that all full-time employees should receive an additional four hours of paid time off in an effort to resolve the matter.

IN THE MATTER OF DISCUSSION)

Huntington County Extension Office/Purdue Extension – Annual Agreement

County Extension Director Karen Hinshaw presented Amendment #3, Attachment A to Extension Contractual Services Agreement Between Purdue University and Government of Huntington County, Indiana for the period January 2, 2018 through December 31, 2018.

By consensus, the Commissioners agreed to hold the Amendment and to sign it as soon as the budget has been fully approved by the DLGF.

IN THE MATTER OF AGREEMENT)

Huntington County Extension Office/Purdue Extension – Perry ProTech – Sales Quotation

County Extension Director Karen Hinshaw presented a Sales Quotation from Perry ProTech for a new duplicator to be used at the Extension Office. Karen has negotiated the cost and the purchase will be paid for out of the Extension Office’s budget.

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By consensus, the Commissioners agreed that Karen could proceed with the purchase of the duplicator for the County Extension Office.

IN THE MATTER OF DISCUSSION)

Legal Update

County Attorney Bob Garrett updated the Commissioners on several items that he is currently working on.

Attorney Garrett presented a copy of a letter he sent to the owners of real estate located at 2877 E – 1100 S, Warren, Indiana. The letter notified the owners that they are in violation of Huntington County Solid Waste Ordinance No. 1993-5 and informed them that unless the property is cleaned up and in compliance with the Ordinance on or before February 19, 2018 there will be no alternative but to proceed with prosecution under the terms of that ordinance.

IN THE MATTER OF DISCUSSION)

Memorandum as to Gasoline Usage

Tom Wall made a motion to approve the Memorandum as to Gasoline Usage from the Highway Department. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF AGREEMENT)

Fuel User Fee Cooperation Agreement

Tom Wall made a motion to approve the Fuel User Fee Cooperation Agreement with Huntington Memorial Hospital, d/b/a Parkview Huntington Hospital, Huntington Township of Huntington County and Huntington County Council on Aging. Rob Miller seconded and the motion passed 3-0.

IN THE MATTER OF DISCUSSION)

Presentation of a Retirement Plaque of Appreciation to Paul Adams

The Huntington County Commissioners presented a retirement plaque of appreciation to Paul Adams for 18 years of dedicated service to the Huntington County Public Safety Dispatch and to the citizens of Huntington County.

IN THE MATTER OF DISCUSSION)

Department of Community Development - Building Permits

Kevin Smith appeared before the Commissioners to voice his frustration and concern about the process of obtaining building permits from the Department of Community Development. Kevin explained that he is currently rehabilitating and converting the old Mt. Etna Sawmill into a retail establishment. The Commissioners questioned Kevin about his business and the use of the building in an effort to better understand his intentions and to guide him through the process. After discussion, Department of Community Development Executive Director Mandy Woods explained the rules, guidelines and what necessary steps Kevin needed to accomplish prior to obtaining the proper permits.

IN THE MATTER OF DISCUSSION)

Courthouse Restoration

Rick Fischer, owner of Deco Illusions, LLC, appeared before the Commissioners to give his opinion about the size, color and pattern design of the tiles to be used on the floor in the men's and women's restrooms on the second floor. Rick suggested colors and a design that best fits with the current flooring and the era of the Courthouse.

IN THE MATTER OF DISCUSSION)

Bid Award – Bridge 13, Replacement – CR 500 West Over Pond Creek, Huntington County, Indiana

Tom Wall made a motion to approve the low bid of Primco, Inc. - \$443,979.63 for Huntington County Bridge 13, Replacement - CR 500 West Over Pond Creek, Huntington, County, Indiana. Rob Miller seconded and the motion passed 3-0.

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IN THE MATTER OF DISCUSSION)

USI Consultants, Inc. – Projects Update

USI Consultants, Inc. Project Manager Ben Beer updated the Commissioners on several projects that he has been working on for Huntington County.

Larry Buzzard

Rob Miller

Tom Wall

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Attest:

Cindy Yeiter, Auditor